



## Board of Health

### Regular Board Meeting, via *GoToMeeting*

Tuesday, November 30, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *GoToMeeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

#### Members:

Ann Aikens	Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Joanne King	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

#### Staff:

Vicki Benoit	Director, Health Protection
Melissa Botz	Coordinator, Communication and Emergency Preparedness
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)
Tom Regan	Coordinator, Foundational Standards
Patti Smith	Director, Health Promotion

#### Regrets:

Peter Emon	Vice-Chair
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#### 1. Call to Order

Ann Aikens called the meeting to order at 10:00 a.m.

## 2. Agenda Approval

The agenda was approved, as presented.

### Resolution: #1 BoH 2021-Nov-30

Moved by C. Reavie; seconded by J. Dumas; be it resolved that the Board approve the agenda, as presented.

Carried

## 3. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

## 4. Delegations

There were no delegations.

## 5. Minutes of Previous Meetings (Approval)

- a. Regular Board Meeting Minutes 2021-Oct-26  
The meeting minutes for the Regular Board meeting held on Tuesday, October 26, 2021, via *GoToMeeting*, were approved, as presented.

### Resolution: #2 BoH 2021-Nov-30

Moved by C. Watt; seconded by J. Dumas; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, October 26, 2021, as presented.

Carried

## 6. Business Arising

- a. Action List—2021-Oct-26  
All items from the updated [Action List—2021-Oct-26](#) Regular Board Meeting were completed, appear on this agenda, or deferred to a later meeting date.

## 7. Staff Reports

- a. RCDHU Programs and Services During COVID-19 Pandemic Update and Draft Recovery Framework  
V. Benoit, P. Smith and M. Botz presented the following reports:
  - [RCDHU Programs and Services During COVID-19 Pandemic Update](#)
  - [RCDHU Draft Recovery Framework](#).

The Chair called for questions and comments from the Board.

A Board Member requested additional information regarding the procedure for assessing risk levels.

The Chair and Dr. Cushman thanked V. Benoit, P. Smith and M. Botz for their exceptional work.

- b. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health  
Dr. Cushman presented the [Report to the Board](#), with additional information to update the Board on current COVID-19 activity in Renfrew County and District.

The Chair called for questions and comments from the Board.

**Resolution: #3 BoH 2021-Oct-26**

Moved by J. Murphy; seconded by J. M. du Manoir; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

The Chair thanked Dr. Cushman for the MOH(A) *Report to the Board*.

- c. 2020 Annual Report  
H. Daly presented the following report to the Board:
  - [2020 Annual Report](#).

The Chair called for comments and questions from the Board.

**Resolution: #5 BoH 2021-Nov-30**

Moved by M. Donohue; seconded by J. Murphy; be it resolved that the Board of Health approve the 2020 Annual Report and direct that it be published.

Carried

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
✓	Dumas, Jane	
	<del>Emon, Peter</del> (absent)	
✓	King, Joanne	

✓	Matthews, Wilmer	
✓	Murphy, Jennifer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Watt, Carolyn	
<b>10</b>	<b>Totals</b>	

<b>Carried by: 10-0</b>
<b>Defeated by:</b>

The Chair thanked H. Daly for the Annual Report presentation and commended all RCDHU Staff for their exceptional work in 2020, particularly their response to the COVID-19 pandemic.

Starting December 1, 2021, the Annual Report will be posted to the RCDHU website and then widely distributed to partners.

- d. Update Q3 2021 Corporate Operational Plan with Risk Mitigation Strategies  
T. Regan presented the following report:
- [Update Q3 2021 Corporate Operational Plan with Risk Mitigation Strategies.](#)

The Chair called for comments and questions from the Board.

**Resolution: #4 BoH 2021-Nov-30**

Moved by C. Regier; seconded by W. Matthews; be it resolved that the Board accept the *Q3 2021 Corporate Operational Plan with Risk Mitigation Strategies*, as presented.

Carried

The Chair thanked T. Regan for the update to the Board.

**8. Board Committee Reports**

- a. Governance  
J. Dumas, Governance Committee Chair, presented the following report to the Board:
- [Governance Committee Board Report—2021-Nov-18.](#)

The Chair reviewed each report item and called for questions.

**Resolution: #6 BoH 2021-Nov-30**

Moved by C. Watt; seconded by J. Dumas; be it resolved that Board accept the Governance Committee Board Report, as presented.

Carried

- b. Stakeholder Relations Committee  
C. Reavie, Stakeholder Relations Committee Chair, presented the following report to the Board:

- [Stakeholder Relations Committee Board Report—2021-Nov-09.](#)

The Chair reviewed each report item and called for questions.

**Resolution: #7 BoH 2021-Nov-30**

Moved by C. Reavie; seconded by W. Matthews; be it resolved that Board accept the Stakeholder Relations Committee Board Report, as presented.

Carried

**08. Correspondence**

The Board received the following correspondence:

Subject:		From:	Action:
a.	<a href="#"><u>Home Health Care Providers and COVID Vaccination</u></a> 2021-Oct-19	• Huron Perth Public Health	• Received as information.
b.	<a href="#"><u>alPHa Information Break</u></a> — October 2021 2021-Oct-21	• Association of Local Public Health Agency —alPHa	• Received as information.
c.	<a href="#"><u>COVID-19 Funding Letter</u></a> 2021-Oct-21	• Simcoe Muskoka District Health Unit	• Received as information.
d.	<a href="#"><u>Public Health Funding for 2022</u></a> —2021-Nov-01	• North Bay Parry Sound District Health Unit	• Received as information.
e.	<a href="#"><u>Ongoing Government Financial Support</u></a> 2021-Nov-02	• Southwestern Public Health	• Received as information.

f.	<a href="#"><u>Increase in Base Funding</u></a> 2021-Nov-04	<ul style="list-style-type: none"> <li>Windsor Essex County Health Unit</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
g.	<a href="#"><u>Letter of Congratulations to Joanne King</u></a> 2021-Nov-04	<ul style="list-style-type: none"> <li>Christine Elliott, Deputy Premier and Minister of Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
h.	<a href="#"><u>Support for Local Boards of Health</u></a> 2021-Nov-05	<ul style="list-style-type: none"> <li>Peterborough Public Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
i.	<a href="#"><u>aIPHa Information Break</u></a> November 2021 2021-Nov-15	<ul style="list-style-type: none"> <li>Association of Local Public Health Agency--aIPHa</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
j.	<a href="#"><u>Request for Annualized IPAC Hub Funding and Increase in Provincial Base Funding for Local Public Health</u></a> 2021-Nov-16	<ul style="list-style-type: none"> <li>Algoma Public Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
k.	<a href="#"><u>Visions Services—OHIP</u></a> 2021-Nov-18	<ul style="list-style-type: none"> <li>Haliburton, Kawartha, Pine Ridge District Health Unit</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
l.	<a href="#"><u>OIC for J. M. du Manoir</u></a> 2021-Nov-18	<ul style="list-style-type: none"> <li>Christine Elliott, Deputy Premier and Minister of Health</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
m.	<a href="#"><u>News Release—COVID-19 Vaccine Bookings to Open for All Children Aged 5 to 11</u></a> 2021-Nov-22	<ul style="list-style-type: none"> <li>Ontario News</li> </ul>	<ul style="list-style-type: none"> <li>Received as information.</li> </ul>
n.	<a href="#"><u>COVID-19 Vaccines and Immunization of School Pupils Act—ISPA</u></a> 2021-Nov-23	<ul style="list-style-type: none"> <li>Windsor-Essex County Health Unit</li> </ul>	<ul style="list-style-type: none"> <li>Referred to MOH(A) and SMT.</li> <li>Added to the Action List for further discussion.</li> </ul>

## 10. By-Laws

There were no by-laws.

## 11. New Business

- a. [Dr. Robert Cushman, recognized as a Community Builder of the Year 2021](#)—  
United Way of Eastern Ontario

The Chair thanked Dr. Cushman for being the voice and the face of Renfrew County and District Health Unit, and for providing stability to the community with his consistent and measured approach to the COVID-19 pandemic. We are fortunate to have someone as experienced as Dr. Cushman to lead our community through this difficult times.

### **Resolution: #8 BoH 2021-Nov-30**

Moved by J. M. du Manoir; seconded by W. Matthews; be it resolved that Board congratulate Dr. Robert Cushman on being awarded a Community Builder of the Year 2021, by the United Way of Eastern Ontario.

Carried

- b. Request for information—Ombudsman
- i. [email](#)
  - ii. [Legal opinion.](#)

The Board discussed whether they should appoint a closed meeting investigator. They referred this, and the open meeting obligation requirements to the Governance Committee, for further review at a future meeting in 2022.

## 11. Notice of Motion

There was no notice of motion.

## 12. Closed Meeting

There was no closed meeting.

## 13. Date of Next Meetings

The date of the next meetings are as follows:

- Special Meeting—Friday, December 10, 2021, at 1:00 p.m.
- Inaugural Meeting—Tuesday, January 11, 2021, at 1:00 p.m.
- Regular Board of Health Meeting—Tuesday, January 25, 2021, 10:00 a.m.
- or at the call of the Chair.

**14. Adjournment**

**Resolution: #9 BoH 2021-Nov-30**

Moved by C. Watt; seconded by M. Donohue; be it resolved that the Regular Board meeting be adjourned at 12:40 p.m.

Carried

The Regular Board meeting, held by GoToMeeting, adjourned at 12:40 p.m.

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Chair

*The original meeting minutes were approved at the Special Board of Health meeting held on Friday, December 10, 2021.*