



## Board of Health

### Regular Board Meeting, via *Go-to-Meeting*

Tuesday, September 28, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

#### Members:

Ann Aikens	Chair
Peter Emon	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

#### Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Associate Medical Officer of Health
Brian Brohart	Coordinator, Healthy Schools and Communities
Lindsey Cameron-Dermann	Coordinator, Epidemiology and Health Analytics
Marilyn Halko	Executive Assistant (Secretary)
Patti Smith	Director, Health Promotion

#### 1. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

#### 2. Agenda Approval

The agenda was approved, as amended with item 09. Staff Reports moved earlier on the agenda.

**Resolution: # 1 BoH 2021-Sep-28**

Moved by C. Reavie; seconded by J. Dumas; be it resolved that the Board approve the agenda, as amended.

Carried

**3. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**4. Delegations**

There were no delegations.

**5. Minutes of Previous Meetings (Approval)**

a. Regular Board Meeting Minutes 2021-Jun-29

The meeting minutes for the Regular Board meeting held on Tuesday, June 29, 2021, via *GoToMeeting*, were approved, as presented.

**Resolution: # 2 BoH 2021-Sep-28**

Moved by P. Emon; seconded by C. Regier; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, June 29, 2021, as presented.

Carried

**6. Business Arising**

a. Action List—Regular Board Meeting—2021-Jun-29—updated

All items from the updated [Action List](#)—2021-Jun-29 Regular Board Meeting were completed or deferred to a later date.

b. Notes—COVID Team Managers

Following their presentation at the June 29, 2021 Regular Board meeting the COVID Team Managers provided these notes:

- [COVID Team Managers](#).

c. Letter to Warden—re: mental health and opioids

Chair A. Aikens sent the following letter, via email, to County of Renfrew Warden Debbie Robinson, on August 5, 2021:

- [re: mental health and opioids](#).

As amended in the agenda, item 09.—Staff Reports—was moved up in the meeting agenda and presented at this time.

## 7. Staff Reports

- a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health  
Dr. Cushman gave a Report to the Board, that included the following presentations:
  - i. [COVID-19 RCDHU Epidemiology Update](#)—2021-Sep-28, presented by Lindsey Cameron-Dermann.
  - ii. [School Update](#), presented by Dr. Michelle Foote and Brian Brohart, on behalf of RCDHU's Health Protection—Clinical Services.

Dr. Cushman, Chair Aikens and the Board thanked the Team for their excellent presentations.

Dr. Cushman and the Board welcomed Patti Smith, as the newly appointed Director of Health Promotion, following the retirement of Carla Walters. Andrew Keck assumed the role of Manager, Healthy Communities/ Communications/ Dental, after the retirement of Elizabeth McLaren.

### **Resolution: # 3 BoH 2021-Sep-28**

Moved by J. Murphy; seconded by J. M. du Manoir; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

- b. Report to the Board—Acting Chief Executive Officer/Director, Corporate Services  
H. Daly gave the following report to the Board and answered questions from Board Members:
  - [CEO\(A\)/DCS Quarterly Report](#).

The Board thanked H. Daly for an excellent and comprehensive report.

### **Resolution: # 4 BoH 2021-Sep-28**

Moved by C. Reavie; seconded by C. Watt; be it resolved that the Board accept the Report to the Board from H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

The meeting recessed from 11:25 to 11:35.

## 8. Correspondence

The Board received the following correspondence:

Subject:	From:	Action:
a. <a href="#">Letter from Warden Robinson</a>	• County of Renfrew	<ul style="list-style-type: none"> <li>• Dated 2021-Sep-07</li> <li>• See Resolution: #5 BoH 2021-Sep-28 and also a motion to amend, shown below</li> </ul>
b. <a href="#">Letter of Congratulations to Ann Aikens</a>	• Christine Elliott, Minister of Health	<ul style="list-style-type: none"> <li>• Dated 2021-Jul-08</li> <li>• Received as information</li> </ul>
c. <a href="#">Letter of Congratulations to Wilmer Matthews</a>	• Christine Elliott, Minister of Health	<ul style="list-style-type: none"> <li>• Dated 2021-Jul-08</li> <li>• Received as information</li> </ul>
d. <a href="#">Support for a Local Board</a>	• City of Hamilton	<ul style="list-style-type: none"> <li>• Dated 2021-Sep-15</li> <li>• Received as information</li> </ul>
e. <a href="#">Letter to Minister re: Funding</a>	• Haliburton, Kawartha, Pine Ridge District Health Unit	<ul style="list-style-type: none"> <li>• Dated 2021-Sep-16</li> <li>• Received as information</li> </ul>
f. <a href="#">alPHA Information Break</a> —September 2021 Issue	• alPHA	<ul style="list-style-type: none"> <li>• Dated 2021-Sep-20</li> <li>• Received as information</li> </ul>
g. Previously circulated correspondence:		
i. <a href="#">Public Health Funding for 2022</a>	• North Bay Parry Sound District Health Unit	<ul style="list-style-type: none"> <li>• Dated 2021-Jun-24</li> <li>• Received as information</li> </ul>
ii. <a href="#">Appeal to the Province of Ontario—Public Health Funding</a>	• Windsor-Essex County Health Unit	<ul style="list-style-type: none"> <li>• Dated 2021-Jun-17</li> <li>• Received as information</li> </ul>

iii.	<a href="#">COVID-19 Recovery and Post Pandemic Funding</a>	<ul style="list-style-type: none"> <li>• Southwestern Public Health</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Jul-20</li> <li>• Received as information</li> </ul>
iv.	<a href="#">Proceedings alPHA Annual Conference 2021</a>	<ul style="list-style-type: none"> <li>• alPHA</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Jun-08</li> <li>• Received as information</li> </ul>
v.	<a href="#">alPHA's Information Break—July 2021</a>	<ul style="list-style-type: none"> <li>• alPHA</li> </ul>	<ul style="list-style-type: none"> <li>• Sent 2021-Jul-21</li> <li>• Received as information</li> </ul>
vi.	<a href="#">Unfunded Programs</a>	<ul style="list-style-type: none"> <li>• Peterborough Public Health</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Aug-06</li> <li>• Received as information</li> </ul>
vii.	<a href="#">News Release—Government Supporting Mental Health For Farming and Rural</a>	<ul style="list-style-type: none"> <li>• alPHA/Ministry of Agriculture, Food and Rural Affairs</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Aug-12</li> <li>• Received as information</li> </ul>
viii.	<a href="#">Item HL29.1—Response to COVID-19</a>	<ul style="list-style-type: none"> <li>• City of Toronto</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Aug-15</li> <li>• Received as information</li> </ul>
ix.	<a href="#">Letter to Employers in the City of Hamilton</a>	<ul style="list-style-type: none"> <li>• City of Hamilton</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Aug-30</li> <li>• Received as information</li> </ul>
x.	<a href="#">Message from BoH Chair Wess Garrod to All Board of Health Members</a>	<ul style="list-style-type: none"> <li>• alPHA Boards of Health Section Chair</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Aug-30</li> <li>• Received as information</li> </ul>
xi.	<a href="#">Ontario Announces Eight New Ontario Health Teams</a>	<ul style="list-style-type: none"> <li>• Ministry of Health</li> </ul>	<ul style="list-style-type: none"> <li>• Dated 2021-Sep-17</li> <li>• Received as information</li> </ul>

### Resolution: # 5 BoH 2021-Sep-28

Moved by J. Dumas; seconded by C. Watt; be it resolved that the Board direct the Chair to write a letter of response to the Warden that again respectfully remind the County of Renfrew that as an autonomous Board of Health we have the responsibility and authority under the *Health Promotion and Protection Act (HPPA)* to manage our financial affairs,

And further that a meeting with all Obligated Municipalities be held early in 2022 to discuss strategies for communication with Province regarding stable and sustainable funding in the future.

M. Donohue requested an amendment to the motion.

**Resolution: # 6 BoH 2021-Sep-28**

Moved by M. Donohue; seconded by P. Emon; be it resolved that Resolution #5 BoH 2021-Sep-28 be amended to ensure that the meeting with all Obligated Municipalities be held prior to the end of 2021.

**Recorded Vote**

Yes	Name of Board Member	No
	Aikens, Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane	✓
✓	Emon, Peter	
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
	Reavie, Christine	✓
✓	Regier, Cathy	
	Watt, Carolyn	✓
<b>4</b>	<b>Totals</b>	<b>6</b>

**Carried by:**

**Lost by: 6 - 4**

The Chair called for the vote on Resolution #5 2021-Sep-28.

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, Ann	
	Donohue, Michael	✓
✓	du Manoir, J. Michael	
✓	Dumas, Jane	
	Emon, Peter	✓
✓	Matthews, Wilmer	
	Murphy, Jennifer	✓
✓	Reavie, Christine	
	Regier, Cathy	✓
✓	Watt, Carolyn	
<b>6</b>	<b>Totals</b>	<b>4</b>

**Carried by: 6 - 4**

**Lost by:**

**9. Board Committee Reports**

There were no committee reports.

**10. By-Laws**

There were no by-laws.

**11. New Business**

- a. Contract Extension for Dr. Robert Cushman

The Board discussed extending Dr. Robert Cushman’s existing contract as Acting Medical Officer of Health:

**Resolution: # 7 BoH 2021-Sep-28**

Moved by J. Murphy; seconded by C. Regier; be it resolved that the Board extend the existing contract with Dr. Robert Cushman, appointing him as Acting Medical Officer of Health for Renfrew County and District Health Unit for one year, effective October 25, 2021.

Carried

- b. MOH Delegated COVID-19 Hiring Authority Extension

The Board discussed extending the delegated hiring authority date until 2021-Dec-31:

**Resolution: # 8 BoH 2021-Sep-28**

Moved by M. Donohue; seconded by C. Watt; be it resolved that the delegated hiring authority date be extended from 2021-Sep-30 to 2021-Dec-31.

Carried

- c. Pembroke Business Improvement Area (PBIA) Welcome Ceremony

The Chair advised the Board that the Pembroke Business Improvement Area (PBIA) will welcome RCDHU to the downtown core on Thursday, October 14, 2021, and that A. Aikens will attend on behalf of the Board.

At 1:14 p.m. P. Emon vacated the meeting.

A Board Member requested clarification of provincial funding for the relocation project and was advised that it will be included in the final report.

**12. Notice of Motion**

There was no notice of motion.

**13. Closed Meeting**

There was no closed meeting.

**14. Date of Next Meeting**

The next Regular Board meeting is scheduled for Tuesday, October 26, 2021, at 10:00 a.m. or at the call of the Chair.

Chair Aikens shared the following Committee meeting information with the Board:

- Executive Committee—Wednesday, October 6, 2021—2:00 p.m.
- Governance Committee—Wednesday, October 13, 2021—2:00 p.m.
- Resources Committee—October 2021, at the call of the Committee Chair
- Stakeholder Relations Committee—November 2021, at the call of the Committee Chair.

**15. Adjournment**

**Resolution: # 9 BoH 2021-Sep-28**

Moved by M. Donohue; seconded by C. Reavie; be it resolved that the Regular Board meeting be adjourned at 1:17 p.m.

Carried

The Regular Board meeting, held by *GoToMeeting*, adjourned at 1:17 p.m.

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Chair

*These meeting minutes were approved by the Board at the meeting held on Tuesday, October 26, 2021.*