Renfrew County and District Health Unit



“*Optimal Health for All in Renfrew County and District”*

**Board of Health**

**Governance Committee Meeting**

Monday, April 4, 2022

The Governance Committee meeting of Renfrew County and District Health Unit’s Board of Health was on *Microsoft Teams,* due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

## Present:

Joanne King Chair

Ann Aikens Member

Michael Donohue Member

Jane Dumas Member

Wilmer Matthews Member

## Staff:

Heather Daly Acting Chief Executive Officer/Director, Corporate Services

Marilyn Halko Executive Assistant (Secretary)

**01. Call to Order**

Committee Chair J. King called the Governance Committee meeting to order at 1:00 p.m.

**02. Agenda Approval**

The agenda was approved as presented.

**Resolution: #1 GC 2022-Apr-04**

Moved by A. Aikens; seconded by J. Dumas; be it resolved that the agenda be approved, as presented.

Carried

**03. Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

**04. Delegations**

There were no delegations.

**05. Governance Committee Meeting Minutes (Approval)**

The meeting minutes were approved for Thursday, March 10, 2022, as amended. *Carried* was added to *Resolution: #2 GC 2022-Mar-10*.

**Resolution: #2 GC 2022-Apr-04**

Moved by A. Aikens; seconded by J. Dumas; be it resolved that the Governance Committee approve the meeting minutes from Thursday, March 10, 2022, as amended.

Carried

**06. Business Arising**

a. Action List—Regular BoH—2022-Mar-29

The Committee reviewed the [*Action List*](https://www.rcdhu.com/wp-content/uploads/2022/04/06.-a.-Action-List-Regular-BoH-2022-Apr-26.pdf).

b. Procedural By-Law—2018-02 Comprehensive Review and Revision

The Committee discussed, reviewed and continued to revise the Board’s Procedural By-Law, including item #25 *Electronic Participation*, provided by Committee Member M. Donohue.

M. Donohue joined the meeting at 1:30 p.m.

The Committee is committed to completing the comprehensive review and revisions, as soon as possible.

Suggested revisions, along with the original wording, will be presented to the Board of Health, once the review process is complete. Both the original wording and suggested changes will be discussed and clarified as needed by the Board.

**07. Correspondence**

None

**08. Staff Reports**

None

**09. Board Committee Reports**

None

**10. By-Laws**

None

**11. New Business**

None

**12. Notice of Motion**

None

**13. Closed Meeting**

There was no closed meeting.

**14. Date of Next Meeting**

The next Governance Committee meeting is scheduled for Friday, May 6, 2022, at 10:00 a.m. or at the call of the Chair. The meeting will be held on the virtual platform *Microsoft Teams*.

**15. Adjournment**

**Resolution: #3 GC 2022-Apr-04**

Moved by W. Matthews; seconded by J. Dumas; be it resolved that the Governance Committee meeting be adjourned at 3:00 p.m.

Carried

The Governance Committee meeting adjourned at 3:00 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Chair

## *These meeting minutes were approved at the Governance Committee meeting held on Friday, May 6, 2022.*