



Board of Health

Governance Committee Meeting

Tuesday, July 19, 2022

The Governance Committee meeting of Renfrew County and District Health Unit's Board of Health was held on *Microsoft Teams*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Present:

Joanne King	Chair
Ann Aikens	Member
Michael Donohue	Member
Jane Dumas	Member
Wilmer Matthews	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)
David Tantaló	

01. Call to Order

Committee Chair J. King called the Governance Committee meeting to order at 1:06 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: #1 GC 2022-Jul-19

Moved by J. Dumas; seconded by W. Matthews; be it resolved that the agenda be approved, as presented.

Carried

03. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Governance Committee Meeting Minutes (Approval)

- a. The meeting minutes were approved for Thursday, June 2, 2022, as presented.

Resolution: #2 GC 2022-Jul-19

Moved by W. Matthews; seconded by A. Aikens; be it resolved that the Governance Committee approve the meeting minutes from Thursday, June 2, 2022, as presented.

Carried

06. Business Arising

- a. Staff Appreciation
The Committee discussed the written proposal from D. Tantalio, Manager, Healthy Environments and Erin Vereyken, Manager, Clinical Services—[Report to BOH Governance Committee—Staff Appreciation Branded Apparel](#)—bringing the Committee up-to-date on the continuing efforts to source a gift of appreciation for RCDHU Staff.

M. Donohue left the meeting at 1:14 p.m.

D. Tantalio joined the meeting at 1:15 p.m.

M. Donohue rejoined the meeting at 1:16. p.m.

The Committee Chair called for comments and questions.

Board Members may purchase the 3-in-1 branded jacket for a cost of \$179.75.

As noted in the Report, the RCDHU logo will be imprinted on the front of the outer jacket and the sleeve on the inner jacket.

Resolution: #3 GC 2022-Jul-19

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the Governance Committee recommends to the Board that in appreciation for the RCDHU Staff's extraordinary efforts during the COVID-19 pandemic, the Board provides each Staff Member with a branded jacket at a total cost not to exceeded \$22,000.00.

And further that the cost of these appreciation gifts be taken from the Operations Reserve Fund.

Carried

The Committee Chair thanked D. Tantalo and E. Vereyken for the written proposal.

D. Tantalo left the meeting at 1:28 p.m.

- b. Action List—Regular BoH—2022-Jun-28
The Committee reviewed the [Action List](#).
- c. Procedural By-Law—2022-01 Comprehensive Review and Revision
The Committee discussed the comprehensive review and revisions in [DRAFT Procedural By-Law 2022-01](#).

The suggested revisions, along with the original wording, will be presented to the Board of Health, at a Special Meeting on Tuesday, August 30, 2022.

Both the original wording and suggested changes will be discussed and clarified, as needed by the Board.

Resolution: #4 GC 2022-Jul-19

Moved by M. Donohue; seconded by W. Matthews; be it resolved that the Governance Committee approve the final draft amendments to the Procedural By-Law, and direct that staff at their earliest convenience provide to the Board both a clean copy of the approved draft along with a bold and strikeout version identifying the approved changes.

Carried

07. By-Laws

None

08. New Business

There was no new business.

09. Notice of Motion

None

10. Closed Meeting

There was no closed meeting.

11. Date of Next Meeting

The next Governance Committee meeting will be scheduled following the Special

Board meeting or at the call of the Chair. The meeting will be held on the virtual platform *Microsoft Teams*.

12. Adjournment

Resolution: #5 GC 2022-Jul-19

Moved by W. Matthews; seconded by J. Dumas; be it resolved that the Governance Committee meeting be adjourned at 3:00 p.m.

Carried

The Governance Committee meeting adjourned at 3:00 p.m.

Chair

These meeting minutes were approved by the Governance Committee at the meeting held on Thursday, September 8, 2022.