

Renfrew County and District Health Unit
“Optimal Health for All in Renfrew County and District”

Board of Health

Regular Board Meeting

Tuesday, June 27, 2023

The Regular meeting of Renfrew County and District Health Unit’s Board of Health was a hybrid meeting, either on Zoom or in person

Members:

Ann Aikens	Chair
Joanne King	Vice-Chair
J. Michael du Manoir	Member
Peter Emon	Member
Ethel LaValley	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Neil Nicholson	Member
Troy Purcell	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Heather Daly	Chief Executive Officer
Dr. Michelle Foote	Public Health Physician
Janet Jones	Director, Corporate Services
Dr. Jason Morgenstern	Medical Officer of Health
Tom Regan	Coordinator, Foundational Standards
Patti Smith	Director, Health Promotion
Melissa Ziebarth	Executive Assistant (Secretary)

Regrets:

Guest(s):

Anne Giardini, Mayor of Laurentian Hills
Laura LePine, Director Community Services, County of Renfrew

1. Call to Order

Chair Aikens called the meeting to order at 10:05 a.m.

2. Land Acknowledgment

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We would like to honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory for millennia, and whose culture and presence have nurtured and continue to nurture this land.

We would like to honour all First Nations, Inuit and Métis peoples, their elders, their ancestors and their valuable past and present contributions to this land.

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3. Agenda Approval

The agenda was approved as presented.

Resolution: #1 BoH 2023-Jun-27

Moved by T. Purcell;

Seconded by M. du Manoir;

Be it resolved that the Board approve the agenda as presented.

Carried

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Delegations

There was one delegation.

A. Aikens welcomed Anne Giardini, Mayor of Laurentian Hills, who then gave a brief outline of the Committee Structure at the County of Renfrew. Anne Giardini then introduced Laura LePine, who provided the Board with a presentation detailing the highlights of the Community Service Programs in the County of Renfrew and area.

Chair Ann Aikens thanked both for attending the meeting.

P. Emon joined the meeting at 10:46 a.m.

6. **Approval of Minutes from Previous Meetings**

The Regular Board of Health meeting minutes were presented for Tuesday, May 30, 2023.

A board member asked for clarification about the wording on page 5 regarding the direction given to the Governance Committee.

Resolution: #2 BoH 2023-Jun-27

Moved by C. Watt;

Seconded by T. Purcell;

Be it resolved that the Board approve the meeting minutes from the Regular Board of Health meeting held on Tuesday, May 30, 2023, as presented.

Carried

7. **Staff Reports**

a. Medical Officer of Health Report to the Board—Dr. Jason Morgenstern, Medical Officer of Health.

Dr. Morgenstern presented the following:

- [MOH\(A\) Report to the Board](#)

The Chair called for questions and comments from the Board.

Resolution: #3 BoH 2023-Jun-27

Moved by C. Watt;

Seconded by J. King;

Be it resolved that the Board accept the MOH(A) Report to the Board from Dr. J. Morgenstern.

Carried

Chair Aikens, and Board Members, thanked Dr. Morgenstern for his report.

- b. CEO Report to the Board—Heather Daly, Chief Executive Officer presented the following:
- [CEO Report to the Board](#)

The Chair called for questions and comments from the Board.

Resolution: #4 BoH 2023-Jun-27

Moved by J. King;

Seconded by W. Matthews;

Be it resolved that the Board accept the CEO Report to the Board from H. Daly, Chief Executive Officer.

Carried

Chair Aikens, and Board Members, thanked H. Daly for her report.

2022 Annual Reconciliation Report and 2022-23 Audited Schedule of Operations—Janet Jones, Director Corporate Services presented the following:

- i. [2022 Annual Reconciliation Report](#) (Certificate of Settlement)
- ii. [2022-23 Audited Schedule](#) of Operations-Healthy Babies Healthy Children (HBHC)

The Chair called for questions and comments from the Board.

Resolution: #5 BoH 2023-Jun-27

Moved by N. Nicholson;

Seconded by J. Brose;

Be it resolved that the Board accept the 2022 Annual Reconciliation Report (Certificate of Settlement) and further that the Chair be directed to sign the Report.

Carried

Resolution: #6 BoH 2023-Jun-27

Moved by C. Watt;
Seconded by J. King;

Be it resolved that the Board accept the 2022-23 Audited Schedule of Operations – Healthy Babies Healthy Children (HBHC).

Carried

Chair Aikens, and Board Members, thanked J. Jones for her report.

- c. 2023 Q1 Corporate Operational Plan with Risk Mitigation Strategies Update. Tom Regan, Coordinator, Foundational Standards presented the following:

- [2023 Q1 Corporate Operational Plan with Risk Mitigation Strategies](#)

The Chair called for questions and comments from the Board.

Resolution: #7 BoH 2023-Jun-27

Moved by J. King;
Seconded by W. Matthews;

Be it resolved that the Board accept the 2023 Q1 Corporate Operational Plan with Risk Mitigation Strategies update.

Carried

Chair Aikens thanked T. Regan for his report.

8. Board Committee Reports

- a. Resources Committee—2023-Jun-19

Committee Chair M. du Manoir presented the following:

- [Resources Board Report—2023-June-19](#)

Resolution: #8 BoH 2023-Jun-27

Moved by M. du Manoir;
Seconded by J. Brose;

Be it resolved that the Board of Health accept the Resources Committee Board Report, as amended.

9. Correspondence

The Board received the following correspondence:

#	Subject	Action
a.	HPH- Funding for Students Nutrition Programs and to Increase Funding for Future School Years	Letter of support (see Resolution: #9 BoH 2023-Jun-27 below)
b.	Heron Perth PH - Support for BILL S-254 An Act to Amend the Food and Drugs Act	Referred to SMT for information.
c.	PH Sudbury & Districts Support for Improved Indoor Air Quality in Public Settings	Referred to SMT for information.
d.	Letter of Support – Health Canada's Policy Update on Restricting Advertising of Food and Beverages to Children	Referred to SMT for information.
e.	Public Health Sudbury & Districts – BILL S-254 An Act to Amend the Food and Drugs Act (warning label on alcoholic beverages)	Letter of support (see Resolution: #10 BoH 2023-Jun-27)

Resolution: #9 BoH 2023-Jun-27

Moved by J. Brose;

Seconded by N. Nicholson;

Be it resolved that the Board direct staff to prepare a letter of support for [HPH- Funding for Students Nutrition Programs and to Increase Funding for Future School Years](#) for the Chair's signature.

Resolution: #10 BoH 2023-Jun-27

Moved by T. Prucell;

Seconded by N. Nicholson;

Be it resolved that the Board direct staff to prepare a letter of support for [Public Health Sudbury & Districts – BILL S-254 An Act to Amend the Food and Drugs Act \(warning label on alcoholic beverages\)](#) for the Chair's signature.

Carried

10. By-Laws

There were no By-Laws reviewed.

11. New Business

a. **Board member recruitment**

Chair A. Aikens indicated that six applications have been received. An email was sent to potential candidates thanking them for their interest in serving as a Provincial Appointee on the Renfrew County and District Health Unit (RCDHU) Board of Health. She directed them to the Public Appointment website to create an account and complete profile information required to be considered for appointment.

12. Action List Review

- c. Board reviewed the Regular Board of Health [Action List](#)—2023-May-30
All items from the Action List were completed and list was updated.

13. Closed

The was no closed meeting.

14. Date of Next Meeting

The chair will call a Special Meeting in July to discuss updates to By-Law 2022-01 and a discussion of a Committee of the Whole structure. Date TBD.

The next Regular meeting is scheduled for Tuesday, September 26, 2023, at 10:00 a.m. in person or via Zoom.

A. Aikens indicated that J. King, Vice-Chair will be fulfilling her duties as

Chair effective August 16, 2023, until the next Inaugural meeting in January 2024.

15. Adjournment

Resolution: #11 BoH 2023-Jun-27

Moved by J. Brose;

Seconded by E. LaValley;

Be it resolved that the meeting be adjourned at 12:20 p.m.

Carried

The Regular Board meeting adjourned at 12:20 p.m.

Chair

These minutes were approved by the Board at a Special Board Meeting held on Tuesday, July 25, 2023.