

Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"



Board of Health

Special Board Meeting, via Zoom

Tuesday, July 25, 2023

The Special meeting of Renfrew County and District Health Unit's Board of Health was held on the virtual software platform—Zoom. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Joanne King	Vice-Chair
James Brose	Member
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Troy Purcell	Member
Carolyn Watt	Member

Staff:

Heather Daly	Chief Executive Officer
Dr. Jason Morgenstern	Medical Officer of Health
Melissa Ziebarth	Executive Assistant (Secretary)

Regrets:

Wilmer Matthews	Member
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1. Call to Order

Chair Aikens called the meeting to order at 1:01 p.m.

2. Land Acknowledgement

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We would like to honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory for millennia, and whose culture and presence have nurtured and continue to nurture this land.

We would like to honour all First Nations, Inuit and Métis peoples, their elders, their ancestors and their valuable past and present contributions to this land.

Migwech

3. Agenda Approval

The agenda was reviewed.

Resolution: #1 SBoH 2023-July-25

Moved by J. King;

Seconded by C. Watt;

Be it resolved that the Board approves the agenda, as amended.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Minutes of Previous Meeting (Approval)

The Board reviewed the Tuesday, June 27, 2023 meeting minutes.

Resolution: #2 SBoH 2023-July-25

Moved by J. Murphy;

Seconded by J. King;

Be it resolved that the Board approves the meeting minutes from Tuesday, June 27, 2023, as presented.

Carried

6. New Business

a. Review Procedural By-Law 2022-01 and recommendations - [Resolution #4 GC 2023-May-09](#).

A. Aikens led the board through a lengthy discussion of the revisions, recommended by the Governance Committee. After discussion the following Resolutions were put forward for a vote.

Resolution: #3 SBoH 2023-July-25

Moved by M. du Manoir;

Seconded by C. Watt;

Be is resolved that the Board amend Resolution #4 GC 2023-May-09 by deleting the section that includes the elimination of the Executive committee

as a Standing Committee.

Recorded Vote

Yes	Name of Board Member	No
	Aikens, M. Ann	√
	Brose, James	√
√	du Manoir, J. Michael	
	Emon, Peter	√
√	King, Joanne	
	LaValley, Ethel	√
	Matthews, Wilmer	
	Murphy, Jennifer	√
	Nicholson, Neil	√
	Purcell, Troy	√
√	Watt, Carolyn	
3	TOTALS	7

Carried by:	
Defeated by:	7-3

Resolution: #4 SBoH 2023-July-25

Moved by J. King;
 Seconded by T. Purcell;

Be it resolved that the Governance Committee recommends to the Board of Health [Procedural By-Law 2022-01](#) be revised as attached Including the elimination of the Executive Committee as a Standing Committee.

Carried

Recorded Vote

Yes	Name of Board Member	No
√	Aikens, M. Ann	
√	Brose, James	
	du Manoir, J. Michael	√
√	Emon, Peter	
√	King, Joanne	
√	LaValley, Ethel	
	Matthews, Wilmer	
	Murphy, Jennifer	√
√	Nicholson, Neil	
√	Purcell, Troy	
	Watt, Carolyn	√
7	TOTALS	3

Carried by:	7-3
Defeated by:	

Resolution: #5 SBoH 2023-July-25

Moved by N. Nicholson;

Seconded E. LaValley;

Be it resolved that the Board adopt [By-Law 2023-02](#) relating to the conduct of business, known as the procedural By-Law, including the changes agreed upon today, for passage at this board meeting.

Carried

Recorded Vote

Yes	Name of Board Member	No
√	Aikens, M. Ann	
	Brose, James	√
	du Manoir, J. Michael	√
√	Emon, Peter	
√	King, Joanne	
√	LaValley, Ethel	
	Matthews, Wilmer	
	Murphy, Jennifer	√
√	Nicholson, Neil	
√	Purcell, Troy	
	Watt, Carolyn	√
6	TOTALS	4

Carried by:	6-4
Defeated by:	

Discussion of Committee of the Whole Format

The board discussed the suggestion that a Committee of the Whole format be considered for possible implementation in 2024.

Resolution: #6 SBoH 2023-July-25

Moved by J. Murphy;

Seconded by T. Purcell;

Be it resolved that the Board give direction to staff to prepare an implementation plan for a Committee of the Whole format, including pros and cons and drafting Terms of Reference, for Board discussion no later than the end of October 2023.

Recorded Vote

Yes	Name of Board Member	No
√	Aikens, M. Ann	
√	Brose, James	
	du Manoir, J. Michael	√
√	Emon, Peter	
√	King, Joanne	
√	LaValley, Ethel	
	Matthews, Wilmer	
√	Murphy, Jennifer	
√	Nicholson, Neil	
√	Purcell, Troy	
√	Watt, Carolyn	
9	TOTALS	1

Carried by:	9-1
Defeated by:	

7. By-Laws

a. By-Law 2023-02 Procedural By-Law.

Chair Aikens asked if there were any further questions or comments.

Resolution: #7 SBoH 2023-July-25

Moved by T. Purcell;
Seconded by J. Brose;

Be it resolved that the [Procedural By-Law 2023-02](#) be now numbered, read three times, passed and signed by the CEO and Chair.

Carried

Recorded Vote

Yes	Name of Board Member	No
√	Aikens, M. Ann	
√	Brose, James	
√	du Manoir, J. Michael	
√	Emon, Peter	
√	King, Joanne	
√	LaValley, Ethel	
	Matthews, Wilmer	
√	Murphy, Jennifer	
√	Nicholson, Neil	
√	Purcell, Troy	
√	Watt, Carolyn	
10	TOTALS	0

Carried by:	10-0
Defeated by:	

8. Action List Review

a. Board reviewed the Regular BoH Action List—2023-Jun-27.

9. Closed

Resolution: #8 SBoH 2023-July-25

Moved by J. Murphy;
 Seconded by J. Brose;

Be it resolved that the Board move into a closed meeting at 3:10 p.m. to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Chair Aikens verified that all Members were alone and in a secure location before the meeting moved into the closed session and Dr. Morgenstern left the meeting at 3:11 p.m.

The Special Board of Health meeting resumed at 3:28 p.m.

Chair A. Aikens thanked Board member Wilmer Matthews for his many years of dedicated service on RCDHU Board.

A. Aikens thanked the Board and staff for their support and hard work during her years as Chair, especially during the pandemic response and our many organizational changes.

10. Adjournment

Resolution: #9 SBoH 2023-July-25

Moved by E. LaValley;
 seconded by J. Murphy;

Be it resolved that the Special Board meeting be adjourned at 3:30 p.m.

Carried

Chair

These minutes were approved by the Board at the Regular Board of Health Meeting held on Tuesday, September 26, 2023.