



Renfrew County and District Health Unit
"Optimal health for all in Renfrew County and District"

COVID-19 Confirmed Outbreak Management
Aggregate Collection Form

Facility/Institution Name:

Date:

Please assist RCDHU with reporting the following information related to your facility outbreak. **This form must be submitted to RCDHU within 24 hours of the outbreak being declared over.** Please fill out 3 tables below:

TABLE #1

	Total in the Facility	Total at Risk in the Outbreak Area	Total Immunized Prior to Outbreak
Attendee			
Patient			
Patron/Customer			
Resident			
Staff			
Student			
Visitor			
Volunteer			
Other			
Total Denominator			

Total in the facility

This is the total number of individuals in the institution or hospital on the day the outbreak was declared. An estimated number should be reported if the exact number is not available.

Total at risk in the affected area

This is the total number of individuals at risk for COVID-19 in the area(s)/unit(s) of the institution or hospital where the outbreak was declared (not necessarily the total number in the institution or hospital or the total number of cases)

Total immunized prior to outbreak

For reporting immunizations related to COVID-19 vaccinations, please use the table #3 Outbreak Aggregate reporting - Denominator count for COVID-19 vaccinations.



TABLE #2

	Total Cases	Admitted Cases	Pneumonia Cases	Death Cases
Attendee				
Patient				
Patron/Customer				
Resident				
Staff				
Student				
Visitor				
Volunteer				
Other				
Total Denominator				

Total Cases

Institutional setting/ hospital setting outbreaks: This is the total number of individuals that were line listed, met the case definition and were related to the outbreak. For settings where an outbreak may be declared based on either PCR, rapid molecular or positive rapid antigen test (RAT), the 'Total Cases' numerator count may be higher than the total number of confirmed Case Investigation records linked directly to the outbreak.

Admitted Cases

Institutional setting/ hospital setting outbreaks: This is the total number of individuals admitted to the hospital because of COVID-19. Report only hospital admissions that were line listed, met the case definition and were related to the outbreak. Do not enter a value in this field for outbreaks in acute care facilities.

Pneumonia Cases

Institutional setting/ hospital setting outbreaks: This is the total number of individuals with chest x-ray confirmed pneumonia. Report only those with pneumonia (X-ray confirmed) that were line listed, met the case definition and were related to the outbreak. This designation should not be reported if the pneumonia was not confirmed by chest x-ray.

Death Cases

Institutional setting/ hospital setting outbreaks: This is the total number of outbreak-related deaths that occurred in individuals, which were line listed and met the case definition.



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TABLE #3 - count for COVID-19 vaccinations*

	Unknown Vaccination Status	Not vaccinated	Have 1 dose of vaccine	Have 2 doses of vaccine	Have 3 doses of vaccine	Have 4 doses of vaccine
Attendee						
Patient						
Patron/Customer						
Resident						
Staff						
Student						
Visitor						
Volunteer						
Other						
Total Denominator						

Total unknown vaccination status

This is the total number of individuals with an unknown vaccination status in the affected area on the day the outbreak was declared.

Total 0 doses

This is the total number of individuals who are unvaccinated (0 doses) in the affected area the day the outbreak was declared.

Total 1 dose**

This is the total number of individuals in the affected area who had received 1 dose of a COVID-19 vaccine the day the outbreak was declared.

Total 2 dose

This is the total number of individuals in the affected area who had received 2 doses of a COVID-19 vaccine the day the outbreak was declared.

Total 3 dose

This is the total number of individuals in the affected area who had received 3 doses of a COVID-19 vaccine the day the outbreak was declared.

**Total vaccinated with 1 dose may include some individuals who received a 1 dose series COVID-19 vaccine such as Janssen

NOTE: Total n dose counts may include individuals where less than 14 days have passed following dose administration if information was not accessible or unavailable at the time when the outbreak was declared



Definitions of Roles

Attendee

An individual who was in attendance onsite (e.g., individuals attending an event, guests attending a wedding, children attending a day/overnight camp).

Patient

An individual who is receiving medical care onsite.

Select this role to record information for a person who is receiving medical care in an in-patient hospital setting. This includes acute, chronic and psychiatric hospitals. Select this role to record counts for outbreaks in hospitals.

Patron/Customer

An individual receiving services onsite (e.g., diner at a restaurant, customer at a retail store).

Resident

An individual who resides in a particular place permanently or for an extended period of time.

For example, select this role to record counts for outbreaks in Long-Term Care Homes or Retirement Homes (RH).

Staff

An employee working onsite as a staff member. (e.g., staff in patient and non-patient facing roles, medical student/medical residents, high school students doing placements).

Select this role to record information for institutional or hospital outbreaks.

Student

An individual who is currently attending school or a training program onsite at an educational facility (i.e., elementary, secondary, postsecondary)

Select this role to record information for school outbreaks.

Visitor

An individual who was visiting residents or patients in an institution or public hospital.

Volunteer

An individual working onsite who voluntarily offers services without payment

If applicable, select this role to record information for institutional or hospital outbreaks.