



Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"

Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, May 27, 2025
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Ethel LaValley	Vice-Chair
Jennifer Murphy	Member
Troy Purcell	Member
Neil Nicholson	Member
Heather Saar	Member
Carolyn Watt	Member

Staff:

Heather G. Daly	Chief Executive Officer
Janet Jones	Director Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Patti Smith	Director Health Promotion
Erin Vereyken	Director Health Protection
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Peter Emon	Member
Jim Manion	Member

Guests:

Karen Black

Scott, Rosien Black & Locke

1. Call to Order

Chair Joanne King called the meeting to order at 10:07 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved, as presented.

Resolution: #1 BoH 2025-May-27

Moved by J. Murphy;

Seconded by T. Purcell;

Be it resolved that the Board approve the agenda as presented.

Carried

Karen Black joined the meeting at 10:06 a.m.

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

Chair King welcomed Karen Black from Scott, Rosien Black & Locke who conducted RCDHU's 2024 financial audit. K. Black presented the Draft Audited Financial Statements of Renfrew County and District Health Unit- Year ended December 31, 2024, in detail with the Board.

At the completion of the presentation, K. Black answered questions from the board members.

K. Black also presented and discussed the following with the board:

- a. [2024 Audit Findings Letter](#)
- b. [2024 Independence Letter](#)

The Chair called for questions and comments from the Board.

Resolution: #2 BoH 2025-May-27

Moved by J. Brose;

Seconded by C. Watt;

Be it resolved that the Board of Health accept the Financial Statements for the year ended December 31, 2024, and further that the Chair and Vice Chair sign the statements.

Carried

The chair thanked Karen Black for her presentation.

K. Black left the meeting at 10:49 a.m.

6. Approval of Minutes of Previous Meeting

The meeting minutes for the Regular Board meeting on March 25, 2025 were approved.

Resolution #3 BoH 2025-May-27

Moved by E. LaValley;

Seconded by J. Murphy;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on [March 25, 2025](#).

Carried

7. Business Arising

There was no business arising.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

Chair King thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Resolution: #4 BoH 2025-May-27

Moved by J. Michael du Manoir;

Seconded by H. Saar;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

The board recessed for a brief break at 11:07 a.m. and reconvened at 11:17 a.m.

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #5 BoH 2025-May-27

Moved by T. Purcell;

Seconded by J. Murphy;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

9. Board Committee Reports

a. Governance Committee

Committee Chair Troy Purcell presented the following:

- [Governance Committee Board Report](#)

Chair King thanked T. Purcell for his Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2025-May-27

Moved by C. Watt;

Seconded by J. Brose;

Be it resolved that the Board accept the Governance Committee Report.

Carried

10. Correspondence

The Board reviewed the correspondence.

Subject	From:	Action:
alPHa May 2025 Infobreak	alPHa	For information
Support for a Provincial Immunization Registry	Public Health Sudbury & Districts	To be added to the Action List
Endorsement of the Walport Report, and for Continued focus on Public Health Emergency & Pandemic Preparedness	Public Health Sudbury & Districts	To be added to the Action List
Ontario Breaks Ground on expanded Emergency Department in Renfrew County	Ministry of Health	For information

Resolution #7 BoH 2025-May-27

Moved by J. Murphy;

Seconded by J. Brose;

Be it resolved that the Board endorses both the support for the Immunization Registry and the Walport Report for Continued focus on Public Health Emergency & Pandemic Preparedness from Public Health Sudbury & Districts and direct staff to draft letters for the Chair's signature.

Carried

11. Bylaws

There were no Bylaws reviewed.

12. New Business

2025 aPHa Resolutions for consideration

Resolution #8 BoH 2025-May-27

Moved by H. Saar;

Seconded by J. Murphy;

Be it resolved that the Board supports both aPHa Resolutions and directs the eligible attending representatives to vote in favor of these Resolutions at the 2025 aPHa Conference and Annual General Meeting on June 19, 2025.

Carried

Resolution #	Title	Sponsor	Page
A25-01	Integrating the Ontario Early Adversity and Resilience Framework into Public Health Practice to Improve Population Health	Boards of Health for the Simcoe Muskoka District	3
A25-02	Indigenous Representation on Boards of Health	Board of Health for Public Health Sudbury & Districts	11

13. Action List Review

The Board reviewed and updated the Action List from – [2025-Mar-25](#)

14. Notice of Motion

There was no notice of motion.

15. Closed

Resolution: #9 BoH 2025-May-27

Moved by E. LaValley;

Seconded by T. Purcell;

Be it resolved that the Board move into a closed meeting at 11:54 a.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees, per Municipal Act 2001, c. 25, s. 239 (2)(b). and to discuss: xi. a 6 position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

Carried

The Board of Health meeting resumed at 12:29 p.m.

16. Date of Next Meeting

The next regular Board of Health meeting will be held in person on Tuesday, June 24, 2025, at 10:00 a.m. in the classroom at 141 Lake Street, Pembroke Ontario.

17. Adjournment

Resolution: #10 BoH 2025-May-27

Moved by C. Watt;

Seconded by T. Purcell;

Be it resolved that the Regular Board meeting be adjourned at 12:34 p.m.

Carried

The meeting adjourned at 12:34 p.m.

Committee Chair

These minutes were approved by the Board at a Regular Board of Health meeting held on
Tuesday, June 24, 2025.