



Board of Health

Resources Committee Meeting, via GoToMeeting

Thursday, March 18, 2021

The meeting of Renfrew County and District Health Unit's Resources Committee was held via the online video conferencing platform—*GoToMeeting*. All members were available by video.

Members:

J. Michael du Manoir	Chair
Ann Aikens	Member
Jennifer Murphy	Member
Carolyn Watt	Member

Staff:

Heather Daly	Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

J. Michael du Manoir called the meeting to order at 1:31 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 RC 2021-Mar-18

A motion by J. Murphy; seconded by A. Aikens; be it resolved that the Resources Committee approve the agenda, as presented.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Resources Committee Meeting Minutes 2021-Feb-16
The meeting minutes for the Resources Committee meeting held on Tuesday, February 16, 2021, were approved, as presented.

Resolution: # 2 RC 2021-Mar-18

A motion by C. Watt; seconded by A. Aikens; be it resolved that the meeting minutes for the Resources Committee meeting held on Tuesday, February 16, 2021 be approved, as presented.

Carried

06. Business Arising

- a. Action List—2021-Feb-23—Regular Board Meeting
The items identified on the Action List for the Resources Committee were addressed at today's meeting:

- i. Review Virtual Software Platform for Meetings

All platforms basically use the same amount of broadband:

- Zoom 1.5 Mbps
- GoToMeeting 1.0 Mbps
- Microsoft Teams 1.2 Mbps

Defer to the April 2021 meeting under Business Arising and have RCDHU IT tweak settings.

- ii. Extend Delegated Hiring Authority

Resolution: # 3 RC 2021-Mar-18

A motion by A. Aikens; seconded by J. Murphy; be it resolved that the Resources Committee recommend that the Board revise Resolution: #9 SBoH 2020-Dec-09 to extend the delegated hiring authority date from March 31, 2021 to the end of Q3 2021—2021-September-30.

Carried

- iii. Letter to the Warden

As recommended by the Resources Committee to the Board, Chair Ann Aikens sent a letter of response to County of Renfrew Warden Debbie Robinson re: 2021 Estimated Funding Requirement January 27th letter.

07. Correspondence

The Resources Committee received the following correspondence:

Subject:		From:	Action:
a.	alPHa AGM Flyer	• alPHa	• Sent to Board by email on 2021-Feb-22 • Received as information

There was a discussion around the possibility of sending more Board Members to the virtual alPHa AGM, on June 8, 2021, at a cost of \$149.00 a person.

In the past, the average cost for the Chair and Vice-Chair to attend was estimated at \$2100, per person.

Registration is not open yet.

08. Staff Reports

a. Briefing Note—March 2021

H. Daly presented the following report to the Resources Committee:

- [Briefing Note—March 2021](#) with Appendix A—2020 Q4 Report that included the following items:
 - Relocation Update: 141 Lake Street
 - Staff fully relocated
 - RCDHU sign is up on side of building at 141 Lake St
 - Main reception opened March 15, 2021
 - Radio and newspaper ads launched for new location
 - Pembroke Mall vacated—lease ends March 31, 2021
 - HR and COVID-19
 - The head count on February 28, 2021, for the COVID-19 response was 30 temporary Staff Members.
 - There are currently 12 postings on the Career page of the RCDHU website—due to COVID-19 response, backfill, retirements and maternity leaves.
 - Q4 Financial Update
 - Healthy Babies Healthy Children (HBHC) unaudited
 - 90% of budget spent to the end of December
 - MCCSS advised moving funding back to programming and away from COVID-19 on April 1, 2021.
 - Q4 2020 Ministry of Health Funding (interim, unaudited) details presented in briefing note. All Mandatory and related program funding spent except for Seniors Dental

Care Program. This funding was not applied to COVID-19.

Resolution: # 4 RC 2021-Mar-18

A motion by J. Murphy; seconded by C. Watt; be it resolved that the Resources Committee accept the Briefing Note as presented by H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

09. Board Committee Reports

There were no Board Committee reports.

10. By-Laws

There were no items in by-laws.

11. New Business

a. 2021 Budget

H. Daly stepped through the 2021 RCDHU Budget Notes and Highlights and 2021 Budget, with the Committee.

The 2021 Budget was deferred to the Tuesday, March 23, 2021 meeting.

b. 2021 Resources Committee Workplan—Reminder

A reminder to Resources Committee Members to forward three or four items for consideration for the Committee's 2021 Workplan to J. M. du Manoir in preparation for the Executive Committee meeting scheduled for April 8, 2021.

12. Notice of Motion

There was no notice of motion.

13. Closed Meeting

The Committee Chair ensured, with a show of hands from the Committee Members, that all Members were alone and in a secure location before moving into the closed session of the meeting.

Resolution: # 5 RC 2021-Mar-18

A motion by C. Watt; seconded by J. Murphy; that the Resources Committee move into a closed meeting at 3:04 p.m. to discuss: k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried

The Committee Chair rose to report at 3:23 p.m. that the Resources Committee met in a closed meeting to discuss: k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

14. Date of Next Meeting

The next Resources Committee meeting will be held on Tuesday, March 23, 2021, at 2:00 p.m., via *GoToMeeting*.

15. Adjournment

Resolution: # 6 RC 2021-Mar-18

A motion by A. Aikens; seconded by C. Watt; be it resolved that the Resources Committee meeting be adjourned at 3:25 p.m.

Carried

The Resources Committee meeting, held by *GoToMeeting*, adjourned at 3:25 p.m.

Committee Chair

These meeting minutes were approved by the Committee at the Resources meeting held on Tuesday, March 23, 2021.