



Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, March 31, 2026
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom.

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Jim Manion	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Troy Purcell	Vice-Chair
Heather Saar	Member
Carolyn Watt	Member

Staff:

Brian Brohart	Coordinator, Healthy Schools and Communities
Heather G. Daly	Chief Executive Officer
Rob Drummond	Technical Support Analyst
Dr. Jason Morgenstern	Medical Officer of Health
Erin Vereyken	Director, Health Protection
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Patti Smith	Regrets
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Guests:

1. Call to Order

Chair Joanne King called the meeting to order at 10:02 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit, and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved as amended, with the order of business adjusted to move Item 16 (Closed Session) to immediately follow Item 10a, after which the meeting will return to Item 10b.

Resolution: #1 BoH 2026-Mar-31

Moved by J. Michael du Manoir;

Seconded by J. Manion;

Be it resolved that the board approve the agenda, as amended.

Carried

Due to technical difficulties, this month's board training has been deferred.

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were no Delegations.

6. Approval of Minutes of Previous Meeting

The meeting minutes for the Regular Board meeting on February 24, 2026, were approved.

Resolution #2 BoH 2026-Mar-31

Moved by T. Purcell;

Seconded by J. Murphy;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on February 24, 2026.

Carried

7. Chair's Report

The Board Chair presented her report, emphasizing the work she completed in advance of the Governance Committee meeting and her meeting with Neil Nicholson to review the Committee's draft work plan and the Governance Manual.

8. Business Arising

a. [BMO Banking Agreement](#)

H. Daly indicated that after several follow-up meetings with BMO, they confirmed that they would not change their position. She recommended that the board approve the agreement.

Resolution: #5 BoH 2026-Mar-31

Moved by J. Michael du Manoir;

Seconded by C. Watt;

Be it resolved that the Board of Health approve the BMO Banking Agreement and the Board Chair be directed to sign the agreement.

Carried

9. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

Chair King thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2026-Mar-31

Moved by J. Michael du Manoir;

Seconded by J. Murphy;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Ethel LaValley joined the meeting at 10:47 a.m.

Brian Brohart joined the meeting at 10:50 a.m.

Resolution: #7 BoH 2026-Mar-31

Moved by J. Manion;

Seconded by E. LaValley;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

c. 2026 Corporate Operational Plan with Risk Mitigation Strategies

Brian Brohart, Coordinator, Healthy Families and Schools, presented the following:

- [2026 Corporate Operational Plan with Risk Mitigation Strategies.](#)

Chair King called for questions and comments.

Chair King thanked B. Brohart for his report.

B. Brohart left the meeting at 11:09 a.m.

Resolution: #8 BoH 2025-Mar-31

Moved by P. Emon;

Seconded by T. Purcell;

Be it resolved that the Board accept the 2026 Q4 Corporate Operational Plan with Risk Mitigation Strategies Report.

Carried

Chair called for a bio break at 11:09 to resume at 11:15 a.m.

10. Board Committee Reports

a. Finance, Audit and Resources Committee Meeting

Committee Chair J. M. du Manoir presented the following:

- [Finance, Audit and Resources Committee Board Report](#)

Chair King thanked J. Michael du Manoir for his Report.

The Chair called for questions and comments from the Board.

11. Closed

Resolution: #9 BoH 2026-Mar-31

Moved by C. Watt;

Seconded by J. Michael du Manoir;

Be it resolved that the Board move into a closed meeting to discuss:

- i. the security of the property of the board, vi. the receiving of advice that is subject to solicitor client privilege, including communications necessary for that purpose, ix. a

trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, xi. a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the local board.

Carried

The Board of Health meeting resumed at 11:48 a.m.

Resolution: #10 BoH 2026-Mar-31

Moved by J. M. du Manoir;

Seconded by J. Brose;

Be it resolved that the Board approve the Finance, Audit and Resources Committee Report.

12. Correspondence

The Board reviewed the correspondence.

Subject:	From:	Action:
InfoBreak - Mar-April 2026	aIPHa	Received as information
MOTION: 2026-19 Support For Transitioning To The Combined Dtap-HB-IPV-Hib Vaccine Into Ontario's Publicly Funded Immunization Schedule To Strengthen Early Protection against Hepatitis B	Algoma Public Health - Board of Health Resolution	Received as information
Endorsement of Middlesex-London Health Unit Policy Position on Alcohol Labelling	Middlesex-London Health Unit	Received as information
RECOMMENDATION/RESOLUTION REPORT – Digital Dependence Support and Prevention in Pre-School and School Aged Children	Windsor-Essex County Health Unit -	Received as information
RECOMMENDATION/RESOLUTION REPORT – Premise Licensing for WEC Municipalities - RECOMMENDATION/RESOLUTION REPORT – Food Handler Training and WEC Food	Windsor-Essex County Health Unit -	Received as information
RECOMMENDATION/RESOLUTION REPORT – Premise Licensing for WEC Municipalities	Windsor-Essex County Health Unit -	Received as information
Canadian Environmental Law Association - Health Unit Options for Taking Action on Getting Lead Out of School Drinking Water	Julie Mutis, Community Outreach Worker	Received as information
Reappointment of the Chief Medical Officer of Health	aIPHa	Received as information

13. Bylaws

There were no Bylaws.

14. New Business

There was no new business.

15. Action List Review

The Board reviewed and updated the Action List from – [2026-Feb-24](#).

16. Notice of Motion

a. June BoH meeting: Date change approval.

Resolution: #11 BoH 2026-Mar-31

Moved by C. Watt;

Seconded by J. Michael du Manior;

Be it resolved that the Board of Health approve the rescheduling of the regularly scheduled June 30, 2026 Board of Health meeting to June 25, 2026, at the request of the Chair.

17. Date of Next Meeting

The next regular Board of Health meeting will be held in person on Tuesday, April 28, 2026, at 10:00 a.m. at 141 Lake Street, Suite 100, Pembroke, ON.

18. Adjournment

Resolution: #12 BoH 2026-Mar-31

Moved by J. Brose;

Seconded by P. Emon:

Be it resolved that the Regular Board meeting be adjourned at 12:19 p.m.

Carried

The meeting adjourned at 12:19 p.m.

Committee Chair

These minutes were approved by the Board at the regular Board of Health Meeting on Tuesday, May 26, 2026.