



Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, February 24, 2026
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom.

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Jim Manion	Member
Jennifer Murphy	Member
Troy Purcell	Vice-Chair
Heather Saar	Member
Carolyn Watt	Member

Staff:

Heather G. Daly	Chief Executive Officer
Rob Drummond	Technical Support Analyst
Janet Jones	Director, Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Tom Regan	Coordinator, Foundational Standards
Patti Smith	Director, Health Promotion
Erin Vereyken	Director, Health Protection
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Peter Emon	Member
Neil Nicholson	Member

Guests:

1. Call to Order

Chair Joanne King called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit, and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved, as presented.

Resolution: #1 BoH 2026-Feb-24

Moved by J. Brose;

Seconded by E. LaValley;

Be it resolved that the Board approve the agenda as presented.

Carried

Rob Drummond, Technical Support Analyst, delivered Security Awareness Training to the Board.

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were no Delegations.

6. Approval of Minutes of Previous Meeting

The meeting minutes for the Regular Board meeting on January 27, 2026, were approved.

Resolution #2 BoH 2026-Feb-24

Moved by T. Purcell;

Seconded by J. Manion;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on January 27, 2026.

Carried

7. Chair's Report

The Board Chair provided a brief, high-level overview of the 2026 aPHa Winter Symposium, which was held virtually in February.

8. Business Arising

There was no business arising.

9. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

Chair King thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Tom Regan joined the meeting at 10:49 a.m.

Resolution: #5 BoH 2026-Feb-24

Moved by C. Watt;

Seconded by J. Michael du Manoir;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2026-Feb-24

Moved by T. Purcell;

Seconded by J. Manion;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

c. 2025 Q4 Corporate Operational Plan and Risk Mitigation Strategies

Tom Regan, Coordinator, Foundational Standards, presented the following:

- [2025 Q4 Corporate Operational Plan and Risk Mitigation Strategies](#).

Chair King called for questions and comments.

Chair King thanked T. Regan for his report.

J. Murphy left the meeting at 11:07 a.m.

Tom let the meeting at 11:08 a.m.

Resolution: #5 BoH 2025-Feb-24

Moved by J. Brose;

Seconded by J. Michael Du Manoir;

Be it resolved that the Board accept the 2025 Q4 Corporate Operational Plan with Risk Mitigation Strategies Report.

Carried

10. Board Committee Reports

a. Audit, Finance and Resources Committee Meeting

Committee Chair J. M. du Manoir presented the following:

- [Finance, Audit and Resources Committee Board Report](#)

Chair King thanked J. M. du Manoir for his Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2026-Feb-24

Moved by J. Michael du Manoir;

Seconded by C. Watt;

Be it resolved that the Board approve the Finance, Audit and Resources Committee Report.

Carried

The Chair called a bio break at 11:12 a.m., with the meeting scheduled to resume at 11:20 a.m.

J. Jones joined the meeting at 11:19 a.m.

11. Correspondence

The Board reviewed the correspondence.

Subject:	From:	Action:
News Release--Ontario Opens Homelessness and Addiction Recovery Treatment Hub in Renfrew County	aIPHa	Received as information
Alcohol Labelling Policy Position	Middlesex-London Health Unit	Staff to write a letter of support.
Board of Health Implementation letter	Ministry of the Solicitor General	Received as information

12. Bylaws

There were no Bylaws.

13. New Business

- a. [2025 Audit Response letter to the Auditors](#)

Resolution: #9 BoH 2026-Feb-24

Moved by T. Purcell;

Seconded by J. Murphy;

Be it resolved that the Board of Health approve the Audit Response letter and the Board Chair be directed to sign the letter.

Carried

- b. BMO Banking Agreement - H. Daly noted that, as of the time of the meeting, a final copy of the agreement had not yet been received. She explained that the document is expected to be an extension of the current agreement.

14. Action List Review

The Board reviewed and updated the Action List from – [2026-Jan-27](#).

15. Notice of Motion

There was no notice of motion.

16. Closed

There was no closed session.

17. Date of Next Meeting

The next regular Board of Health meeting will be held virtually on Tuesday, March 31, 2026, at 10:00 a.m.

18. Adjournment

Resolution: #10 BoH 2026-Feb-24

Moved by J. Manion;

Seconded by T. Purcell;

Be it resolved that the Regular Board meeting be adjourned at 11:55 a.m.

Carried

The meeting adjourned at 11:55 a.m.

Committee Chair

These minutes were approved by the Board at the regular Board of Health Meeting on Tuesday, March 31, 2026.