



Board of Health

Resources Committee Meeting, via *Microsoft Teams*

Monday, May 16, 2022

The meeting of Renfrew County and District Health Unit's Resources Committee was held via *Microsoft Teams*. All members were available by video and/or audio.

Members:

J. Michael du Manoir	Chair
Ann Aikens	Member
James Brose	Member
Carolyn Watt	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

Committee Chair J. Michael du Manoir called the meeting to order at 1:58 p.m.

02. Agenda Approval

The agenda was approved, as amended—under item #09. New Business: Extension of Delegated Hiring Authority, was added.

Resolution: #1 RC 2022-May-16

Moved by J. Brose; seconded by C. Watt; be it resolved that the Resources Committee approve the agenda, as amended.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Resources Committee Meeting Minutes 2022-Mar-21
The meeting minutes were approved as amended for Monday, March 21, 2022—under Staff: Acting was added to Heather Daly’s title.

Resolution: #2 RC 2022-May-16

Moved by A. Aikens; seconded by C. Watt; be it resolved that the Resources Committee approve the meeting minutes from Monday, March 21, 2022, as amended.

Carried

06. Business Arising

- a. Action List—Regular BoH—2022-Apr-26
The Committee reviewed the [Action List](#) dated 2022 April 26. While no items were directed to the Resources Committee, item 5 was noted.
- b. Oversight for HR
This item was deferred to a future meeting.

07. Correspondence

There was no correspondence.

08. Staff Reports

a. May Update: 2022 RCDHU Budget and Annual Service Plan

The Committee discussed the presentation by H. Daly of the:

- [May Update: 2022 RCDHU Budget and Annual Service Plan.](#)

The discussion focused on the variances between the Board of Health approved Renfrew County and District Health Unit budget and the *Ministry Funding and Accountability Agreement*. While most variances were of a minor nature, as outlined in the *Update*, two items of particular note were:

1. COVID-19 Extraordinary Costs and COVID-19 Vaccine Program
Extraordinary Costs were partially approved with reassurances that further funds would be available as needed.
2. Pandemic Recovery funding was not approved at any amount.

During the discussion, the Committee referred to the following background information:

- i. *2022 RCDHU Draft Budget and Annual Service Plan: Notes and Highlights.*

Resolution #3 RC 2022-May-16

Moved by J. Brose; seconded by A. Aikens; be it resolved that the Resources Committee accept the *May Update: 2022 RCDHU Budget and Annual Service Plan*, as presented by H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

b. Policy FP06—Tangible Capital Assets Policy

The Committee discussed the presentation by H. Daly and amended the document as follows:

- [FP06—Tangible Capital Assets Policy](#).

The *track changes* version of the *Policy* is available [here](#).

Resolution #4 RC 2022-May-16

Moved by J. Brose; seconded by C. Watt; be it resolved that the Resources Committee recommends that the Board approve *FP06—Tangible Capital Assets Policy*, as amended.

Carried

c. HR and Activity Update

The Committee reviewed and discussed the [HR and Activity Update](#).

Chair du Manoir reviewed each report item and called for questions.

The Committee Chair thanked H. Daly for the excellent update report.

Resolution #5 RC 2022-May-16

Moved by J. Brose; seconded by C. Watt; Be it resolved that the Resources Committee approve the reports from H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

09. New Business

a. Extension of Delegated Hiring Authority

The Committee referenced the [history of the delegated hiring authority](#) and the [letter](#) of 2021 November 2 from the Minister of Health regarding COVID-19 extraordinary costs.

Resolution #6 RC 2022-May-16

Moved by J. Brose; seconded by C. Watt; be it resolved that the Resources Committee recommends that the Board of Health extend the MOH(A) delegated hiring authority from 2022-Jul-01 to 2022-Dec-31.

Carried

10. Notice of Motion

There was no notice of motion.

11. Closed Meeting

There was no closed meeting.

12. Date of Next Meeting

The next Resources Committee meeting is scheduled for Monday, June 20, 2022, at 1:00 p.m. or at the call of the Chair.

13. Adjournment

Resolution: #4 RC 2022-May-16

Moved by A. Aikens; seconded by J. Brose; be it resolved that the Resources Committee meeting be adjourned at 3:18 p.m.

Carried

The Resources Committee meeting, held on *Microsoft Teams*, adjourned at 3:18 p.m.

Committee Chair

These meeting minutes were approved by the Resources Committee at the meeting held on Monday, June 20, 2022.