



Board of Health

Executive Committee Meeting, via GoToMeeting

Tuesday, October 20, 2020

The meeting of the Executive Committee of Renfrew County and District Health Unit's Board of Health was held via GoToMeeting due to emergency measures put in place during the COVID-19 pandemic. All Members participated by audio or video on the virtual meeting platform.

Present:

Peter Emon	Chair
M. Ann Aikens	Member
J. Michael du Manoir	Member
Christine Reavie	Member
Janice Visneskie Moore	Member

Staff:

Marilyn Halko	Executive Assistant (Secretary)
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01. Call to Order

P. Emon called the meeting to order at 1:00 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 EC 2020-Oct-20

A motion by J. Visneskie Moore; seconded by C. Reavie; be it resolved that the Executive Committee approve the agenda as presented.

Carried

03. Declaration of Conflict of Interest

No conflicts of interest were declared.

04. Delegations

There were no delegations.

05. Minutes of Previous Meeting (Approval)

- a. Approval of the meeting minutes from the Executive Committee meeting held on Thursday, August 20, 2020.

Resolution: # 2 EC 2020-Oct-20

A motion by J. Visneskie Moore; seconded by J. M. du Manoir; be it resolved that the Executive Committee approve the meeting minutes for Thursday, August 20, 2020, as presented.

Carried

06. Business Arising

- a. [Action List](#)—2020-Sep-29

After the Action List was reviewed, it was noted that Dr. Cushman will include a response to the [LTC letter](#) from Simcoe Muskoka Health Unit, in the MOH(A) Report to the Board.

07. Correspondence

There was no correspondence.

08. Staff Reports

There were no Staff reports.

09. Board Committee Reports

There were no Board Committee reports.

10. By-Laws

There were no by-laws.

11. New Business

- a. Contact tracing

[Hundreds of federal staff now helping provinces do contact tracing](#)

After discussion, the following document will be posted to 07.

Correspondence on the Regular Board meeting agenda, to be received as information.

[Contact Tracer \(Call Centre\) Job Description](#)—Ministry of Health—sent to Secretary by Committee Chair, and added to Board meeting agenda, for information.

- b. Are we prepared for closing?

[Ontario Implementing Additional Public Health Measures in Toronto, Ottawa and Peel](#)

Discussion, recognizing that the province of Ontario designates areas as *Hot Spots* and moves them into a modified Stage 2.

- c. Posting of Action List to Portal for access by Members
As directed, the *Action Lists* were sent to Board Members, via email, within 24 hours of the Regular Board meetings.

The Secretary will now, also, post *Action Lists* to the Board Portal.

- d. What is confidential (subject to closed meeting and agenda)—a topic of discussion or the content of the discussion

Before holding a meeting or part of a meeting that is to be closed to the public, a municipality or local board or committee of either of them shall state by resolution, (a) the fact of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting.

- e. Level of detail/description of discussion in meeting minutes—is it sufficient to demonstrate that due diligence has been exercised? YouTube?
Discussion ensued, to decide whether *GoToMeetings* will be recorded and posted to YouTube. A decision will be made at a future meeting.

- f. LTC Commission response—[Simcoe Muskoka letter](#)
Dr. Cushman will address in the MOH(A) Report to the Board.

- g. School closings—criteria and three ministries and PHO?
Need further input from Dr. Cushman regarding first school closure in Ontario, at Fellowes High School, Pembroke.

- h. 2020-Oct-13 Sudbury letter to Prime Minister Trudeau—re: *Basic Guaranteed Income*
This item is in the Action List Parking Lot for further discussion in the future.

- i. Halloween and Christmas messaging
Media releases coming in the next week or so regarding Halloween.
Monitoring how things are changing in Renfrew County and District and how to celebrate these occasions with care.

- j. Renovation update.
The Resources Committee received a renovation update from H. Daly at their meeting held earlier today. Updates will be included in the

Committee Chair's Report to the Board.

12. Notice of Motion

There was no notice of motion.

13. Closed

There was no closed meeting.

14. Date of Next Meeting

The next Executive Committee meeting is scheduled for Wednesday, November 19, 2020 at 9:00 a.m., via GoToMeeting. Following this meeting, the Secretary will send a GoToMeeting invitation to Executive Committee Members.

15. Adjournment

Resolution: # 4 EC 2020-Oct-20

A motion by J. Visneskie Moore; seconded by C. Reavie; be it resolved that the Executive Committee adjourn at 2:11 p.m.

Carried

The Executive Committee meeting adjourned at 2:11 p.m.

Chair

These meeting minutes were approved at the Executive Committee meeting held on Thursday, February 11, 2021.