



Board of Health

Governance Committee Meeting

Thursday, September 8, 2022

The Governance Committee meeting of Renfrew County and District Health Unit's Board of Health was held on *Microsoft Teams*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Present:

Joanne King	Chair
Ann Aikens	Member
Michael Donohue	Member
Jane Dumas	Member
Wilmer Matthews	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

Committee Chair J. King called the Governance Committee meeting to order at 9:00 a.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: #1 GC 2022-Sep-08

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the agenda be approved, as presented.

Carried

03. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

04. Governance Committee Meeting Minutes (Approval)

- a. The meeting minutes for Tuesday, July 19, 2022, were approved.

Resolution: #2 GC 2022-Sep-08

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the Governance Committee approve the meeting minutes for Tuesday, July 19, 2022, as presented.

Carried

05. New Business

- a. Policy Recommendation re: Virtual Meeting Access
The Committee discussed the process of supporting an open and transparent delivery of meetings to the public, through a platform that would facilitate the streaming of virtual meetings.

The Committee Chair called for questions and comments.

Resolution: #3 GC 2022-Sep-08

Moved by M. Donohue; seconded by A. Aikens; be it resolved that the Governance Committee recommend to Board that Staff investigate the options for hosting a publicly accessible streaming program,
And that the Committee bring the recommendations to the Board at the December Special BoH meeting.

Carried

J. Dumas joined the meeting at 9:22 a.m.

- b. Recruitment Process for Medical Officer of Health
The Committee discussed the process for recruiting a permanent Medical Officer of Health for Renfrew County and District Public Health Unit.

The Committee also discussed creating a simple Gantt chart to develop scheduling, with hard dates, for the anticipated recruitment timelines.

The Committee Chair called for questions and comments.

Resolution: #4 GC 2022-Sep-08

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the Governance Committee recommend to Board that Staff renew the existing contract with Dr. Robert Cushman, until December 31, 2022,
And further that the Committee recommend to Board that Staff engage

with the City of Ottawa to extend the existing service agreement for the Public Health Physician, until December 2023.

Carried

Resolution: #5 GC 2022-Sep-08

Moved by M. Donohue; seconded by J. Dumas; be it resolved that the Governance Committee recommend to Board that Staff prepare for the September Regular BoH meeting, a draft RFP, for a recruitment agency, to assist in the hiring of a Medical Officer of Health.

Carried

07. Notice of Motion

None

08. Closed Meeting

There was no closed meeting.

09. Date of Next Meeting

The next Governance Committee meeting is scheduled for Tuesday, October 4, 2022, at 9:00 a.m.

J. King and W. Matthews lost the meeting connection at 10:09 a.m.

A. Aikens assumed the role of Committee Chair.

10. Adjournment

Resolution: #6 GC 2022-Sep-08

Moved by M. Donohue; seconded by J. Dumas; be it resolved that the Governance Committee meeting be adjourned at 10:10 a.m.

Carried

The Governance Committee meeting adjourned at 10:10 a.m.

Chair

These meeting minutes were approved by the Governance Committee at the meeting held on Tuesday, October 4, 2022.