



Board of Health

Regular Board Meeting, via *Go-to-Meeting*

Tuesday, September 28, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Peter Emon	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

Staff:

Vicki Benoit	Director, Health Protection
Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Associate Medical Officer of Health
Brian Brohart	Coordinator, Healthy Schools and Communities
Lindsey Cameron-Dermann	Coordinator, Epidemiology and Health Analytics
Marilyn Halko	Executive Assistant (Secretary)
Patti Smith	Director, Health Promotion

01. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved, as amended.

Item 09. Staff Reports was presented earlier in the meeting at 10:15 a.m.

Resolution: # 1 BoH 2021-Sep-28

A motion by C. Reavie; seconded by J. Dumas; be it resolved that the Board approve the agenda, as amended.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Regular Board Meeting Minutes 2021-Jun-29
The meeting minutes for the Regular Board meeting held on Tuesday, June 29, 2021, via *GoToMeeting*, were approved, as presented.

Resolution: # 2 BoH 2021-Sep-28

A motion by P. Emon; seconded by C. Regier; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, June 29, 2021, as presented.

Carried

A Board Member questioned the exit of SMT at 11:57 a.m., as recorded in the meeting minutes. Chair Aikens said there is no reference to this situation in the procedural by-law.

The meeting minutes were carried.

06. Business Arising

- a. Action List—Regular Board Meeting—2021-Jun-29—updated
All items from the updated [Action List—2021-Jun-29](#) Regular Board Meeting were completed or deferred to a later date.
- b. Notes—COVID Team Managers
Following their presentation at the June 29, 2021 Regular Board meeting the COVID Team Managers provided these notes:
- [COVID Team Managers](#).

- c. Letter to Warden—re: mental health and opioids
Chair A. Aikens sent the following letter, via email, to County of Renfrew Warden Debbie Robinson, on August 15, 2021:
- [re: mental health and opioids.](#)

As amended in the agenda, item 09.—Staff Reports—was moved up in the meeting agenda and presented at this time.

07. Correspondence

The Board received the following correspondence:

Subject:		From:	Action:
a.	<i>Letter from Warden Robinson</i>	• County of Renfrew	<ul style="list-style-type: none"> • Dated 2021-Sep-07 • See Resolution: #3 BoH 2021-Sep-28 and suggested addendum shown below
b.	<i>Letter of Congratulations to Ann Aikens</i>	• Christine Elliott, Minister of Health	<ul style="list-style-type: none"> • Dated 2021-Jul-08 • Received as information
c.	<i>Letter of Congratulations to Wilmer Matthews</i>	• Christine Elliott, Minister of Health	<ul style="list-style-type: none"> • Dated 2021-Jul-08 • Received as information
d.	<i>Support for a Local Board</i>	• City of Hamilton	<ul style="list-style-type: none"> • Dated 2021-Sep-15 • Received as information
e.	<i>Letter to Minister re: Funding</i>	• Haliburton, Kawartha, Pine Ridge District Health Unit	<ul style="list-style-type: none"> • Dated 2021-Sep-16 • Received as information
f.	<i>alpha Information Break—September 2021 Issue</i>	• alpha	<ul style="list-style-type: none"> • Dated 2021-Sep-20 • Received as information

g.	Previously circulated correspondence:		
i.	<i>Public Health Funding for 2022</i>	<ul style="list-style-type: none"> • North Bay Parry Sound District Health Unit 	<ul style="list-style-type: none"> • Dated 2021-Jun-24 • Received as information
ii.	<i>Appeal to the Province of Ontario—Public Health Funding</i>	<ul style="list-style-type: none"> • Windsor-Essex County Health Unit 	<ul style="list-style-type: none"> • Dated 2021-Jun-17 • Received as information
iii.	<i>COVID-19 Recovery and Post Pandemic Funding</i>	<ul style="list-style-type: none"> • Southwestern Public Health 	<ul style="list-style-type: none"> • Dated 2021-Jul-20 • Received as information
iv.	<i>Proceedings aPHa Annual Conference 2021</i>	<ul style="list-style-type: none"> • aPHa 	<ul style="list-style-type: none"> • Dated 2021-Jun-08 • Received as information
v.	<i>aPHa's Information Break—July 2021</i>	<ul style="list-style-type: none"> • aPHa 	<ul style="list-style-type: none"> • Sent 2021-Jul-21 • Received as information
vi.	<i>Unfunded Programs</i>	<ul style="list-style-type: none"> • Peterborough Public Health 	<ul style="list-style-type: none"> • Dated 2021-Aug-06 • Received as information
vii.	<i>News Release—Government Supporting Mental Health for Farming and Rural Communities</i>	<ul style="list-style-type: none"> • aPHa/Ministry of Agriculture, Food and Rural Affairs 	<ul style="list-style-type: none"> • Dated 2021-Aug-12 • Received as information
viii.	<i>Item HL29.1—Response to COVID-19</i>	<ul style="list-style-type: none"> • City of Toronto 	<ul style="list-style-type: none"> • Dated 2021-Aug-15 • Received as information
ix.	<i>Letter to Employers in the City of Hamilton</i>	<ul style="list-style-type: none"> • City of Hamilton 	<ul style="list-style-type: none"> • Dated 2021-Aug-30 • Received as information
x.	<i>Message from BoH Chair Wess Garrod to All Board of Health Members</i>	<ul style="list-style-type: none"> • aPHa Boards of Health Section Chair 	<ul style="list-style-type: none"> • Dated 2021-Aug-30 • Received as information

	xi. <i>Ontario Announces Eight New Ontario Health Teams</i>	• Ministry of Health	<ul style="list-style-type: none"> • Dated 2021-Sep-17 • Received as information
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Resolution: # 3 BoH 2021-Sep-28

A motion by J. Dumas; seconded by C. Watt; be it resolved that the Board direct the Chair to write a letter of response to the Warden and reiterate that the Board of Health is an autonomous Board and can meet with the County of Renfrew and obligated municipalities, early in 2022, after the budget is set.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, Ann	
	Donohue, Michael	✓
✓	du Manoir, J. Michael	
✓	Dumas, Jane	
	Emon, Peter	✓
✓	Matthews, Wilmer	
	Murphy, Jennifer	✓
✓	Reavie, Christine	
	Regier, Cathy	✓
✓	Watt, Carolyn	
6	Totals	4

Carried by: 6 - 4
Lost by:

Suggested addendum to Resolution: # 3 BoH 2021-Sep-28

A motion by M. Donohue; seconded by P. Emon; be it resolved that the Board direct the Chair to meet with the County of Renfrew and obligated municipalities, prior to setting the budget, to advocate a different funding formula.

Defeated

Recorded Vote

Yes	Name of Board Member	No
	Aikens, Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane	✓
✓	Emon, Peter	
	Matthews, Wilmer	✓
✓	Murphy, Jennifer	
	Reavie, Christine	✓
✓	Regier, Cathy	
	Watt, Carolyn	✓
4	Totals	6

Carried by:
Lost by: 6 - 4

08. Board Committee Reports

There were no committee reports.

09. Staff Reports

- a. Report to the Board—Dr. Robert Cushman, Acting Medical Officer of Health
Dr. Cushman gave a Report to the Board, that included the following presentations:
 - i. [COVID-19 RCDHU Epidemiology Update](#)—2021-Sep-28, presented by Lindsey Cameron-Dermann.
 - ii. [School Update](#), presented by Dr. Michelle Foote and Brian Brohart, on behalf of RCDHU’s Health Protection—Clinical Services.

Dr. Cushman, Chair Aikens and the Board thanked the Team for their excellent presentations.

Dr. Cushman and the Board welcomed Patti Smith, as the newly appointed Director of Health Promotion, following the retirement of Carla Walters. Andrew Keck assumed the role of Manager, Healthy Communities/ Communications/ Dental, after the retirement of Elizabeth McLaren.

Resolution: # 4 BoH 2021-Sep-28

A motion by J. Murphy; seconded by J. M. du Manoir; be it resolved that the Board accept the Report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

- b. Report to the Board—Acting Chief Executive Officer/Director, Corporate Services

H. Daly gave the following report to the Board:

- [CEO\(A\)/DCS Quarterly Report](#).

Resolution: # 5 BoH 2021-Sep-28

A motion by C. Reavie; seconded by C. Watt; be it resolved that the Board accept the Report to the Board from H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

10. By-Laws

There were no by-laws.

11. New Business

- a. Contract Extension for Dr. Robert Cushman
Dr. Cushman’s existing contract as Acting Medical Officer of Health for Renfrew County and District Health Unit was extended for one year.

Resolution: # 6 BoH 2021-Sep-28

A motion by J. Murphy; seconded by C. Regier; be it resolved that the Board extend the existing contract with Dr. Robert Cushman, appointing him as Acting Medical Officer of Health for Renfrew County and District Health Unit for one year, effective October 25, 2021.

Carried

- b. MOH Delegated COVID-19 Hiring Authority Extension
The Board extended the delegated hiring authority date until 2021-Dec-31, as per the following motion:

Resolution: # 7 BoH 2021-Sep-28

A motion by M. Donohue; seconded by C. Watt; be it resolved that the delegated hiring authority date be extended from 2021-Sep-30 to 2021-Dec-31.

Carried

- c. **Pembroke Business Improvement Area (PBIA) Welcome Ceremony**
The Pembroke Business Improvement Area (PBIA) will welcome RCDHU to the downtown core on Thursday, October 14, 2021. The event will take place outside the Pembroke Office, at 141 Lake Street.

A Board-Member-request for the breakdown of the Summary of Expenditures—Materials and Supplies—will be included in the final report for the building.

12. Notice of Motion

There was no notice of motion.

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meeting

The next Regular Board meeting is scheduled for Tuesday, October 26, 2021, at 10:00 a.m. or at the call of the Chair.

Chair Aikens shared the following Committee meeting information with the Board:

- Executive Committee—Wednesday, October 6, 2021—2:00 p.m.
- Governance Committee—Wednesday, October 13, 2021—2:00 p.m.
- Resources Committee Chair—October 2021, at the call of the Committee Chair
- Stakeholder Relations Committee—November 2021, at the call of the Committee Chair.

15. Adjournment

Resolution: # 7 BoH 2021-Sep-28

A motion by M. Donohue; seconded by C. Reavie; be it resolved that the Regular Board meeting be adjourned at 1:17 p.m.

Carried

The Regular Board meeting, held by *GoToMeeting*, adjourned at 1:17 p.m.

Chair

These meeting minutes were approved at the Regular Board of Health meeting held on Tuesday, October 26, 2021.