



Renfrew County and District Health Unit

"Optimal health for all in Renfrew County and District"

CEO Report: April 2023 Update

To: Board of Health

Date: April 19, 2023

From: Heather G Daly

Welcoming New Faces

March and April have been very busy months with a lot of changes at RCDHU. We saw the successful culmination of the recruitment efforts for the senior management vacancies. Our new Director of Corporate Services, Janet Jones, joined us on March 27. On April 3, our new Medical Officer of Health, Dr. Jason Morgenstern was onboarded. We are very excited to have them join us. Dr. Gemmill graciously agreed to stay with us to the end of April and has been a source of valuable guidance, insight and support throughout.

2023 Annual Service Plan and RCDHU budget:

The focus has been on the Ministry 2023 Annual Service Plan preparations. This work started with the management teams laying the groundwork for the Senior Management Team (SMT). SMT then completed the remaining components of the ASP and the rest of the RCDHU budget. This effort produced a draft ASP that was submitted to the Ministry on the due date of April 3. This plan was submitted in draft form pending the approval by the board. The 2023 budget and ASP information will be presented later in this meeting. This was a well-coordinated group effort and thank you to everyone who helped pull it together.

2022 Financial Audit:

The financial auditors from Scott, Rosien Black and Locke were onsite in March completing their fieldwork for the 2022 audit. This work resulted in a clean audit report for RCDHU. Thank you to the hardworking team in Corporate Services for the high-quality work throughout 2022 that produced another successful year-end. The Board will receive the 2022 financial statements for acceptance at this meeting, presented by our auditor, Karen Black.

2022 Ministry Annual Reconciliation Report and HBHC Audit:

On the heels of the financial audit and statement preparation, the auditors will be completing the year-end audit for the Healthy Babies Healthy Children program as this program has a fiscal year end date of March 31.

The templates have been received from the Ministry to complete the Annual Reconciliation Report, due by June 30, 2023. This report matches the payments received from the Ministry to expenditures for each individual program stream. What is not spent is returned to the Ministry via future cash withholdings. This happens after the Ministry

completes the settlement process. Our last settlement year completed by the Ministry is 2019.

Risk Management/Corporate Operational Plan:

The 2023 Corporate Operational Plan with Risk Mitigation Strategies is complete, and Tom Regan is delivering a summary presentation today. The activities are aligned with the current 2022-2026 Strategic Plan for RCDHU. They address the risks that have been evaluated by the members of the Risk Management Team. Thanks go out to both the members of the risk management team and to Tom and SMT members for their efforts with this annual project.

Ontario Public Health Information Database (OPHID) Study

RCDHU was invited to participate in the second phase of this study which assesses “the impacts of public health expenditures, governance, and delivery on population health and health inequities.” RCDHU participated in the summer of 2020. This project aims to highlight the benefits of public health to local communities. This study is supported by ALPHA.

Renfrew Service Hub

The lease information has not yet been finalized for the 127 Raglan Street space.

Temporary Staff: Recruitment Update

RCDHU temporary COVID response staff Headcount at April 15, 2023 :

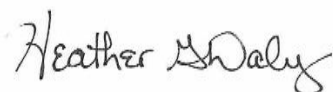
Temporary Positions at Apr 15, 2023	# Hires on staff
Temporary Nurses (PHN/RN)	10
Registered Practical Nurse (RPN)	11
Clerical/Admin support	5
Total Temporary staff	26

The above table reflects the additional, temporary staff hires for COVID-19 response at the date of this report. These temporary hires support the COVID-19 response directly or through backfilling functions. This is a headcount and is not based on full-time equivalents (FTE's).

Labour Relations

Both unions (OPSEU and ONA) Collective Agreements are expired at end of December 2022. At this time, no dates have been set for negotiations.

Respectfully submitted,



April 19, 2023