



Request for Permission to Reproduce/Adapt Materials

To request permission to reproduce material owned by Renfrew County and District Health Unit (RCDHU), please fill out the information below and return this form to contact@rcdhu.com :

Title of the RCDHU product:

Describe how the work will be adapted and the purpose of its use:

Requester Contact Information:

Request made by:

Date:

Title:

Phone number:

Organization name:

Email:

Address:

If permission is granted, the following conditions will apply:

1. The user acknowledges the work is owned by Renfrew County and District Health Unit.
2. The user agrees that all copies of the work shall bear the following notice: **Reprinted (or adapted) with the permission of Renfrew County and District Health Unit.**
3. The user shall use the work only for the requested purpose(s).
4. The work shall not be used for profit.
5. The user shall not allow any other person, agency, or organization to reproduce in any manner the work or any portion thereof without the prior written consent of Renfrew County and District Health Unit.
6. The user will provide a copy of the final document to Renfrew County and District Health Unit before it is reproduced and distributed.

If you are in agreement with the terms set out above, please indicate your acceptance by signing below.

Signature:

Date:

A copy of the completed form will be returned to you with the decision indicated below.

Request approved:

Request Approved with Conditions:

Request Denied:

Notes, if necessary:

Program Manager Signature

Date