



## Board of Health

### Special Board Meeting, via Microsoft Teams

Friday, December 16, 2022

The Special meeting of Renfrew County and District Health Unit's Board of Health was held on the virtual software platform—Microsoft Teams. Members were present by audio and/or video.

#### Members:

Ann Aikens	Chair
James Brose	Member
J. Michael du Manoir	Member
Joanne King	Member
Ethel LaValley	Member
Wilmer Matthews	Member
Neil Nicholson	Member
Carolyn Watt	Member
Peter Emon	Member

#### Staff:

Heather Daly	Chief Executive Officer
Marilyn Halko	Executive Assistant (Secretary)

#### Regrets:

Jennifer Murphy	Member
-----------------	--------

#### 01. Call to Order

Chair Aikens called the meeting to order at 10:00 a.m.

#### 02. Land Acknowledgment

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We would like to honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory for millennia, and whose culture and presence have nurtured and continue to nurture this land.

We would like to honour all First Nations, Inuit and Métis peoples, their elders, their ancestors and their valuable past and present contributions to this land.

Migwech

**03. Agenda Approval**

The agenda was approved, as presented.

**Resolution: #1 BoH 2022-Dec-16**

Moved by J. King; seconded by J. M. du Manoir; be it resolved that the Board approve the agenda, as presented.

Carried

**04. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**05. Approval of Minutes of Previous Meeting**

The meeting minutes were approved for Tuesday, November 29, 2022.

**Resolution: #2 BoH 2022-Dec-16**

Moved by J. M. du Manoir; seconded by N. Nicholson; be it resolved that the Board approve the meeting minutes from the Regular Board of Health meeting held on Tuesday, November 29, 2022, as presented.

Carried

**06. Board Committee Report**

a. Resources

Committee Chair J. M. du Manoir presented the following:

I. [Resources Committee Board Report—2022-Dec-12](#)

**Resolution: #3 SBoH 2022-Dec-16**

Moved by J. M. du Manoir; seconded by C. Watt; be it resolved that the Resources Committee Resolution Item #1. "Levy 2023" be severed from the Committee Report and be considered separately.

Carried

Committee Chair du Manoir presented all other items on the Report.

Chair Aikens reviewed each report item and called for questions and comments.

**Resolution: #4 BoH 2022-Dec-16**

Moved by J. M. du Manoir; seconded by J. Brose; be it resolved that the Board accept the Resources Committee Report, with the exception of the severed resolution.

Carried

The Board discussed the [2023 Obligated Municipal Levy Report](#) in detail.

Chair Aikens called for questions and comments.

Committee Chair du Manoir and H. Daly answered questions from the Board.

E. LaValley lost the meeting connection at 10:13 a.m.

**Resolution: #5 BoH 2022-Dec-16**

Moved by C. Watt; seconded by P. Emon; be it resolved that the Board approve the 2023 Obligated Municipal Levy Report, as presented;

And further, notify the Obligated Municipalities that there may be additional funds required if funding pressures arise in 2023.

Carried

**07. New Business**

- a. Virtual Board Meetings: Options for Platforms/Streaming  
The Board discussed the report by H. Daly, Chief Executive Officer, [Virtual Board Meeting Platforms/Live Streaming](#).

Chair Aikens called for questions and comments.

A Board Member requested that a telephone number be included as part of the platform.

b. Continuation of Virtual Meetings

The Board discussed the continuation of virtual meetings.

Chair Aikens called for questions and comments.

**Resolution: #6 BoH 2022-Dec-16**

Moved by N. Nicholson; seconded by J. King; be it resolved that the Board continue to meet virtually until April 30, 2023.

Carried

c. Long Service Awards and Retirements

Chair Aikens extended congratulations, on behalf of the Board, to the seven Renfrew County and District Health Unit Staff Members receiving Long Service Awards:

- i. 15 years—four recipients
- ii. ten years—two recipients
- iii. five years—one recipient.

Chair Aikens acknowledged that the Board is grateful for the service of the three 2022 RCDHU retirees. They will receive a retirement plaque from the Board.

The dates of the next meetings are as follows:

- New Board Member Orientation—Monday, January 9, 2023, at 1:30 p.m. to 3:30 p.m.
- Inaugural Meeting—Tuesday, January 10, 2023, at 10:00 a.m.
- Regular Board of Health Meeting—Tuesday, January 31, 2023, 10:00 a.m.
- or at the call of the Chair.

Board Members thanked Chair Aikens for the New Board Member Orientation package document.

Chair Aikens wished everyone a happy, safe and peaceful holiday.

**08. Adjournment**

**Resolution: #7 BoH 2022-Dec-16**

Moved by W. Matthews; seconded by J. Brose; be it resolved that the Special Board meeting be adjourned at 10:45 a.m.

Carried

The Special Board meeting, held by *Microsoft Teams*, adjourned at 10:45 a.m.

---

Chair

These meeting minutes were approved by the Board at the Regular Board of Health meeting held on Tuesday, January 31, 2023.