

Renfrew County and District Health Unit
"Optimal Health for All in Renfrew County and District"



Board of Health

Regular Board Meeting, via *Microsoft Teams*

Tuesday, April 26, 2022

The Regular meeting of Renfrew County and District Health Unit's Board of Health was held on the virtual software platform—*Microsoft Teams*. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Christine Reavie	Vice-Chair
James Brose	Member
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Peter Emon	Member
Joanne King	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Public Health Physician
Marilyn Halko	Executive Assistant (Secretary)
Patti Smith	Director, Health Promotion
Tom Regan	

01. Call to Order

Chair Aikens called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved, as presented.

Resolution: #1 BoH 2022-Apr-26

Moved by J. King; seconded by J. Murphy; be it resolved that the Board approve the agenda, as presented.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

a. Regular Meeting Minutes 2022-Mar-29

The meeting minutes were approved for Tuesday, March 29, 2022.

Resolution: #2 BoH 2022-Apr-26

Moved by C. Reavie; seconded by W. Matthews; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, March 29, 2022, as presented.

Carried

06. Business Arising

a. Action List—Regular Board Meeting—2022-Mar-29

All items from [Action List](#) were completed or deferred to a later date.

07. Staff Reports

a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health
Dr. Robert Cushman gave a verbal update to the Board on current COVID-19 activity in Renfrew County and District.

Dr. Michelle Foote gave an update on COVID-19 activity in RCD schools.

b. Food Premises Risk Categorization Process

The Board discussed the posted [Food Premises Risk Categorization Process](#) slideshow and deferred the Staff presentation to the next Regular BoH meeting.

Resolution: #3 BoH 2022-Apr-26

Moved by C. Watt; seconded by P. Emon; be it resolved that the Board accept the verbal Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

Chair Aikens thanked Dr. Cushman, and Dr. Michelle Foote for their *Report to the Board*.

- c. *2022 Risk Management Summary Report and 2022 Corporate Operational Plan with Risk Mitigation Strategies*

Tom Regan, Coordinator, Foundational Standards, presented the following:

- [2022 Risk Management Summary Report and 2022 Corporate Operational Plan with Risk Mitigation Strategies.](#)

The Chair called for questions and comments from the Board.

The identified 2022 Governance Risks should be sent to the Executive Committee for review, at their next meeting.

A Board Member suggested that Staff should consider adding public health leadership to item #7.

Resolution: #4 BoH 2022-Apr-26

- d. Moved by J. Dumas; seconded by J. Brose; be it resolved that the Board accept the *2022 Risk Management Summary Report and 2022 Corporate Operational Plan with Risk Mitigation Strategies*.

Carried

Chair Aikens thanked Tom Regan for the *Report to the Board*.

T. Regan left the meeting at 10:48 a.m.

08. Board Committee Reports

- a. Executive
Committee Chair Christine Reavie presented the following:
- [Executive Committee Board Report.](#)

Chair Aikens reviewed the items on the *Report* and called for questions and comments from the Board.

Resolution: #5 BoH 2022-Apr-26

Moved by C. Reavie; seconded by W. Matthews; be it resolved that the Board accept the *Executive Committee Board Report*.

Carried

- b. Governance
 Committee Chair Joanne King presented the following:
- [Governance Committee Board Report](#).

Chair Aikens reviewed the item on the *Report* and called for questions and comments from the Board.

Resolution: #6 BoH 2022-Apr-26

Moved by W. Matthews; seconded by J. Dumas; be it resolved that the Board accept the *Governance Committee Board Report*.

Carried

09. Correspondence

The Board received the following correspondence:

Subject:	From:	Action:
a. BOH Letter of Support - Health and Racial Equity - Denouncing Acts and Symbols of Hate	<ul style="list-style-type: none"> • Windsor-Essex County Health Unit 	<ul style="list-style-type: none"> • Received as information.
b. BOH Letter of Support - Ontario Reg 116{2}20 Work Deployment Measures for BOHs - Board Meeting	<ul style="list-style-type: none"> • Windsor-Essex County Health Unit 	<ul style="list-style-type: none"> • Received as information.
c. Motion of support of OPHA statement against displays of racism, anti-Semitism and discrimination	<ul style="list-style-type: none"> • Haliburton, Kawartha, Pine Ridge District Health Unit 	<ul style="list-style-type: none"> • Received as information.
d. Health and Racial Equity - Denouncing Acts and Symbols of Hate	<ul style="list-style-type: none"> • Peterborough Public Health 	<ul style="list-style-type: none"> • Received as information.
e. alPHa Information Break - April 2022	<ul style="list-style-type: none"> • Association of Local Public Health Agencies 	<ul style="list-style-type: none"> • Received as information.
f. Registration is Now Open for 2022 Annual General Meeting, Conference, Section Meetings and Optional Pre-Conference Workshop!	<ul style="list-style-type: none"> • Association of Local Public Health Agencies 	<ul style="list-style-type: none"> • See Resolution: #7 BoH 2022-Apr-26 below*

g.	Submission Deadline for 2022 alPHa Resolutions	<ul style="list-style-type: none"> • Association of Local Public Health Agencies 	<ul style="list-style-type: none"> • Received as information.
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*09. f. *Registration is Now Open for 2022 Annual General Meeting, Conference, Section Meetings and Optional Pre-Conference Workshop!*

Resolution: #7 BoH 2022-Apr-26

Moved by W. Matthews; seconded by C. Reavie; be it resolved that the Board approve that all Board Members be invited to attend the virtual alPHa 2022 Annual General Meeting, Conference, Section Meetings, and Optional Pre-Conference Workshop, on June 13 and June 14, 2022.

Carried

Chair Aikens received correspondence from the Ministry—*Indemnity—Extraordinary Pandemic Response Measures*—that will be sent to Board Members.

10. By-Laws

There were no By-Laws.

11. New Business

There was no new business.

12. Notice of Motions

There was no notice of motion.

13. Closed

Resolution: #8 BoH 2022-Apr-26

Moved by C. Watt; seconded by J. King; be it resolved that the Board move into a closed meeting to discuss: a. the security of the property of the municipality or local board.

Carried

Chair Aikens verified that all Members were alone and in a secure location before the meeting moved into the closed session at 11:18 a.m.

Chair Aikens rose to report at 11:39 a.m., that the Board met in a closed meeting to discuss: a. the security of the property of the municipality or local board.

14. Date of Next Meetings

The date of the next Regular Board meeting is Tuesday, May 31, 2022, at 10:00 a.m., or at the call of the Chair.

15. Adjournment

Resolution: #9 BoH 2022-Apr-26

Moved by J. Brose; seconded by W. Matthews; be it resolved that the Regular Board of Health meeting be adjourned at 11:40 a.m.

Carried

The Regular Board meeting, held by *GoToMeeting*, adjourned at 11:40 a.m.

Chair

These meeting minutes were approved by the Board at the Regular BoH meeting held on Tuesday, May 31, 2022.