



Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, June 25, 2024
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health.
Members had the option to attend in person or on Zoom.

Members:

- | | |
|----------------------|------------|
| Joanne King | Chair |
| James Brose | Member |
| J. Michael du Manoir | Member |
| Peter Emon | Member |
| Ethel LaValley | Member |
| Jim Manion | Member |
| Jennifer Murphy | Member |
| Troy Purcell | Member |
| Neil Nicholson | Vice-Chair |
| Heather Saar | Member |
| Carolyn Watt | Member |

Staff:

- | | |
|-----------------------|---|
| Heather G. Daly | Chief Executive Officer |
| Janet Jones | Director, Corporate Services |
| Dr. Jason Morgenstern | Medical Officer of Health |
| Dr. Muhammad Mukarram | University of Ottawa (Educational rotation) |
| Tom Regan | Coordinator, Foundational Standards |
| Patti Smith | Director, Health Promotion |
| Melissa Ziebarth | Executive Assistant (Recording Secretary) |

Regrets:

Guests:

1. Call to Order

Chair Joanne King called the meeting to order at 10:00 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved as presented.

Resolution: #1 BoH 2024-June-25

Moved by T. Purcell;

Seconded by H. Saar;

Be it resolved that the Board approve the agenda as presented.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were no Delegations.

6. Approval of Minutes of Previous Meetings

The meeting minutes for the Regular Board meeting on May 28, 2024, were approved.

Resolution: #2 BoH 2024-June-25

Moved by T. Purcell;

Seconded by J. Manion;

Be it resolved that the Board of Health approve the meeting minutes from the Regular Board of Health meeting held on May 28, 2024, as presented.

Carried

7. Business Arising

alPHa AGM and Conference verbal report.

Chair J. King provided a verbal report on the AGM and Conference. Highlights can be found [here](#).

She verified that she and Dr. Morgenstern voted as directed by the board and confirmed that all of the Resolutions were passed at the AGM.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:

- [MOH Report to the Board](#)

Chair King and Board Members thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Resolution #3 BoH 2024-June-25

Moved by J. Brose;

Seconded by C. Watt;

Be it resolved that the Board endorse staff to write a letter to the Minister on the issue of software support and wastewater surveillance.

P. Emon requested that the letter be cc. to all local municipalities, Association of Municipalities of Ontario (AMO) and Rural Ontario Municipal Association (ROMA).

Carried

Resolution: #4 BoH 2024-June-25

Moved by J. Brose;

Seconded by H. Saar;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:

- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #5 BoH 2024-Jun-25

Moved by J. Brose;

Seconded by H. Saar;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

i. 2023 Annual Reconciliation Report and 2023 Annual Report and Attestation presented by Janet Jones, Director Corporate Services.

- [2023 Annual Reconciliation Report and Attestation](#)

Chair King thanked Janet Jones for her Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2024-Jun-25

Moved by C. Watt;
Seconded by J. Manion;

Be it resolved that the Board accept the Ministry of Health 2023 Annual Report and Attestation, and further, that the Board Chair be directed to sign the document.

N. Nicholson left the meeting at 11:00 a.m.

T. Regan joined the meeting at 11:23 a.m.

ii. 2024 Q1 Corporate Operational Plan with Risk Mitigation Strategies.

Tom Regan, Coordinator, Foundational Standards presented the following:

- [2024 Q1 Corporate Operational Plan with Risk Mitigation Strategies](#)

Chair King thanked T. Regan for his Report.

The Chair called for questions and comments from the Board.

Resolution: #7 BoH 2023-Jun-25

Moved by T. Purcell;
Seconded by E. LaValley;

Be it resolved that the Board accept the 2024 Q1 Corporate Operational Plan with Risk Mitigation Strategies update.

Carried

T. Regan left the meeting at 11:30 a.m.

9. Board Committee Reports

Resources Committee

Committee Chair J. Michael du Manoir presented the following:

- [Resources Committee Board Report](#)

Chair King thanked J. M. du Manoir for his Report.

The Chair called for questions and comments from the Board.

Resolution: #8 BoH 2024-Jun-25

Moved by J. Michael du Manoir;
Seconded by H. Saar;

Be it resolved that the Board approve the Resources Committee Report from June 17, 2024.

Carried

10. Correspondence

The Board reviewed the correspondence.

Subject	From:	Action:
Meeting with The Honourable John Yakabuski, MPP		Received as information
Renfrew County and District Health Unit and County of Renfrew Collaboration (position paper)	County of Renfrew	Received as Information
June Infobreak	aIPHa	Received as information
Declaring gender-based violence (GBV), intimate partner violence (IPV), and family violence a provincial epidemic	KFL&A	Received as information
Support for Bill C-322 National Framework for School Food Program Act	Public Health Sudbury & Districts	Received as information
Motion	KFL&A	Received as information
Motion to continue coordination and support of wastewater surveillance	Peterborough Public Health	See Resolution #9 BoH 2024-Jun-25 below

J. Brose indicated he had a number of questions that require further discussion, but as time is running short, he will submit the questions in writing for discussion at the Board of Health Meeting in September.

11. Procedural Bylaws

There were no bylaws reviewed.

12. New Business

There was no new business.

13. Action List Review

The Board reviewed and updated the Action List from – [May 28, 2024](#).

14. Notice of Motion

There was no notice of motion.

P. Emon left the meeting at 11:45 a.m.

15. Closed

There was no closed session.

16. Date of Next Meeting

The next regular Board of Health meeting will be held virtually on Tuesday, September 24, 2024, at 10:00 a.m. on Zoom.

17. Adjournment

Resolution: #9 BoH 2024-Jun-25

Moved by E. LaValley;

Seconded by T. Purcell;

Be it resolved that the Regular Board meeting be adjourned at 11:51 a.m.

Carried

The meeting adjourned at 11:51 a.m.

Committee Chair