



## Board of Health

### Regular Board Meeting

Tuesday, October 25, 2022

The Regular meeting of Renfrew County and District Health Unit's Board of Health was held on the virtual software platform—*Microsoft Teams*. Members were present by audio and/or video.

#### Members:

Ann Aikens	Chair
Christine Reavie	Vice-Chair
James Brose	Member
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Peter Emon	Member
Joanne King	Member
Wilmer Matthews	Member
Carolyn Watt	Member

#### Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Public Health Physician
Marilyn Halko	Executive Assistant (Secretary)
Patti Smith	Director, Health Promotion

#### Regrets:

Jennifer Murphy	Member
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#### 01. Call to Order

Chair Aikens called the meeting to order at 10:00 a.m.

#### 02. Land Acknowledgment

RCDHU is located on the unceded territory of the Algonquin Anishinaabe People.

We would like to honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory for millennia, and whose culture and presence have nurtured and continue to nurture this land.

We would like to honour all First Nations, Inuit and Métis peoples, their elders, their ancestors and their valuable past and present contributions to this land.

Migwech

### **03. Presentation of Staff Recognition Gift**

Chair Aikens made the following remarks:

On behalf of the Board we want to take this opportunity to thank all the Staff of Renfrew County and District Health Unit for their ongoing hard work, resilience, and commitment to excellence in the face of these unprecedented public health challenges caused by the COVID-19 pandemic.

You are a small group who moved quickly and creatively with our health and social service partners to ensure the health and safety of our residents.

We want to acknowledge that for many of you this required long hours, pivoting to new skills, and the stress of navigating our community through very uncertain times. Often this affected not just you but your families as well and we are grateful for their support.

We hope you will accept these RCDHU jackets as a token of our ongoing appreciation and wear them proudly as valued members of the Renfrew County and District Health Unit Team.

Today and always the Board is so grateful for everything you do to keep the residents of Renfrew County and District safe and healthy.

### **04. Agenda Approval**

The agenda was approved, as presented.

#### **Resolution: #1 BoH 2022-Oct-25**

Moved by J. King; seconded by C. Reavie; be it resolved that the Board approve the agenda, as presented.

Carried

## 05. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

## 06. Approval of Minutes of Previous Meeting

a. Regular Meeting Minutes 2022-Sep-27

The meeting minutes were approved for Tuesday, September 27, 2022.

### **Resolution: #2 BoH 2022-Oct-25**

Moved by W. Matthews; seconded by J. Dumas; be it resolved that the Board approve the meeting minutes from the Regular Board of Health meeting held on Tuesday, September 27, 2022, as presented.

Carried

P. Emon joined the meeting at 10:08 a.m.

## 07. Staff Reports

a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health  
Dr. Robert Cushman and Dr. Michelle Foote provided the Board with the following written report:

- [Report to the Board.](#)

As part of the *Report to the Board*, Kayla Schutt, Temporary Manager, COVID-19 Vaccine Program, and Erin Vereyken, Manager of Clinical Services, updated the Board on current immunization activity for COVID-19 vaccine and non-COVID-19 vaccine clinics. Staff worked hard to hold catch-up school immunization clinics throughout the summer and into the fall.

Lindsey Cameron-Dermann, Coordinator, Epidemiology and Health Analytics, updated the Board with the following graphs and information:

- [Number of weekly COVID-19 doses administered to RCD residents by age groups, last four weeks—2022-Oct-24](#)
- [Percentage of RCDHU residents with doses of COVID-19 vaccine, by age groups \(as of Oct 8, 2022 via PHO\)](#)
- [COVID-19 Wastewater Surveillance Initiative in Renfrew County and District—2022-Oct-19.](#)

Dr. Cushman and Dr. Foote gave an update to the Board on current COVID-19 activity in Renfrew County and District, as outlined in the link below:

- [COVID-19 Case Summary—2022-Oct-20.](#)

The Chair called for questions and comments from the Board.

**Resolution: #3 BoH 2022-Oct-25**

Moved by C. Reavie; seconded by J. Brose; be it resolved that the Board accept the *Report to the Board* from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

Chair Aikens thanked Dr. Cushman and Dr. Foote for their *Report to the Board*.

Dr. Cushman thanked Staff Members for their reports.

**08. Board Committee Reports**

a. Executive

Committee Chair Christine Reavie presented the following:

- [Executive Committee Board Report—2022-Oct-17](#).

Chair Aikens reviewed the items on the *Report* and called for questions and comments from the Board.

**Resolution: #4 BoH 2022-Oct-25**

Moved by W. Matthews; seconded by C. Reavie; be it resolved that the Board accept the *Executive Committee Board Report—2022-Oct-17*, as presented.

Carried

Chair Aikens commended all the Staff on their excellent team work in preparing [Our Journey Forward—Strategic Plan 2022-2026](#). This foundational document will chart a path forward for the organization.

H. Daly, Dr. Cushman, and Dr. Foote thanked all those involved, including our community partners, in the preparation of the *Strategic Plan*.

b. Governance

Committee Chair Joanne King presented the following:

- [i. Governance Committee Board Report—2022-Oct-04](#).

Chair Aikens reviewed the items on the *Report* and called for questions and comments from the Board.

**Resolution: #5 BoH 2022-Oct-25**

Moved by W. Matthews; seconded by C. Watt; be it resolved that the Board accept the *Governance Committee Board Report—2022-Oct-04*, as presented.

Carried

Committee Chair Joanne King presented the following:

- [ii. \*Governance Committee Board Report—2022-Oct-20\*](#).

Chair Aikens reviewed the items on the *Report* and called for questions and comments from the Board.

A Board Member commended Staff for the clear milestones included in the RFP for the MOH recruitment.

Chair Aikens highlighted all the work that H. Daly, Dr. R. Cushman, and the Committee had done to secure the agreement with Dr. Gemmill for his appointment as Acting MOH from January 1, 2023 to April 30, 2023.

**Resolution: #6 BoH 2022-Oct-25**

Moved by W. Matthews; seconded by C. Reavie; be it resolved that the Board accept the *Governance Committee Board Report—2022-Oct-20*.

Carried

A Board Member asked if the Board could revisit one of the items on the *Governance Committee Board Report—2022-Oct-04*.

It was suggested was that information item #6 in the 2022-Oct-04 Report should be presented as a resolution.

**Resolution: #7 BoH 2022-Oct-25**

Moved by M. Donohue; seconded by J. Brose; be it resolved that the Governance Committee Report 2022-Oct-04 be revised to change information item #6 to Resolution #1 GC 2022-Oct-04 . . . that the Committee recommends to the Board that meetings remain virtual until the end of 2022.

And further, that this recommendation be reviewed before the end of December 2022.

Carried

## 09. Correspondence

The Board received the following correspondence:

	Subject:	From:	Action:
a.	<a href="#">Employer-Paid Sick Days in Ontario</a> —2022-Jul-19	<ul style="list-style-type: none"> <li>Chair, Board of Health, Niagara Region</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
b.	<a href="#">Re: Participation Confirmation from the Members of the Kids Come First Health Team</a> —2022-Sep-27	<ul style="list-style-type: none"> <li>Chair Aikens, RCDHU BoH</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
c.	<a href="#">Re: 2022 Joint Statement Endorsement from RCDHU</a> —2022-Sep-28	<ul style="list-style-type: none"> <li>Ron Ensom, Coalition on Physical Punishment of Children and Youth</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
d.	<a href="#">Provincial Supports for COVID-19 Response and Recovery</a> —2022-Sep-29	<ul style="list-style-type: none"> <li>Ministry of Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
e.	<a href="#">Re: Niagara Region Public Health—Paid Sick Leave</a> —2022-Oct-04	<ul style="list-style-type: none"> <li>Peterborough Public Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
f.	<a href="#">Re: AMO Submission—Strengthening Public Health: Now and For the Future</a> —2022-Oct-04	<ul style="list-style-type: none"> <li>Peterborough Public Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
g.	<a href="#">Letter Healthy Babies Healthy Children Program Funding</a> —2022-Oct-07	<ul style="list-style-type: none"> <li>Timiskaming Health Unit</li> </ul>	<ul style="list-style-type: none"> <li>Referred to SMT.</li> </ul>

## 10. Action List Review

- a. Action List—Regular Board Meeting—2022-Sep-27  
All items from [Action List](#) were completed or deferred to a later date.

## 11. Notice of Motion

There was no notice of motion.

## 12. Closed Meeting

There was no closed meeting.

## 13. Date of Next Meeting

The date of the next Regular Board meeting is Tuesday, November 29, 2022, at 10:00 a.m., or at the call of the Chair.

Chair Aikens congratulated Board Members; J. Brose, M. Donohue, and J. Murphy on their re-election in yesterday's municipal elections, and P. Emon who was acclaimed as reeve.

Chair Aikens thanked J. Dumas for her contributions to Renfrew County and District as a Member of Renfrew County and District Health Unit's Board of Health.

#### **14. Adjournment**

##### **Resolution: #8 BoH 2022-Oct-25**

Moved by M. Donohue; seconded by J. Dumas; be it resolved that the Regular Board of Health meeting be adjourned at 11:47 a.m.

Carried

The Regular Board meeting, held on *Microsoft Teams*, adjourned at 11:47 a.m.

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Chair

*These meeting minutes were approved by the Board at the Regular Board meeting held on Tuesday, November 29, 2022.*