



## Board of Health

### Resources Committee Meeting, via *Microsoft Teams*

Monday, November 21, 2022

The meeting of Renfrew County and District Health Unit's Resources Committee was held via *Microsoft Teams*. All members were available by video and/or audio.

#### **Members:**

J. Michael du Manoir	Chair
Ann Aikens	Member
James Brose	Member
Carolyn Watt	Member

#### **Staff:**

Heather Daly	Chief Executive Officer
Marilyn Halko	Executive Assistant (Secretary)
Melissa Ziebarth	Executive Assistant

#### **01. Call to Order**

Committee Chair J. Michael du Manoir called the meeting to order at 1:00 p.m.

#### **02. Land Acknowledgement**

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We would like to honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory for millennia, and whose culture and presence have nurtured and continue to nurture this land.

We would like to honour all First Nations, Inuit and Métis peoples, their elders, their ancestors and their valuable past and present contributions to this land.

Migwech

### 03. Agenda Approval

The agenda was approved as presented.

#### **Resolution: #1 RC 2022-Nov-21**

Moved by A. Aikens; seconded by C. Watt; be it resolved that the agenda be approved, as presented.

Carried

### 04. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

### 05. Approval of Minutes of Previous Meeting

- a. The meeting minutes for Thursday, September 15, 2022, were approved.

#### **Resolution: #2 RC 2022-Nov-21**

Moved by C. Watt; seconded by J. Brose; be it resolved that the Resources Committee approve the meeting minutes for Thursday, September 15, 2022.

Carried

### 06. Staff Reports

- a. Letter from legal re: appointment of same auditor as municipal funder  
The Committee reviewed and discussed the [letter—Opinion re: Appointment of Financial Auditors](#)—sent to and presented by H. Daly, Chief Executive Officer, from McNab, Stewart & Prince.

This item was referred to the Resources Committee by the Board because of a change in auditor by the County of Renfrew and to query if the Board of Health was required to utilize the services of the same auditor as the largest obligated municipality. The opinion provides "There does not appear to be any provision in either the Municipal Act or the HPPA that requires the Health Unit to appoint the same auditor as the County of Renfrew."

Chair du Manoir called for questions and comments.

No change was recommended at this time.

- b. Q3 Unaudited Financial Report  
H. Daly, Chief Executive Officer, presented the following Report:

- [Q3 Unaudited Financial](#).

Base Mandatory Programs are approved for funding at \$8.225M including mitigation of \$908K. To the end of Q3 RCDHU has spent \$6.437M or 78% of the full funding. COVID spending is 31% of the base program budget at \$1.966M.

Seniors' Dental Program is approved at \$730,275 and RCDHU is at 82% spent on this program. Purchased dental services are a main driver of costs within this program.

The Healthy Babies Healthy Children program is at end of its second quarter and is higher than budget projections. This program fluctuates with births in the area. The fiscal year for this program ends March 31, 2023. There is \$325,497 remaining or 42% of the program. HBHC funding does not provide any contribution to overheads. Other Health Units have pointed out that HBHC funding has not been adjusted for a significant time and is likely falling behind.

Chair du Manoir called for comments and questions.

After discussion, there was a minor edit requested.

- c. Update on Insurance Quotes for 2023  
H. Daly, Chief Executive Officer, presented the following Report:
- [Update on Insurance Quotes for 2023.](#)

Initial renewal quotes were at a significant increase over last year. Negotiations are continuing.

Chair du Manoir called for questions and comments.

The Committee Chair thanked H. Daly for the Report.

### **Resolution #3 RC 2022-Nov-21**

Moved by C. Watt; seconded by J. Brose; be it resolved that the Resources Committee accept the Report from H. Daly, Chief Executive Officer.

Carried

## 07. New Business

### a. Extension of Hiring Authority

The Committee reviewed and discussed the following information to support the resolution:

- [Provincial Supports for COVID-19 Response and Recovery—2022-Sep-29](#)
- [History of the Delegated Hiring Authority](#)
- [Recently adopted organization structure.](#)

### Resolution #4 RC 2022-Nov-21

Moved by C. Watt; seconded by J. Brose; be it resolved that the Resources Committee recommends to the Board that the Board authorize the Chief Executive Officer to hire staff as required to respond to the ongoing COVID-19 pandemic;

And further that a report be made regularly to the Resources Committee on the number of staff engaged;

And further that this authorization shall extend to June 30, 2023.

Carried

### b. HR Oversight

With the inclusion of “Workplace Wellness” as a Strategic Direction and Goal in the revised Strategic Plan, this item is deferred for discussion with the development of the 2023 Plan and Budget.

## 08. Action List Review

### a. Action List—2022-Oct-25

The Committee reviewed the [Action List](#) dated 2022 October 25, and addressed item 02.—*Review of the Auditor*—that was directed to the Resources Committee.

## 09. Notice of Motion

There was no notice of motion.

## 10. Closed Meeting

There was no closed meeting.

## 11. Date of Next Meeting

The next Resources Committee meeting is scheduled for Monday, December 12, 2023 at 1:00 p.m. or at the call of the Chair.

## 12. Adjournment

### **Resolution: #4 RC 2022-Nov-21**

Moved by C. Watt; seconded by J. Brose; be it resolved that the Resources Committee meeting be adjourned at 1:53 p.m.

Carried

The Resources Committee meeting, held on *Microsoft Teams*, adjourned at 1:53 p.m.

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Committee Chair

*These meeting minutes were approved by the Committee at the meeting held on Monday, December 12, 2022.*