



## Board of Health

### Resources Committee Meeting, via GoToMeeting

Tuesday, April 20, 2021

The meeting of Renfrew County and District Health Unit's Resources Committee was held via the online video conferencing platform—*GoToMeeting*. All members were available by video.

#### Members:

J. Michael du Manoir	Chair
Ann Aikens	Member
Jennifer Murphy	Member
Carolyn Watt	Member

#### Staff:

Heather Daly	Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

#### 01. Call to Order

J. Michael du Manoir called the meeting to order at 9:27 a.m.

#### 02. Agenda Approval

The agenda was approved as presented.

#### Resolution: # 1 RC 2021-Apr-20

A motion by J. Murphy; seconded by C. Watt; be it resolved that the Resources Committee approve the agenda, as presented.

Carried

#### 03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

#### 04. Delegations

There were no delegations.

**05. Minutes of Previous Meetings (Approval)**

- a. Resources Committee Meeting Minutes 2021-Mar-23  
The meeting minutes for the Resources Committee meeting held on Tuesday, March 23, 2021, were approved, as presented.

**Resolution: # 2 RC 2021-Apr-20**

A motion by A. Aikens; seconded by J. Murphy; be it resolved that the meeting minutes for the Resources Committee meeting held on Tuesday, March 23, 2021 be approved, as presented.

Carried

**06. Business Arising**

- a. Action List—2021-Mar-30  
The Resources Committee addressed items identified in the current [Action List—2021-Mar-30](#), and past Action Lists as follows:
- i. Copy of the Response Letter to the Auditors  
As requested at the last Regular Board meeting, held on 2021-Mar-30, a copy of the response letter to the auditors is linked [here](#).
  - ii. Pembroke Office Relocation Project  
A report to the Board is underway for the Pembroke Office Relocation Project to be presented at a Regular Board meeting.

This item will be brought forward to the May Resources Committee meeting agenda.

- iii. Virtual Meeting Platform  
After a discussion of [available information](#), it was agreed by the Resources Committee, that RCDHU Board of Health and BoH Committees will continue to use the virtual software platform—*GoToMeeting*, with the understanding that it may be necessary for Members to go dark on the screen when their local service provider cannot accommodate the bandwidth needed to allow for audio and visual connectivity.

H. Daly commented that IT may be able to offer some settings tweaks or suggestions on an individual basis.

- iv. alPHa 2021 AGM & Conference  
Ann Aikens and Carolyn Watt expressed interest in attending the virtual alPHa AGM & Conference scheduled for June 8, 2021.

An invitation has been extended to all RCDHU Board of Health Members interested in attending the Conference. This is a good opportunity to attend virtually this year instead of the in-person travel to Toronto, as required in the past.

The registration fee to attend the alPHa 2021 AGM & Conference—*Ontario's Public Health System Challenges—Changes—Champions*— is \$149 per member.

Board Members who wish to attend the alPHa AGM & Conference can send an email to mhalko@rcdhu.com, before the registration deadline of 2021-May-31.

**Resolution: # 3 RC 2021-Apr-20**

A motion by J. Murphy; seconded by A. Aikens; be it resolved that the Resources Committee recommend that all Board Members be invited to attend the virtual alPHa 2021 AGM & Conference, on June 8, 2021.

Carried

**07. Correspondence**

- a. The Committee referred the following correspondence to the Board as information:
- [Public Health Funding and Accountability Agreement](#)—dated 2021-Mar-31.

**08. Staff Reports**

- a. Briefing Note—April 2021  
H. Daly presented [Briefing Note—April 2021](#) to the Committee.

The Note included the following items:

- HR and COVID: status of temporary staff hires at the end of March 2021 for COVID-19 response.
- RCDHU Budget and Annual Service Plan:
  - [Table 1: Renfrew County and District Health Unit Budget—2021](#)
  - [Table 2: RCDHU Summary of Expenditures by Category 2021—All Funding Sources](#)
  - [Table 3: Summary of Expenditures by Standard: Annual Service Plan 2021 Ministry of Health.](#)

**Resolution: # 4 RC 2021-Apr-20**

A motion by J. Murphy; seconded by C. Watt; be it resolved that the Annual Service Plan and 2021 Budget be severed from H. Daly's Briefing Note—April 2021, for Committee consideration and presentation to the Board as a separate item.

Carried

The Committee reviewed and discussed the RCDHU Annual Service Plan and 2021 Budget.

**Resolution: # 5 RC 2021-Apr-20**

A motion by C. Watt; seconded by A. Aikens; be it resolved that the Resources Committee recommend that the Board accept the Annual Service Plan and 2021 Budget, as presented.

Carried

**Resolution: # 6 RC 2021-Apr-20**

A motion by J. Murphy; seconded by C. Watt; be it resolved that the Resources Committee accept H. Daly's Briefing Note—April 2021, as amended.

Carried

**09. Board Committee Reports**

There were no Board Committee reports.

**10. By-Laws**

There were no items in by-laws.

**11. New Business**

There was no new business.

**12. Notice of Motion**

There was no notice of motion.

**13. Closed Meeting**

There was no closed meeting.

**14. Date of Next Meeting**

The next Resources Committee meeting will be held on Tuesday, May 18, 2021, at 9:30 a.m., via *GoToMeeting*.

15. **Adjournment**

**Resolution: # 7 RC 2021-Apr-20**

A motion by J. Murphy; seconded by C. Watt; be it resolved that the Resources Committee meeting be adjourned at 10:48 a.m.

Carried

The Resources Committee meeting, held by *GoToMeeting*, adjourned at 10:48 a.m.

---

Committee Chair