



Renfrew County and District Health Unit

"Optimal health for all in Renfrew County and District"

CEO Report: June 2023 Update

To: Board of Health

Date: June 21, 2023

From: Heather G Daly

June events:

alPHA Conference

The alPHA Conference was an in-person conference this year, held on June 13-14, 2023 and it was attended by Dr. Morgenstern and Vice-Chair, Joanne King.

Obligated Municipalities - Funding Impacts 2024

A successful meeting took place on June 8, 2023 with the three obligated municipalities for RCDHU. The municipalities include Township of South Algonquin, City of Pembroke and the County of Renfrew. The attendees were provided with a summary document '[Public Health: Potential Funding Impacts 2024](#)' for their reference. I prepared this document as a reference tool and it included:

- suggested key messages
- a summary of funding legislation
- history of the levy from 1987 to present
- potential funding pressures if mitigation funding was not received, broken down for each of the 3 municipalities
- additional reference materials including items from alPHA and Dr. Moore, the Chief Medical Officer of Health for the province.

At the June 1, 2023 MOH and RCDHU Area Mayors' Information Update Meeting, we committed to circulating this document to all 17 municipalities. We will be doing this after today's board meeting.

Subsequent to the June 8, 2023 meeting, RCDHU was invited to attend a meeting on June 19, 2023 with MPP Yakabuski and the heads of the three obligated municipalities. They had prepared a briefing note that will be the basis for their future communications with government. Based on these outcomes the information has been successfully communicated and we are optimistic the municipalities are actively prioritizing the issue.

Board member recruitment initiative:

The advertisement for board member vacancies attracted a total of six respondents who expressed their interest. All were provided the instructions necessary to make a formal application with the Provincial Appointments Secretariat. This was a valuable exercise to educate and increase awareness about RCDHU and the Board of Health. More discussion will follow in the New Business section of the meeting.

Ministry Update:

The Ministry had no additional announcements to share in the month of June and nothing new to report since my May update.

Renfrew Service Hub:

Janet Jones provided an update to the Resources Committee. More information will follow with the Committee report.

Statutory Tax Compliance

One of the requirements of the board of health is to ensure that RCDHU is compliant and in good standing with all statutory payments required by federal and provincial governments. (e.g. CPP, EI). The official certification, issued June 15, 2023 that RCDHU is compliant with all applicable tax statutes is linked [here](#). All obligations are in good standing and all required returns have been filed as at the date of the report. This confirmation is also done annually as part of the financial audit process.

2022 Annual Reconciliation Report (Certificate of Settlement)

This annual cash settlement report is due to the Ministry June 30, 2023. Janet Jones will be presenting the full report for board acceptance. This document formally confirms that an audit has taken place comparing the cash flowed to RCDHU by the Ministry against the actual expenses incurred in 2022. This report requires signature by the Board Chair.

2022-23 Audited Schedule of Operations – Healthy Babies Healthy Children (HBHC)

This report has been prepared by the auditors for the HBHC program year ended March 31, 2023. More information about this report will be coming from Janet Jones following my report. The due date for this to MCCSS is July 30, 2023.

2023 Q1 Financial Report

The unaudited first quarter financial report was presented by Janet Jones at the June meeting of the Resources Committee. More information to follow with the Committee report.

2023 Q1 Corporate Operational Plan with Risk Mitigation Strategies update

Tom Regan will be providing an update on the first quarter progress of the Plan to end of March, 2023. This plan was approved by the Board at the April 25, 2023 Board meeting.

Live-Streaming Virtual Meetings Update

We had a successful transition for board meetings from Teams to the Zoom meeting platform which has received positive feedback from board members. Before we take the meetings live to the public and can ensure they have a successful experience in real time, the technical implications for hybrid meetings, like today's, need to be determined. Then we can determine the requirements, costs for equipment (and if they can they be managed within this year's budget) and technical support required to make it work. We also need time to develop the expertise to present a professional image for the public. We will then be making a recommendation to the board.

Temporary Staff: Recruitment Update

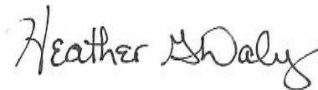
RCDHU temporary COVID response staff
Headcount at June 19, 2023:

Temporary Positions at June 19, 2023	# Hires on staff
Temporary Nurses (PHN/RN)	9
Registered Practical Nurse (RPN)	11
Clerical/Admin support	4
Total Temporary staff	24

The above table reflects the additional, temporary staff hires for COVID-19 response at the date of this report. These temporary hires support the COVID-19 response directly or through backfilling functions. This is a headcount and is not based on full-time equivalents (FTE's).

This is lower than May's headcount by two, one in Clerical/Admin support and one PHN.

Respectfully submitted,



June 21, 2023