



Board of Health

Governance Committee Meeting

Wednesday, February 2, 2022

The Governance Committee meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Present:

Joanne King	Chair
Ann Aikens	Member
Michael Donohue	Member
Jane Dumas	Member
Wilmer Matthews	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

J. King called the Governance Committee meeting to order at 1:00 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 GC 2022-Feb-02

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the agenda be approved, as presented.

Carried

03. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Governance Committee Meeting Minutes (Approval)

The Committee approved the meeting minutes for Thursday, November 18, 2021, as amended: the date—Thursday, November 18, 2021—was added.

Resolution: # 2 GC 2022-Feb-02

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the Governance Committee approve the meeting minutes from Thursday, November 18, 2021, as amended.

06. Business Arising

a. Action List—Regular BoH—2022-Jan-25

The Committee reviewed the [Action List](#). Items from the list were on the agenda.

b. Procedural By-Law—2018-02 Comprehensive Review and Revision

The Committee discussed, reviewed and revised the Board’s Procedural By-Law using the following documents, as reference:

i. [Procedural By-Law—2018-02](#)

ii. [Suggested Revisions for Procedural By-Law—2022-Jan-25](#)

The feedback from the Board on the Procedural By-Law was summarized (linked above) and is part of the Committee's resources being used for the review process.

The Committee made a commitment to complete the comprehensive review and revisions, as soon as possible.

Suggested revisions, along with the original wording, will be presented to the Board of Health, once the review process is complete. Both the original wording and suggested changes will be discussed and clarified as needed by the Board.

07. Correspondence

None

08. Staff Reports

None

09. Board Committee Reports

None

10. By-Laws

None

11. New Business

None

12. Notice of Motion

None

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meeting

The next Governance Committee meeting is scheduled for Thursday, March 3, 2022, at 1:00 p.m. or at the call of the Chair.

15. Adjournment

Resolution: # 4 GC 2022-Feb-02

Moved by A. Aikens; seconded by W. Matthews; be it resolved that the Governance Committee meeting be adjourned at 2:56 p.m.

Carried

The Governance Committee meeting adjourned at 2:56 p.m.

Chair

These meeting minutes were approved by the Governance Committee at the meeting held on Thursday, March 3, 2022.