



Board of Health

Special Board of Health Meeting, via GoToMeeting

Friday, December 10, 2021

The Special meeting of Renfrew County and District Health Unit's Board of Health was held by *GoToMeeting*. Members were present by audio and/or video.

Members:

Ann Aikens	Chair	
Peter Emon	Vice-Chair	
Michael Donohue	Member	
J. Michael du Manoir	Member	Jane Dumas Member
Joanne King	Member	
Wilmer Matthews	Member	
Jennifer Murphy	Member	
Christine Reavie	Member	
Cathy Regier	Member	
Carolyn Watt	Member	

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

Ann Aikens called the meeting to order at 1:00 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: #1 SBoH 2021-Dec-10

Moved by C. Reavie; seconded by J. M. du Manoir; be it resolved that the Board approve the agenda, as presented.

Carried

03. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

04. **Delegations**

There were no delegations.

05. **Minutes of Previous Meetings (Approval)**

- a. Regular Board Meeting Minutes 2021-Nov-30
The meeting minutes were approved for Tuesday, November 30, 2021, as amended.

In the first paragraph on page three, accessing was amended to assessing.

Resolution: #2 SBoH 2021-Dec-10

Moved by J. King; seconded by C. Watt; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, November 30, 2021, as amended.

Carried

06. **Business Arising**

- a. Action List—2021-Nov-30
All items from the updated [Action List—2021-Nov-30](#) Regular Board Meeting were completed or deferred to a later date.

Chair Aikens reported that she met with the Warden Robinson on December 1, 2021 and discussed ways to improve communication between the County of Renfrew and RCDHU. The discussion was positive and productive.

The Chair, also, extended congratulations, on behalf of the Board, to the ten RCDHU Staff Members receiving Long Service Awards:

- 35 years—one recipient
- 30 years—one recipient
- 20 years—one recipient
- 15 years—one recipient
- ten years—one recipient
- five years—five recipients.

Chair Aikens acknowledged that the Board is grateful for the service of the seven 2021 RCDHU retirees. They will receive a retirement plaque from the Board.

07. Correspondence

There was no correspondence.

08. Staff Reports

There were no staff reports.

09. Board Committee Reports

a. Resources

J. M. du Manoir, Resources Committee Chair, presented the following report to the Board:

- [Resources Committee Board Report](#).

Resolution: #3 SBoH 2021-Dec-10

Moved by J. M. du Manoir; seconded by C. Watt; be it resolved that the Resources Committee Resolutions Item #2. "2022 Obligated Municipal Levy Report—Report on Municipal Funding Requirement" be severed from the Committee Report and be considered separately

Carried

Chair du Manoir presented all other items on the Report.

The Board Chair reviewed each report item and called for questions.

A Board Member asked for clarification of FP03 item 3.

Resolution: #4 SBoH 2021-Dec-10

Moved by J. M. du Manoir; seconded by W. Matthews; be it resolved that Board accept the Resources Committee Board Report, with the exception of the severed resolution.

Carried

The Board discussed the [2022 Obligated Municipal Levy Report](#) in detail.

The following small amendments were agreed to by consensus: the addition of (Algonquin Park) after Unorganized Territories; *Municipal Levy History* that included the years from 1987 to 2022; the names of the health units referred to in the environmental scan, be included if permitted.

Resolution: #5 SBoH 2021-Dec-10

Moved by J. M. du Manoir; seconded by C. Reavie; be it resolved that Board approve the 2022 Obligated Municipal Levy Report, as amended.

Carried

10. By-Laws

There were no by-laws.

11. New Business

There was no new business.

12. Notice of Motion

There was no notice of motion.

13. Closed

There was no closed meeting.

14. Date of Next Meetings

The dates of the next meetings are as follows:

- Inaugural Meeting—Tuesday, January 11, 2022, at 1:00 p.m.
- Regular Board of Health Meeting—Tuesday, January 25, 2022, 10:00 a.m.
- or at the call of the Chair.

Chair Aikens wished everyone a happy, safe and peaceful holiday, acknowledging that it has been a very trying year because of COVID-19, yet 2021 included the successful completion and move to the new RCDHU building location.

The Chair expressed gratitude to RCDHU Staff, Dr. Cushman and H. Daly for their resilience during the pandemic. Through a collaborative effort, RCDHU completed more vaccine delivery and immunization, than at any time in its history.

15. Adjournment

Resolution: #6 SBoH 2021-Dec-10

Moved by J. Dumas; seconded by J. King; be it resolved that the Special Board of Health meeting be adjourned at 1:36 p.m.

Carried

The Special Board of Health meeting, held by *GoToMeeting*, adjourned at 1:36 p.m.

Chair

The original meeting minutes were approved by the Board at the Regular Board meeting held on Tuesday, January 25, 2022.