

Renfrew County and District Health Unit
“Optimal Health for All in Renfrew County and District”

Board of Health

Regular Board Meeting

MINUTES

Tuesday, September 26, 2023

The Regular meeting of the Renfrew County and District Health Unit's Board of Health was held virtually on Zoom and was live-streamed.

Members:

Joanne King	Vice-Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Heather Daly	Chief Executive Officer
Dr. Michelle Foote	Public Health Physician
Dr. Jason Morgenstern	Medical Officer of Health
Tom Regan	Coordinator, Foundational Standards
Patti Smith	Director, Health Promotion
Melissa Ziebarth	Executive Assistant (Secretary)

Regrets:

Troy Purcell	Member
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Guest:

Lisa Hawkins	Ottawa Valley Ontario Health Team, Primary Care Transformation Lead
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1. Call to Order

Vice-Chair Joanne King called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time Immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Metis peoples, their elders, their ancestors, and their valuable past and present contributions to this land.

Migwech.

3. Agenda Approval

The agenda was approved as presented.

Resolution: #1 BoH 2023-Sept-26

Moved by J. Murphy;

Seconded by M. du Manoir;

Be it resolved that the Board approves the agenda.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There was one delegation.

J. King welcomed Lisa Hawkins, who provided the Board with a presentation detailing the highlights of the Ottawa Valley Ontario Health Team.

P. Emon joined the meeting at 10:15 a.m.

N. Nicholson joined the meeting at 10:39 a.m.

6. Approval of Minutes of Previous Meetings

The meeting minutes for the Special Board meeting on Tuesday, July 25, 2023, were approved.

Resolution: #2 BoH 2023-Sept-26

Moved by E. LaValley;

Seconded by C. Watt;

Be it resolved that the Board of Health approve the meeting minutes from the Special Board meeting held on Tuesday, July 25, 2023, as presented.

Carried

J. Brose joined the meeting at 10:55 a.m.

7. Action List Review

The Board reviewed the Special Board of Health meeting [Action List](#) -2023-July-25.

8. Staff Reports

a. Medical Officer of Health Report to the Board – Dr. Jason Morgenstern.

- [MOH Report to the Board](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #3 BoH 2023-Sept-26

Moved by P. Emon;

Seconded by M. du Manoir;

Be it resolved that the Board accept the Report to the Board from Dr. Jason Morgenstern, Medical Officer of Health.

Carried

Vice-Chair King and Board Members thanked Dr. Morgenstern for his Report.

b. CEO Report to the Board – Heather G. Daly, Chief Executive Officer.

- [CEO Report to the Board](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #4 BoH 2023-Sept-26

Moved by J. Brose;

Seconded by J. Murphy;

Be it resolved that the Board accept the Report to the Board from Heather G. Daly, Chief Executive Officer.

Carried

Vice-Chair King thanked Heather G. Daly for her Report.

At 11:29 a.m., the Vice-Chair recessed the meeting for a short break.

The meeting reconvened at 11:35 a.m.

c. RCDHU 2022 Annual Report

- [2022 Annual Report](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #5 BoH 2023-Sept-26

Moved by P. Emon;

Seconded by N. Nicholson;

Be it resolved that the Board of Health accept the RCDHU 2022 Annual Report.

Carried

Resolution: #6 BoH 2023-Sept-26

Moved by P. Emon;

Seconded by N. Nicholson;

Be it resolved that the Board of Health direct staff to distribute digitally, with print copies to be sent to municipalities and Renfrew County District Libraries.

Carried

Vice-Chair King, and Board Members, thanked Heather G. Daly for the work that was done on the 2022 Annual Report.

d. Ministry of Health 2022 Annual Report and Attestation

- [Ministry of Health 2022 Annual Report and Attestation](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #7 BoH 2023-Sept-26

Moved by N. Nicholson;
Seconded by J. Murphy;

Be it resolved that the Board of Health has reviewed and accept the Ministry of Health 2022 Annual Report and Attestation, and further, that the Board Chair be directed to sign the document.

Carried

Vice-Chair King thanked Heather G. Daly and her team for the preparation of the Annual Report and Attestation.

e. 2023 Corporate Operational Plan with Risk Mitigation Strategies Q2 Report Update

Tom Regan, Coordinator, Foundational Standards presented the following:

- [2023 Corporate Operational Plan with Risk Mitigation Strategies](#)

The Vice-Chair called for questions and comments from the Board.

Resolution: #8 BoH 2023-Sept-26

Moved by J. Brose;
Seconded by E. LaValley;

Be it resolved that the Board of Health accept the 2023 Corporate Operational Plan With Risk Mitigation Strategies Q2 Report, as presented by Tom Regan.

Carried

Vice-Chair King thanked T. Regan for his Report.

T. Regan left the meeting at 11:49 a.m.

9. Board Committee Reports

a. Governance

Neil Nicholson, committee member, presented the following report on behalf of the committee chair:

- [Governance Committee Board Report](#) – 2023-Aug-31

The Vice-Chair called for questions and comments from the Board.

Resolution: #9 BoH 2023-Sept-26

Moved by C. Watt;
Seconded by P. Emon;

Be it resolved that the Board approves the Governance Committee Report-August 31, 2023, as presented.

Carried

b. Resources

In the absence of the committee Chair at the recent meeting, Joanne King Vice-Chair presented the following report:

- [Resources Committee Board Report](#) – 2023-Sept-18

The Vice-Chair called for questions and comments from the Board.

Resolution: #10 BoH 2023-Sept-26

Moved by J. Brose;

Seconded by P. Emon;

Be it resolved that the Board accepts the Resources Committee Report-September 18, 2023, as presented.

Carried

10. Correspondence

The Board reviewed the correspondence.

Resolution #11 BoH 2023-Sept-26

Moved by: P. Emon;

Seconded by: M. du Manoir;

Be is resolved that the Board of Health approve up to three board member registrations for the aIPHa 2023 Fall Symposium, Section Meetings, and Workshops November 22, 23 and 24.

Carried

11. Notice of Motion

There was no notice of Motion.

12. New Business

There was no new business.

13. By-Laws

There were no By-Laws.

14. Closed

Resolution: #12 BoH 2023-Sept-26

Moved by J. Murphy;

Seconded by C. Watt;

Be it resolved that the Board move into a closed meeting at 12:38 p.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees, per *Municipal Act 2001, c. 25, s. 239 (2)(b)*.

Carried

The Board of Health meeting resumed at 12:59 p.m.

The Vice-Chair rose to report that the Board met in a closed meeting to discuss (b) personal matters about an identifiable individual, including municipal or local board employees, per *Municipal Act 2001, c. 25, s. 239 (2)(b)*.

15. Date of Next Meeting

The date of the next Regular Board meeting will be Tuesday, October 31, 2023, at 10:00 a.m.

The next meeting will be held virtually and will be live-streamed.

16. Adjournment

Resolution: #13 BoH 2023-Sept-26

Moved by C. Watt;

Seconded by J. Brose;

Be it resolved that the Regular Board meeting be adjourned at 1:03 p.m.

Carried

Committee Vice-Chair as Chair

These minutes were approved by the Board of Health at the Board Meeting held on Tuesday, October 31, 2023.