



Board of Health

Resources Committee Meeting, via *Microsoft Teams*

Monday, March 21, 2022

The meeting of Renfrew County and District Health Unit's Resources Committee was held via *Microsoft Teams*. All members were available by video and/or audio.

Members:

J. Michael du Manoir	Chair
Ann Aikens	Member
James Brose	Member
Carolyn Watt	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

Committee Chair J. Michael du Manoir called the meeting to order at 1:09 p.m.

02. Agenda Approval

The agenda was amended to include—under item 11. New Business—Financial Statement Presentation.

Resolution: #1 RC 2022-Mar-21

Moved by C. Watt; seconded by A. Aikens; be it resolved that the Resources Committee approve the agenda, as amended.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Resources Committee Meeting Minutes 2022-Feb-14
The meeting minutes were approved for Monday, February 14, 2022.

Resolution: #2 RC 2022-Mar-21

Moved by C. Watt; seconded by J. Brose; be it resolved that the Resources Committee approve the meeting minutes from Monday, February 14, 2022, as presented

Carried

06. Business Arising

- a. Action List—Regular BoH—2022-Feb-22
The Committee reviewed the [Action List](#).
- b. Oversight for HR
This item was deferred to a future meeting.

07. Correspondence

There was no correspondence.

08. Staff Reports

a. 2022 RCDHU Draft Budget and Annual Service Plan

H. Daly presented the following report to the Committee:

- [2022 RCDHU Draft Budget and Annual Service Plan: Notes and Highlights](#).

Chair du Manoir reviewed each report item and called for questions.

The Committee discussed the report in detail and recommended three small amendments: paragraph 4 was added to page one for clarification; Table 1—Note/Comment bolded in first section; and Table 3—the decimal places in the first line were removed.

The following amended report will be presented to the Board:

- [2022 RCDHU Draft Budget and Annual Service Plan](#).

Resolution #3 RC 2022-Mar-21

Moved by J. Brose; seconded by A. Aikens; be it resolved that the Resources Committee recommend that the Board approve the Annual Service Plan/2022 Budget, for submission to the Ministry of Health.

Carried

09. Board Committee Reports

There were no Board Committee reports.

10. By-Laws

There were no items in by-laws.

11. New Business

a. Financial Statement Presentation

The auditors have recommended some updates to the financial statement presentation, that will provide several improvements:

- The statements will be easier to read and understand.
- The information will more closely mirror the Ministry categories and budget/annual service plan information.
- The information will be a current reflection of the most recent programs and services, consistent with the newer Amending Agreement.

The information will be presented in accordance with GAAP and will include comparative information to prior year 2020 and to budget.

12. Notice of Motion

There was no notice of motion.

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meetings

The next Resources Committee meeting is pending for Tuesday, April 19, 2022, at 1:00 p.m. or at the call of the Chair.

15. Adjournment

Resolution: #4 RC 2022-Mar-21

Moved by C. Watt; seconded by A. Aikens; be it resolved that the Resources Committee meeting be adjourned at 2:29 p.m.

Carried

The Resources Committee meeting, held on *Microsoft Teams*, adjourned at 2:29 p.m.

Committee Chair

These meeting minutes were approved at the Resource Committee meeting held on Monday, May 16, 2022.