



Board of Health
Regular Board Meeting
MINUTES

Date: Tuesday, May 28, 2024
Time: 10:00 a.m.

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

Joanne King	Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Jim Manion	Member
Jennifer Murphy	Member
Troy Purcell	Member
Heather Saar	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Heather G. Daly	Chief Executive Officer
Janet Jones	Director, Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Dr. Muhammad Mukarram	University of Ottawa (Educational rotation)
Patti Smith	Director, Health Promotion
Melissa Ziebarth	Executive Assistant (Recording Secretary)

Regrets:

Neil Nicholson	Vice-Chair
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Guests:

Karen Black	Scott, Rosien Black & Locke
Nadia Prescott	Ottawa West Four Rivers Health Team

1. Call to Order

Chair Joanne King called the meeting to order at 10:03 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved as presented.

Resolution: #1 BoH 2024-May-28

Moved by J. Murphy;

Seconded by T. Purcell;

Be it resolved that the Board approve the agenda as presented.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There were 2 Delegations.

J. King welcomed Nadia Prescott, who provided the Board with a [presentation](#) detailing the highlights of the Ottawa West Four Rivers Ontario Health Team.

The Chair called for questions and comments from the Board.

The Chair thanked N. Prescott for her presentation.

N. Prescott left the meeting at 10:41 a.m.

K. Black joined the meeting at 10:41 a.m.

J. King welcomed Karen Black from Scott Rosien Black & Locke, who reviewed the Draft Financial Statements of Renfrew County and District Health Unit- Year ended December 31, 2023, page by page, with the Board. These documents were a reference for Board Members, during the discussion of the Statements:

- a. [Draft Financial Statements of Renfrew County and District Health Unit-Year ended December 31, 2023](#)

At the completion of the presentation, K. Black answered questions from Board Members.

K. Black also presented the following:

- b. [2023 Audit Findings Letter](#)
- c. [2023 Independence Letter](#)

The Chair called for questions and comments from the Board.

Resolution: #2 BoH 2024-May-28

Moved by C. Watt;
Seconded by J. Brose;

Be it resolved that the Board of Health accept the Financial Statements for the year ended December 31, 2023, and further that the Chair and Vice Chair sign the statements.

Carried

K. Black presented the following:

- d. [2023 Annual Reconciliation Report \(Certificate of Settlement\)](#)

The Chair called for questions and comments from the Board.

Resolution: #3 BoH 2024-May-28

Moved by J. Murphy;
Seconded by E. LaValley;

Be it resolved that the Board of Health accept the 2023 Annual Reconciliation Report (Certificate of Settlement) and further that the Chair be directed to sign the Report.

Carried

The Chair thanked Karen Black for her presentation.

Chair King thanked Heather Daly and her team for another clean audit again this year.

K. Black left the meeting at 11:20 a.m.

6. Approval of Minutes of Previous Meetings

The meeting minutes for the Regular Board meeting on March 26, 2024, were approved.

Resolution: #4 BoH 2024-May-28

Moved by J. Brose;
Seconded by J. Manion;

Be it resolved that the Board of Health approve the meeting minutes from the Special Board meeting held on March 26, 2024, as presented.

Carried

7. Business Arising

There was no business arising.

8. Staff Reports

Dr. Jason Morgenstern acknowledged and welcomed Dr. Muhammad Mukarram, with the University of Ottawa in his final year of medical residency, specializing in Public Health and preventative medicine. He will be here on an educational rotation until the end of June.

- a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern:
- [MOH Report to the Board](#)

Chair King and Board Members thanked Dr. Morgenstern for his Report.

The Chair called for questions and comments from the Board.

Resolution: #5 BoH 2024-May-28

Moved by J. M. du Manoir;
Seconded by C. Watt;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

- b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer:
- [CEO Report to the Board](#)

Chair King thanked Heather G. Daly for her Report.

The Chair called for questions and comments from the Board.

Resolution: #6 BoH 2024-May-28

Moved by H. Saar;
Seconded by T. Purcell;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

9. Board Committee Reports

Governance Committee

Committee Chair T. Purcell presented the following:

- [Governance Committee Board Report](#)

The Chair called for questions and comments from the Board.

Chair King thanked T. Purcell for his Report.

Resolution: #7 BoH 2024-May-28

Moved by C. Watt;
Seconded by J. Manion;

Be it resolved that the Board approve the Governance Committee Report from May 14, 2024.

Carried

10. Correspondence

The Board reviewed the correspondence.

Subject	From:	Action:
April 2024 Info Break	aIPHa	Received as information
May 2024 Info Break	aIPHa	Received as information
Letter of Support	Bonnechere Valley	Received as Information
Funding Letter to Chair King	Ministry of Health	Received as information
New Schedule to the Public Health Funding and Accountability Agreement	Ministry of Health	Received as information
Endorsement of Public Health Sudbury & Districts Letter on Gender-based and Intimate Partner Violence (IPV)	Timiskaming Health Unit	Received as information
Recommendation for Federal Restrictions on Nicotine Pouches	Peterborough Public Health	Received as information
Recommendations for Government Regulation of Nicotine Puches	Public Health Sudbury & Districts	Received as information
Response Letter to CMOH Annual Report-Substance Use and Harms	Peterborough Public Health	Received as information
2023 Chief Medical Officer of Health (CMOH) Annual Report: An All-of Society Approach to Substance Use and Harms	aIPHa	Received as information
Response Letter to CMOH Annual Report: Substance Use and Harms	Haliburton, Kawartha, Pine Ridge District Health Unit	Received as information

11. Procedural Bylaws

There were no bylaws reviewed.

12. New Business

2024 aIPHa Resolutions for consideration.

Chair King verified that RCDHU has four votes at the 2024 aIPHa Conference and Annual General Meeting on June 7, 2024. Each of the [2024 aIPHa Resolutions for consideration](#) were reviewed and discussed. There was consensus that the two RCDHU representatives at the conference should vote in support of all but Resolution# A23-04.

Resolution #	Title	Sponsor	Page
A24-01	Permitting Applications for Automatic Prohibition Orders under the <i>Smoke Free Ontario Act, 2017</i> for Vapour Product Sales Offences	Middlesex-London Health Unit (MLHU)	3
A24-02	Artificial Intelligence for Enhanced Public Health Outcomes	Simcoe Muskoka District Health Unit, Wellington-Dufferin-Guelph Health Unit	8
A23-03	A Proposal for a Comprehensive Provincial Alcohol Strategy: Enhancing Public Health through Prevention, Education, Regulation and Treatment	Oxford-Elgin-St. Thomas Board of Health	12
A23-04	Reviewing Provincial Regulatory Needs for Supportive Living Facilities Serving Vulnerable Individuals	Oxford-Elgin-St. Thomas Board of Health	19
A23-05	Early Childhood Food Insecurity: An Emerging Public Health Problem Requiring Urgent Action	Ontario Dietitians in Public Health	24
A23-06	Compliance with Ontario Not-for-Profit Corporations Act (ONCA): Proposed 2024 aPHa General Operating By-Law to replace The Constitution of the Association of Local Public Health Agencies (Ontario)	aPHa Board of Directors	28

13. Action List Review

The Board reviewed and updated the [Action List](#) from – March 26, 2024.

14. Notice of Motion

J. Murphy requested that the Letter of Support and Resolution regarding the phase-out of well water testing from The Corporation of the Township of Bonnechere Valley be brought forward to the next meeting for consideration.

15. Closed

Resolution: #8 BoH 2024-May-28

Moved by T. Purcell;

Seconded by J. Murphy;

Be it resolved that the Board move into a closed meeting at 12:16 p.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees, per Municipal Act 2001, c. 25, s. 239 (2)(b). and to discuss: xi. a 6 position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

Chair King verified that all Members were alone and in a secure location before the meeting moved into the closed session.

The Board of Health meeting resumed at 12:18 p.m.

The Chair rose to report that the Board met in a closed meeting to discuss (b) personal matters about an identifiable individual, including municipal or local board employees, per Municipal Act 2001, c. 25, s. 239 (2)(b). and to discuss: xi. a position, plan procedure, criteria or instruction to be applied to any negotiations, carried on or to be carried on by or on behalf of the municipality or local board.

16. Date of Next Meeting

The next regular Board of Health meeting will be held in person on Tuesday, June 25, 2024, at 10:00 a.m. in the classroom or at the call of the Chair.

17. Adjournment

The meeting adjourned at 12:20 p.m.

Committee Chair

These minutes were approved by the Board at a Regular Board of Health meeting held on Tuesday, June 25, 2024.