



Board of Health

Regular Board Meeting, via *Go-to-Meeting*

Tuesday, March 30, 2021

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*, due to restrictions in place because of the COVID-19 global pandemic. Members were present by audio and/or video.

Members:

Ann Aikens	Chair
Peter Emon	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Wilmer Matthews	Member
Jennifer Murphy	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

Staff:

Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Dr. Michelle Foote	Associate Medical Officer of Health
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

A. Aikens called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved, as amended:

- 08. a. Staff Report—move to beginning of meeting.

Resolution: # 1 BoH 2021-Mar-30

A motion by P. Emon; seconded by C. Watt; be it resolved that the Board approve the agenda, as amended.

Carried

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- a. Regular Board Meeting Minutes 2021-Feb-23
The meeting minutes for the Regular Board meeting held on Tuesday, February 23, 2021, via *GoToMeeting*, were approved, as presented.

Resolution: # 2 BoH 2021-Mar-30

A motion by J. M. du Manoir; seconded by C. Reavie; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, February 23, 2021, as presented.

Carried

06. Business Arising

- a. Action List—Regular Board Meeting—2021-Feb-23
All items from the updated Action List—2021-Feb-23 Regular Board Meeting were completed or deferred to a later date.

The Chair verified, in consultation with W. Matthews, item 03. *Review By-Law Signing Protocol—Appointment of Auditors* was reviewed then signed by the Acting Medical Officer of Health, Dr. Robert Cushman, and the Board Chair A. Aikens.

There was a request to the Resources Committee to provide a copy of item 04. *Letter to Auditors*.

- b. Letter to the Warden
Linked here is the March 2, 2021 [response letter](#) from Board Chair A. Aikens to Warden Debbie Robinson. The Board requested the Chair send the reply to the Warden as a follow-up to correspondence, dated January 27, 2021, from the County of Renfrew, directed to H. Daly.

07. Correspondence

The Board received the following correspondence:

Subject:		From:	Action:
a.	alPHa Annual General Meeting Notice and Package	• alPHa	<ul style="list-style-type: none"> • Sent by email on 2021-Feb-22 • Referred to the Resources Committee
b.	Paid Sick Days Reform Letter	• Simcoe Muskoka District Health Unit	<ul style="list-style-type: none"> • Sent by email on 2021-Mar-01 • Referred to the Action List Parking Lot for the Executive Committee—Determinants of Health
c.	Mandatory Paid Sick Leave in Ontario	• Windsor-Essex County Health Unit	<ul style="list-style-type: none"> • Sent by email on 2021-Mar-01 • Referred to the Action List Parking Lot for the Executive Committee—Determinants of Health
d.	Provincial Appointments	• Peterborough Public Health	<ul style="list-style-type: none"> • Sent by email on 2021-Mar-03 • Referred to the Executive Committee—then to the Governance Committee
e.	CODE COMO Student Nutrition Program Support	• Peterborough Public Health	<ul style="list-style-type: none"> • Sent by email on 2021-Mar-05 • Referred to the Action List Parking Lot for the Executive Committee—

			Determinants of Health
f.	alPHa Summary Budget 2021	• alPHa	<ul style="list-style-type: none"> • Sent by email on 2021-Mar-25 • Received as information.

08. Staff Reports

- a. Report to the Board—Acting Medical Officer of Health
Dr. Robert Cushman, Acting Medical Officer of Health, Renfrew County and District Health Unit, presented the [Report to the Board](#) that included the following documents:

- Renfrew County and District Health Unit March 30, 2021 COVID-19 Update—PowerPoint presentation
- Renfrew County and District Health Unit—COVID-19 Epidemiology Update—March 23, 2021
- [COVID-19 Vaccine News Brief—Edition 5](#)—Renfrew County and District COVID-19 Vaccine Communications Committee.

Dr. Cushman provided a verbal up-to-date to the Board with information on the surge of COVID-19 cases in Renfrew County and District, during the month of March.

Dr. Cushman and Dr. Foote answered questions and queries regarding items from the *Report*.

Resolution: # 3 BoH 2021-Mar-30

A motion by J. Dumas; seconded by C. Reavie; be it resolved that the Board accept the report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

As a follow-up to the anticipated move for Renfrew County and District (RCD) into a new colour zone on [Ontario's COVID-19 response framework](#), Board Member J. Dumas will contact the OPP Killaloe detachment to see if the digital highway signs can be utilized for key messages. For example, "*You are entering a COVID-19 Red Zone.*"

09. Board Committee Reports

a. Resources

J. M. du Manoir, Resources Committee Chair, presented the following two Reports to the Board for 2021-Mar-18 and 2021-Mar-23:

1. [Resources Committee Board Report with Briefing Note—2021-Mar-18](#)

Resolution: # 4 BoH 2021-Mar-30

A motion by J. M. du Manoir; seconded by C. Watt; be it resolved that the Board accept the Resources Committee Board Report—2021-Mar-18.

Carried

2. [Resources Committee Board Report—2021-Mar-23](#)

Resolution: # 5 BoH 2021-Mar-30

A motion by W. Matthews; seconded by J. Murphy; be it resolved that the Board accept the Resources Committee Board Report—2021-Mar-23.

Carried

H. Daly stepped the Board through the 2020 Q4 Report, line by line and answered questions and queries during the process.

Also, the Board reviewed the Public Health Funding and Accountability Agreement—2020-Dec-30. H. Daly, again, answered questions from the Board.

There was a call for a final report for the RCDHU Pembroke Office Relocation Project. This was referred to the April Resources Committee meeting.

10. By-Laws

There were no by-laws.

11. New Business

a. OIC—Carolyn Watt

Carolyn Watt was reappointed as a Member of the Board of Health for the Renfrew County and District Health Unit, for a period not exceeding one year, effective April 1, 2021.

12. Notice of Motion

There was no notice of motion.

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meeting

The next Regular Board meeting is scheduled for Tuesday, April 27, 2021, at 10:00 a.m. or at the call of the Chair.

15. Adjournment

Resolution: # 6 BoH 2021-Mar-30

A motion by C. Regier; seconded by C. Reavie; be it resolved that the Regular Board meeting be adjourned at 11:55 a.m.

Carried

The Regular Board meeting, held by *GoToMeeting*, adjourned at 11:55 a.m.

Chair

These meeting minutes were approved by the Board at the Regular Board meeting held on Tuesday, April 27, 2021.