



Board of Health

Executive Committee Meeting, via *Microsoft Teams*

Thursday, May 12, 2022

The meeting of the Executive Committee of Renfrew County and District Health Unit's Board of Health was held via *Microsoft Teams*. All Members participated by video and/or audio.

Present:

Christine Reavie	Chair
Ann Aikens	Member
J. Michael du Manoir	Member
Joanne King	Member
Carolyn Watt	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

James Brose, Member, was unable to connect to the virtual platform.

01. Call to Order

Committee Chair C. Reavie called the meeting to order at 1:05 p.m.

02. Agenda Approval

The agenda was approved, as presented. It was noted that a written report was added to the agenda for item 07. a. Strategic Planning Progress Report.

Resolution: #1 EC 2022-May-12

Moved by J. King; seconded by J. M. du Manoir; be it resolved that the Executive Committee approve the agenda, as presented.

Carried

03. Declaration of Conflict of Interest

No conflicts of interest were declared.

04. Delegations

There were no delegations.

05. Minutes of Previous Meeting (Approval)

a. The meeting minutes were approved for Thursday, April 7, 2022.

Resolution: #2 EC 2022-May-12

Moved by A. Aikens; seconded by J. M. du Manoir; be it resolved that the Executive Committee approve the meeting minutes for Thursday, April 7, 2022, as presented.

Carried

06. Business Arising

a. Action List—Regular BoH—2022-Apr-26
The Committee reviewed the [Action List](#).

Parking Lot

Date	Section of Agenda/ Referral to	Item
2021-Feb-11	Executive Committee	Monitor Determinants of Health: <ul style="list-style-type: none"> • Guaranteed basic income • Paid sick leave • Housing • Access to a primary care provider in RC&D
2021-Feb-11	Executive Committee	<ul style="list-style-type: none"> • Continue to monitor the lessons learned during the COVID-19 pandemic

07. New Business

a. Strategic Planning Progress Report
The Committee discussed the [Strategic Planning Progress Report](#), as presented by H. Daly, Acting Chief Executive Officer/Director, Corporate Services. Progress of the *Plan* will be reported at all future Executive Committee meetings.

RCDHU’s Strategic Plan Steering Committee refers to [Renfrew County and District Health Unit \(RCDHU\) Strategic Plan 2015-2019](#)—in their planning meetings.

The Committee Chair thanked H. Daly for the *Report*.

b. 2022 Risk Management Plan—Governance Risks

The Committee discussed the governance risks identified in the [2022 Risk Management Plan—Governance Risks](#), these issues continued again this year as we dealt with the challenges to manage Board responsibilities related to COVID-19. The Committee developed the following recommended mitigation strategies:

1. Item 7 a. Organizational Governance—absence of permanent MOH/CEO
 - To continue to mitigate the risks by renewing a contract with Ottawa Public Health, for additional medical support
 - To continue actively pursuing a long-term solution for a permanent MOH/CEO, referred to the Governance Committee as a priority item for 2022
 - To confirm the job descriptions of the MOH/CEO and CAO, by the Executive Committee, as a priority item for 2022.

2. Item 6 a. Political—risk of provincial re-organization of health and community services (i.e., change in government policy):
 - To continue to assess the needs of the residents of Renfrew County and District using the 13 criteria points for Public Health Modernization
 - To continue to keep the MPP for Renfrew—Nipissing—Pembroke aware of the potential impact for rural Public Health Units because of Public Health Modernization
 - To continue to assess, advocate and explore the options available for Renfrew County and District in the Public Health Modernization Plan and Ontario Health Teams.

Resolution: #3 EC 2022-May-12

Moved by C. Watt; seconded by A. Aikens; be it resolved that the Executive Committee recommends to the Board the adoption of the actions to mitigate the 2022 Governance Risks i. 7 a.—Organizational Governance, and ii. 6 a.—Political.

Carried

08. Notice of Motion

There was no notice of motion.

H. Daly vacated the meeting at 1:36 p.m.

09. Closed

Resolution: # EC 2022-May-12

Moved by J. King; seconded by C. Watt; be it resolved that the Executive Committee move into a closed meeting to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

The Committee Chair verified that all Members were alone, in a secure location, before the meeting moved into the closed session.

The Committee Chair rose to report at 2:37 p.m. that the Board met in a closed meeting to discuss: (b) personal matters about an identifiable individual, including municipal or local board employees.

10. Date of Next Meeting

The next Executive Committee meeting will be held on Thursday, June 16, 2022, at 1:00 p.m., on *Microsoft Teams*.

11. Adjournment

Resolution: #4 EC 2022-May-12

Moved by J. King; seconded by A. Aikens; be it resolved that the Executive Committee meeting be adjourned at 2:39 p.m.

Carried

The Executive Committee meeting adjourned at 2:39 p.m.

Chair

These meeting minutes were approved by the Executive Committee at the meeting held on Wednesday, June 8, 2022.