



Board of Health

Regular Board Meeting, via *Go-to-Meeting*

Tuesday, October 26, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Peter Emon	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Joanne King	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Associate Medical Officer of Health
Marilyn Halko	Executive Assistant (Secretary)
Tom Regan	Coordinator, Foundational Standards
Patti Smith	Director, Health Promotion

1. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

On behalf of the Board, Chair Aikens offered sincere condolences to Vice-Chair P. Emon, on the loss of his mother.

Joanne King was welcomed by Chair Aikens to the Board, as the new Provincial appointee for Renfrew County and District.

2. **Agenda Approval**

The agenda was approved, as amended—item 09. Staff Reports was moved up on the agenda.

Resolution: # 1 BoH 2021-Oct-26

Moved by J. Dumas; seconded by C. Reavie; be it resolved that the Board approve the agenda, as amended.

Carried

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. **Delegations**

There were no delegations.

5. **Minutes of Previous Meetings (Approval)**

- a. Regular Board Meeting Minutes 2021-Sep-28
The meeting minutes for the Regular Board meeting held on Tuesday, September 28, 2021, via *GoToMeeting*, were approved, as amended.

On page six of the meeting minutes, the *Recorded Vote form—Resolution: #3 BoH 2021-Sep-28*—was amended to read—Cathy Regier voted only Yes, and Christine Reavie voted No.

Resolution: # 2 BoH 2021-Oct-26

Moved by J. Murphy; seconded by C. Watt; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, September 28, 2021, as amended.

Carried

6. **Business Arising**

- a. Action List—2021-Sep-28
All items from the updated [Action List—2021-Sep-28](#) Regular Board Meeting were completed or deferred to a later date.

- b. Letter of Response to Warden Robinson—2021-Oct-14
The Board Chair wrote a [letter of response](#) to Warden Robinson.

7. Correspondence

The Board received the following correspondence:

Subject:		From:	Action:
a.	OIC—Joanne King	<ul style="list-style-type: none"> Lieutenant Governor of Ontario and the Executive Council of Ontario 	<ul style="list-style-type: none"> Received as information.
b.	Support of a Local Board of Health	<ul style="list-style-type: none"> Grey Bruce Health Unit 	<ul style="list-style-type: none"> Reconsider in November.

8. Board Committee Reports

- a. Striking
P. Emon, Striking Committee Chair, presented the following report to the Board:
- [Striking Committee Report to the Board—2021-Oct-26.](#)

Resolution: # 3 BoH 2021-Oct-26

Moved by P. Emon; seconded by C. Watt; be it resolved that Board accept the Striking Committee Board Report, as presented.

Carried

At 10:14 a.m., Dr. Robert Cushman joined the meeting.

As amended in the agenda, item 09. Staff Reports was moved up and presented at this time.

9. Staff Reports

- a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health
Dr. Cushman presented a [Report to the Board](#) and answered questions from Board Members, updating them on current COVID-19 activity in Renfrew County and District.

Dr. Foote gave an update and answered questions regarding COVID-19 vaccines for five to 11 year olds.

Resolution: # 4 BoH 2021-Oct-26

Moved by J. King; seconded by W. Matthews; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

The Chair thanked Dr. Cushman and Dr. Foote for their reports and updates to the Board.

- b. Q1 and Q2 Corporate Operational Plan
Tom Regan, Coordinator, Foundational Standards, presented the following Report, and answered questions from the Board:
 - [Q1 and Q2 2021 Corporate Operational Plan](#) (which tied back to the [2021 Corporate Operational Plan with Risk Mitigation Strategies](#), presented in June 2021).

Resolution: # 5 BoH 2021-Oct-26

Moved by C. Reavie; seconded by C. Regier; be it resolved that the Board accept the Q1 and Q2 2021 Corporate Operational Plan, as presented.

Carried

T. Regan confirmed that the Q3 2021 Corporate Operational Plan will be presented at the November Board meeting.

The Chair thanked T. Regan for his report to the Board.

The Chair continued with Board Committee Reports.

08. Board Committee Reports (continuation)

- b. Executive
P. Emon, Executive Committee Chair, presented the following report to the Board:
 - [Executive Committee Board Report—2021-Oct-06](#).

The Chair reviewed each report item and called for questions.

Resolution: # 6 BoH 2021-Oct-26

Moved by P. Emon; seconded by W. Matthews; be it resolved that Board accept the Executive Committee Board Report—2021-Oct-06, as presented.

Carried

c. Governance

J. Dumas, Governance Committee Chair, presented the following report to the Board:

- [Governance Committee Report—2021-Oct-13](#).

The Chair reviewed each report item and called for questions.

M. Donohue requested an amendment to Resolution: # 4 GC 2021-Oct-13

Resolution: # 7 BoH 2021-Oct-26

Moved by M. Donohue; seconded by J. Murphy; be it resolved that Resolution: # 4 GC 2021-Oct-13 regarding the continuation of virtual meetings through Q1 2022 be amended to include that Board meetings be recorded and posted to the RCDHU YouTube channel in order to meet the obligation for transparency and accountability.

Recorded Vote

Yes	Name of Board Member	No
	Aikens, M. Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane	✓
✓	Emon, Peter	
	King, Joanne	✓
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
	Reavie, Christine	✓
✓	Regier, Cathy	
	Watt, Carolyn	✓
4	Totals	7

Carried by:
Defeated by: 7 - 4

By consensus, Resolution: # 5 GC 2021-Oct-13, was amended to remove the word "card".

Resolution: # 8 BoH 2021-Oct-26

Moved by C. Watt; seconded by W. Matthews; be it resolved that Board accept the Governance Committee Board Report—2021-Oct-13, as amended.

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
	Donohue, Michael	✓
✓	du Manoir, J. Michael	
✓	Dumas, Jane	
	Emon, Peter	✓
✓	King, Joanne	
✓	Matthews, Wilmer	
	Murphy, Jennifer	✓
✓	Reavie, Christine	
	Regier, Cathy	✓
✓	Watt, Carolyn	
7	Totals	4

Carried by: 7 - 4
Defeated by:

d. Resources
Committee Chair du Manoir welcomed Joanne King to the Resources Committee.

J. M. du Manoir, Resources Committee Chair, presented the following report and answered questions from the Board:

- [Resources Committee Report—2021-Oct-19.](#)

M. Donohue requested that items 1., 2. and 3. be severed from the Report.

Resolution: # 9 BoH 2021-Oct-26

Moved by M. Donohue; seconded by P. Emon; be it resolved that items 1., 2. and 3. be severed from the Resources Committee Board Report and considered separately.

Recorded Vote

Yes	Name of Board Member	No
	Aikens, M. Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane	✓
✓	Emon, Peter	
	King, Joanne	✓
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
	Reavie, Christine	✓
✓	Regier, Cathy	
	Watt, Carolyn	✓
4	Totals	7

Carried by:
Defeated by: 7 - 4

The Chair reviewed each report item and called for questions.

M. Donohue requested a separate vote on information item # 1.

Resolution # 10 BoH 2021-Oct-26

Moved by M. Donohue; seconded by J. Murphy; be it resolved that the Board receive the Q2 Financial Report, as presented.

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane	✓
✓	Emon, Peter	
	King, Joanne	✓
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
✓	Reavie, Christine	

✓	Regier, Cathy	
	Watt, Carolyn	✓
7	Totals	4

Carried by: 7 - 4
Defeated by:

M. Donohue requested a separate vote on information item # 2.

Resolution # 11 BoH 2021-Oct-26

Moved by M. Donohue; seconded by J. Murphy; be it resolved that the summary report on the head office location be amended to include:

1. Reference to the County of Renfrew letter advising of potential changes to lease dated January 30, 2019;
2. Reference to the Ad-hoc Lease Committee activities culminating in the lease signed at 141 Lake Street.

Recorded Vote

Yes	Name of Board Member	No
	Aikens, M. Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane	✓
✓	Emon, Peter	
	King, Joanne	✓
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
	Reavie, Christine	✓
✓	Regier, Cathy	
	Watt, Carolyn	✓
4	Totals	7

Carried by:
Defeated by: 7 - 4

M. Donohue requested a separate vote on information item # 3.

Resolution # 12 BoH 2021-Oct-26

Moved by M. Donohue; seconded by C. Reavie; be it resolved that the Board approve the Annual Reconciliation Report for the Ministry of Health Funding for 2020 and accept the action of the Chair for the signing of the report.

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
✓	Dumas, Jane	
✓	Emon, Peter	
✓	King, Joanne	
✓	Matthews, Wilmer	
✓	Murphy, Jennifer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Watt, Carolyn	
11	Totals	

Carried by: 11 - 0
Defeated by:

The Chair and Board Members thanked H. Daly for the excellent report on the relocation and extended congratulations to all of the Staff on their extraordinary efforts during the relocation project, in the midst of a pandemic.

Resolution: # 13 BoH 2021-Oct-26

Moved by J. M. du Manoir; seconded by W. Matthews; be it resolved that Board accept the Resources Committee Board Report—2021-Oct-19, as presented.

Carried

At 11:44 a.m., Dr. Cushman vacated the meeting.

10. By-Laws

There were no by-laws.

11. New Business

- a. aPHa 2021 Fall Symposium—Ontario’s Public Health System Response and Recovery—2021-Nov-19

The Board discussed inviting all Board Members to attend the virtual aPHa 2021 Fall Symposium on November 19, 2021:

- [aPHa 2021 Fall Symposium—Ontario’s Public Health System Response and Recovery—2021-Nov-19.](#)

Resolution: # 14 BoH 2021-Oct-26

Moved by C. Watt; seconded by J. Murphy; be it resolved that all Board Members be invited to attend the virtual aPHa 2021 Fall Symposium, on November 19, 2021, at a cost not to exceed \$4,000.

Carried

- b. [Network 24 Ontario Health Team Partners—Collaborative Decision-Making Agreement and Structure for Year 1](#)

Board discussed the Network 24 document and will consider adoption at the November Board of Health meeting.

12. Notice of Motion

There was no notice of motion.

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meeting

The next Regular Board meeting is scheduled for Tuesday, November 30, 2021, at 10:00 a.m. or at the call of the Chair.

15. Adjournment

Resolution: # 15 BoH 2021-Oct-26

Moved by M. Donohue; seconded by C. Regier; be it resolved that the Regular Board meeting be adjourned at 12:18 p.m.

Carried

The Regular Board meeting, held by GoToMeeting, adjourned at 12:18 p.m.

*The original approved meeting minutes were signed
by Ann Aikens, Chair, Board of Health.*

Chair

*These meeting minutes were approved at the Regular Board of Health meeting held on Tuesday,
November 30, 2021.*