



Board of Health

Regular Board Meeting, via *GoToMeeting*

Tuesday, January 25, 2022

The Regular meeting of Renfrew County and District Health Unit's Board of Health was held on the virtual software platform—*GoToMeeting*. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Christine Reavie	Vice-Chair
James Brose	Member
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Joanne King	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Public Health Physician
Marilyn Halko	Executive Assistant (Secretary)
Patti Smith	Director, Director Health Promotion
Lindsey Cameron-Dermann	

Regrets:

Peter Emon	Member
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01. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved as amended, with items 08. a. *Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health* and item 08. b. *Report to the Board—Heather Daly, Acting Chief Executive Officer/Director, Corporate Services* moved forward to items 06. a. and b.

Resolution: #1 BoH 2022-Jan-25

Moved by J. M. du Manoir; seconded by C. Watt; be it resolved that the Board approve the agenda, as amended.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

Chair Aikens verified with the Secretary that all *2022 Acknowledgment of Conflict of Interest* forms had been completed by Board Members. The Secretary told Chair Aikens that one form was outstanding, for P. Emon. Chair Aikens will follow-up with the Board Member.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Special Board Levy Meeting Minutes 2021-Dec-10
The meeting minutes were approved for Friday, December 10, 2021.

Resolution: #2 BoH 2022-Jan-25

Moved by J. M. du Manoir; seconded by C. Reavie; be it resolved that the Board approve the meeting minutes from the Special Board Levy meeting held on Friday, December 10, 2021, as presented.

Carried

Chair Aikens thanked M. Donohue for his comprehensive comments regarding RCDHU's Levy submission, during the County of Renfrew's Finance and Administration meeting.

- b. Inaugural Board of Health Meeting Minutes 2022-Jan-11
The meeting minutes were approved for Tuesday, January 11, 2022.

Resolution: #3 BoH 2022-Jan-25

Moved by W. Matthews; seconded by J. Murphy; be it resolved that the Board approve the meeting minutes from the Inaugural Board of Health meeting held on Tuesday, January 11, 2022, as presented.

Carried

06. Staff Reports

(moved forward from item 08., as per the amended agenda)

- a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health
Dr. Robert Cushman gave an update to the Board on current COVID-19 activity in Renfrew County and District. The current focus is on RCD outbreaks at hospitals, long-term care/retirement homes and congregate living settings.

Dr. Michelle Foote gave an update on COVID-19 activity in RCD schools. Schools reopened for in-person learning on Monday, January 17, 2022. The situation in schools is rapidly evolving due to the highly contagious Omicron variant.

J. Murphy left the meeting at 10:20 a.m.

The Chair called for questions and comments from the Board.

As part of the Report to the Board, Lindsey Cameron-Dermann, Coordinator, Epidemiology and Health Analytics gave the following presentation:

- i. [COVID-19 RCDHU Epidemiology Update](#)

The Chair called for questions and comments from the Board.

Resolution: #4 BoH 2022-Jan-25

Moved by J. M. du Manoir; seconded by J. Dumas; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

Chair Aikens asked L. Cameron-Dermann, or the Secretary to remove the CONFIDENTIAL watermark from the *COVID-19 RCDHU Epidemiology Update* in preparation for the presentation at the MOH(A) and RCDHU Area Mayors COVID-19 Information Update Meeting on Thursday, January 27, 2022, at 1:30 p.m.

Chair Aikens thanked Dr. Cushman, Dr. Michelle Foote and L. Cameron-Dermann for their *Report to the Board*.

Dr. Cushman also thanked Dr. Foote, SMT and L. Cameron-Dermann for their contributions to the *Report* and to RCDHU.

Dr. Foote and L. Cameron-Dermann left the meeting at 11:00 a.m.

- b. Report to the Board—Heather Daly, Acting Chief Executive Officer/
Director, Corporate Services
H. Daly presented the following *Report to the Board*:
 - i. [Quarterly Update](#)

The Chair went through each item on the *Report* and called for questions and comments from the Board.

Resolution: #5 BoH 2022-Jan-25

Moved by J. Brose; seconded by J. King; be it resolved that the Board accept the *Report to the Board—Quarterly Update* from H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

The Chair thanked Heather Daly and her Team for the *Report to the Board*.

Dr. Cushman left the meeting at 11:15 a.m.

07. Business Arising

- a. Action List—Special/Regular Board Meeting
All items from the updated [Action List—Special/Regular Board Meeting—2021-Dec-10 and 2021-Nov-30](#) were completed or deferred to a later date.

08. Correspondence

The Board received the following correspondence:

Subject:		From:	Action:
a.	County of Renfrew 2022 Board of Health Appointments	<ul style="list-style-type: none">P. Moreau—Chief Administrative Officer—County of Renfrew	<ul style="list-style-type: none">Received as information.
b.	Letter of Congratulations and OIC to J. M. du Manoir	<ul style="list-style-type: none">Minister of Health—Deputy Premier Christine Elliott	<ul style="list-style-type: none">Received as information.
c.	alPHa 2022 Pre-Budget Submission	<ul style="list-style-type: none">Association of Local Public Health Agency—alPHa	<ul style="list-style-type: none">Received as information.
d.	alPHa Public Health Resilience in Ontario	<ul style="list-style-type: none">Association of Local Public Health Agency—alPHa	<ul style="list-style-type: none">Received as information.

The Chair congratulated J. M. du Manoir on his re-appointment to the Board.

Chair Aikens congratulated Board Member J. King on her new role as Co-Chair of the Network 24 Ontario Health Team.

The Chair also acknowledged the collaborative support work that Dr. Foote and L. Cameron-Dermann provide to the Ottawa West Four Rivers Ontario Health Team and the Network 24 Ontario Health Team, on behalf of RCDHU.

09. Board Committee Reports

There were no Board Committee Reports.

10. By-Laws

See New Business.

11. New Business

- a. By-Law 2022-01--By-Law to Appoint Auditors
[By-Law Number 2022-01—By-Law to Appoint Auditors](#)

Resolution: #6 BoH 2022-Jan-25

Moved by J. King; seconded by J. Dumas; be it resolved that the Board approve By-Law 2022-01—By-Law to Appoint Auditors, And Further: that the Chair and Vice-Chair be authorized to sign By-Law 2022-01.

Carried

- b. Appointment of Signing Officers
[Appointment of Signing Officers—2022](#)

Resolution: #7 BoH 2022-Jan-25

Moved by J. M. du Manoir; seconded by W. Matthews; be it resolved that the Board approve the Appointment of Signing Officers for 2022.

Carried

M. Donohue requested that signing authority be reviewed during discussion of the Board’s Procedural By-Law at the next Governance Committee meeting.

C. Watt left the meeting at 11:20 a.m.

- c. Registration—alPHa Winter Symposium—Public Health Resilience—2022-Feb-25
After discussion of the [Registration—alPHa Winter Symposium—Public Health Resilience—2022-Feb-25](#), all Board Members were invited to attend the virtual symposium.

Resolution: #8 BoH 2022-Jan-25

Moved by C. Reavie; seconded by M. Donohue; be it resolved that the Board approve that all Board Members be invited to attend the virtual alPHa 2022 Winter Symposium on February 25, 2022.

Carried

The Chair asked Board Members to contact the Secretary, by February 15, 2022, if they would like to attend the *Symposium*.

12. Notice of Motion

There was no notice of motion.

13. Closed

There was no closed meeting.

14. Date of Next Meetings

The date of the next Regular Board meeting is Tuesday, February 22, 2021, at 10:00 a.m., or at the call of the Chair.

The Governance Committee meeting is Wednesday, February 2, 2022, at 1:00 p.m.

The Executive Committee meeting is Wednesday, February 9, 2022, at 9:30 a.m.

As noted by the Chair, a Resources Committee meeting will be scheduled in the third week of February 2022.

Chair Aikens thanked Board Members who were attending the ROMA 2022 Conference for adjusting their schedules so that they could join today's Board meeting.

15. Adjournment

Resolution: #9 BoH 2022-Jan-25

Moved by C. Reavie; seconded by J. King; be it resolved that the Regular Board of Health meeting be adjourned at 11:35 a.m.

Carried

The Regular Board meeting, held by *GoToMeeting*, adjourned at 11:35 a.m.

Chair

These meeting minutes were approved by the Board at the Regular Board meeting held on Tuesday, February 22, 2022.