



Board of Health

Stakeholder Relations Committee Meeting

Tuesday, November 09, 2021

The Stakeholder Relations Committee meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Present:

Christine Reavie	Chair
Ann Aikens	Member
Peter Emon	Member
Cathy Regier	Member

Staff:

Marilyn Halko	Executive Assistant (Secretary)
Tom Regan	Coordinator, Foundational Standards

01. Call to Order

C. Reavie called the meeting to order at 2:35 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 SRC 2021-Nov-09

Moved by P. Emon; seconded by A. Aikens; be it resolved that the Stakeholder Relations Committee approve the agenda, as presented.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meeting (Approval)

a. The Committee approved the meeting minutes for Monday, March 2, 2020.

Resolution: # 2 SRC 2021-Nov-09

Moved by C. Regier; seconded by C. Reavie; be it resolved that the Stakeholder Relations Committee approve the meeting minutes for Monday, March 2, 2020, as presented.

Carried

06. Business Arising

a. Action List—Regular BoH—2021-Oct-26
The Committee reviewed the [Action List](#).

07. Correspondence

The Committee received the following correspondence:

	Subject:	From:	Action:
a.	Provision of French Language Services by Boards of Health	<ul style="list-style-type: none"> • Dr. Kieran Moore, Chief Medical Officer of Health 	<ul style="list-style-type: none"> • Receive as information.

Committee discussed the item and raised questions that included:

- Is Pembroke still designated to provide French Language Services?
- Does RCDHU have a policy or process for the provision of French Language Services?

Staff will report the French language services available to clients, in Renfrew County and District, at the next SRC meeting.

08. Staff Reports

There were no staff reports.

09. New Business

a. Network 24 OHT Collaborative Decision-Making Agreement
The Committee discussed the [Network 24 OHT Collaborative Decision-Making Agreement](#) and recommended to the Board that the Chair and MOH(A) sign page nine of the document—*hereby acknowledging and supporting the Collaborative Decision Making Agreement*.

The following information was extracted from the Agreement:

Team Members and Networks Commitments

By signing this Agreement, Team Members have confirmed their commitment to:

- *The Guiding Principles set out in paragraph 3.*
- *Work with each other to achieve the Shared Objective and to endeavour to eliminate, minimize or mitigate any conflict between the Shared Objectives and any of their other contractual and service obligations and relationships.*
- *Adhere to the provisions of this Agreement with respect to information sharing, transparency, privacy and confidentiality set out in paragraph 11.*
- *Participate in the collaborative decision-making structures as provided in this Agreement.*

The Agreement—is not a legally binding document, but rather a commitment to collaborate and work on the agreed upon priorities - including improving care for the frail elderly, those with mental health and addictions, and improving access to team-based primary care for everyone.

Resolution: # 3 SRC 2021-Nov-09

Moved by P. Emon; seconded by C. Regier; be it resolved that the Stakeholder Relations Committee recommend that the Board acknowledge and support the Network 24 Ontario Health Team—Collaborative Decision-Making Agreement; And further, that the Board of Health Chair and the Acting Medical Officer of Health be authorized to sign and return to Network 24 OHT.

Carried

The Committee also reviewed the collaborative decision making agreement information provided by Ottawa Four Rivers OHT.

No formal action is required as we are an “engaged” partner not an “anchored” partner.

b. Stakeholder Relations Work Plan

The Committee discussed the [2021 Stakeholder Relations Work Plan](#), and recommended that the [Report: Community Engagement Review—October 2018](#) be updated in 2022.

- c. Community Stakeholder Engagement Strategy
T. Regan reviewed the *Renfrew County and District Health Unit Community and Stakeholder Engagement Strategy—2015 - 2020*, with the Committee.

Included in the Committee's discussion of the *Strategy*, were some of the following points and questions:

- what lessons were learned about stakeholder relations throughout the pandemic?
- what did we learn about partnerships?
- as part of the recovery strategy, can we get the staff committee back together to review past work?
- how will we engage youth in RCD?

After discussion, it was recommended that the *Strategy* be updated in 2022.

T. Regan will update Committee on ideas for a plan moving forward.

10. Closed Meeting

There was no closed meeting.

11. Date of Next Meeting

The next Stakeholder Relations meeting will be held in Q1—2022 or at the call of the Chair.

12. Adjournment

Resolution: # 4 SRC 2021-Nov-09

Moved by C. Regier; seconded by A. Aikens; be it resolved that the Stakeholder Relations Committee meeting be adjourned at 3:32 p.m.

Carried

The Stakeholder Relations Committee meeting adjourned at 3:32 p.m.

Chair

These meeting minutes were approved by the Stakeholder Relations Committee at the meeting held on Monday, May 2, 2022.