Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health

Regular Board Meeting

MINUTES

Date: Tuesday, June 24, 2025
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held on site at 141 Lake Street, Suite 100

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Ethel LaValley	Vice-Chair
Jim Manion	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Troy Purcell	Member
Heather Saar	Member
Carolyn Watt	Member

Staff:

Heather G. Daly	Chief Executive Officer
Janet Jones	Director Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Tom Regan	Coordinator Foundational Standards
Patti Smith	Director Health Promotion
Erin Vereyken	Director Health Protection
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Peter Emon	Member

Guests:

1. **Call to Order**
Chair Joanne King called the meeting to order at 10:05 a.m.

2. **Land Acknowledgement**
RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. **Agenda Approval**
The agenda was approved, as presented.

Resolution: #1 BoH 2025-Jun-24
Moved by J. Brose;
Seconded by J. Murphy;

Be it resolved that the Board approve the agenda as presented.

Carried

4. **Declarations of Conflict of Interest**
There were no declarations of conflict of interest.

5. **Delegations**
There were no delegations.

6. **Approval of Minutes of Previous Meeting**
The meeting minutes for the Regular Board meeting on May 27, 2025, were approved.

Resolution #3 BoH 2025-Jun-24
Moved by J. Michael du Manoir;
Seconded by C. Watt;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on May 27, 2025.

Carried

7. **Business Arising**
2025 alPHa AGM and Conference verbal report.

Chair J. King provided a verbal report on the AGM and Conference.

She verified that she and Dr. Morgenstern voted as directed by the Board and confirmed that Resolution # A25-01 was passed and #A25-02 was referred to the Executive Committee.

T. Regan joined the meeting at 10:30 a.m.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:
   - MOH Report to the Board

Chair King thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Resolution: #4 BoH 2025-Jun-24
Moved by J. Michael du Manoir;
Seconded by H. Saar;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:
   - CEO Report to the Board

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #5 BoH 2025-Jun-24
Moved by C. Watt;
Seconded by J. Manion;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

J. Jones. presented the following:

i. 2024 Annual Reconciliation Report and 2024 Annual Report and Attestation.
   - 2024 Annual Reconciliation Report and Attestation.

Chair King thanked Janet Jones for her Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2025-Jun-24
Moved by J. Brose;
Seconded by J. Michael du Manoir;

Be it resolved that the Board accept the Ministry of Health 2024 Annual Report and Attestation, and further, that the Board Chair be directed to sign the document.

ii. 2024 Annual Reconciliation Report (Certificate of Settlement)

The Chair called for questions and comments from the Board.

Resolution: #7 BoH 2025-Jun-24
Moved by J. Manion;
Seconded by J. Murphy;

Be it resolved that the Board of Health accept the 2024 Annual Reconciliation Report (Certificate of Settlement) and further that the Chair be directed to sign the Report.

Carried

iii. 2025 Q1 Corporate Operational Plan with Risk Mitigation Strategies.
Tom Regan, Coordinator, Foundational Standards presented the following:
- 2025 Q1 Corporate Operational Plan with Risk Mitigation Strategies

Chair King thanked T. Regan for his Report.

The Chair called for questions and comments from the Board.

Resolution: #8 BoH 2025-Jun-24
Moved by J. Brose;
Seconded by C. Watt;

Be it resolved that the Board accept the 2025 Q1 Corporate Operational Plan with Risk Mitigation Strategies update.

Carried

T. Regan left the meeting at 11:44 a.m.

9. Board Committee Reports
Resources Committee
Committee Chair M. du Manoir presented the following:
- Resources Committee Board Report

Chair King thanked J. Michael du Manoir for his Report.

The Chair called for questions and comments from the Board.

Resolution: #9 BoH 2025-Jun-24
Moved by J. M. du Manoir;
Seconded by T. Purcell;

Be it resolved that the Board accept the Resources Committee Report.

Carried

10. Correspondence
There was no correspondence.

11. Bylaws
There were no bylaws reviewed.

12. New Business
There was no new business.

13. Action List Review
The Board reviewed and updated the Action List from – 2025-May-27

14. Notice of Motion
There was no notice of motion.

15. Closed
Resolution: #10 BoH 2025-Jun-24
Moved by J. Manion;
Seconded by J. Brose;

Be it resolved that the Board move into a closed meeting at 11:58 a.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees, per Municipal Act 2001, c. 25, s. 239 (2)(b). and to discuss: xi. a 6 position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

Carried

The Board of Health meeting resumed at 12:16 p.m.

16. Date of Next Meeting
The next regular Board of Health meeting will be held in person on Tuesday, September 23, 2025, at 10:00 a.m. at 141 Lake Street, Suite 100, Pembroke, Ontario.

17. Adjournment
Resolution: #11 BoH 2025-Jun-24
Moved by C. Watt;
Seconded by J. Manion;

Be it resolved that the Regular Board meeting be adjourned at 12:20 p.m.

Carried

The meeting adjourned at 12:20 p.m.

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Committee Chair

These minutes were approved by the Board at a Regular Board of Health meeting held on Tuesday, September 23, 2025