



## Board of Health

### Special Board Meeting by Teleconference

Tuesday, July 28, 2020

A special meeting of Renfrew County and District Health Unit's Board of Health was held by teleconference, during the COVID-19 emergency measures.

#### Roll Call:

Janice Visneskie Moore	Chair ✓
M. Ann Aikens	Vice-Chair ✓
Michael Donohue	Member ✓
J. Michael du Manoir	Member ✓
Wilmer Matthews	Member ✓
Christine Reavie	Member ✓
Cathy Regier	Member ✓
Carolyn Watt	Member ✓

#### Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services ✓
Marilyn Halko	Executive Assistant (Secretary) ✓

#### Regrets:

Jane Dumas	Member
------------	--------

#### 01. Call to Order

J. Visneskie Moore called the meeting to order at 10:00 a.m.

#### 02. Agenda Approval

The agenda was amended to include, under Correspondence:

- item 07. b. An email in response to the Board's Letter of Support for Basic Income for Income Security during Covid-19 Pandemic and Beyond, from the Prime Minister's Office.

At 10:02 a.m., Peter Emon, Member, joined the meeting.

**Resolution: # 1 SBoH 2020-Jul-28**

A motion by W. Matthews; seconded by C. Reavie; be it resolved that the Board approve the agenda, as amended.

Carried

**Recorded Vote**

<b>Yes</b>	<b>Name of Board Member</b>	<b>No</b>
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

<b>Carried by: 9-0</b>
<b>Lost by:</b>

**03. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**04. Delegations**

There were no delegations.

**05. Minutes of Previous Meetings (Approval)**

a. Regular Board Meeting Minutes 2020-Jun-30

The meeting minutes for the Regular Board meeting held on Tuesday, June 30, 2020, via teleconference, were approved, with the following amendment:

**Resolution: # 14 BoH 2020-Jun-30**—now reads under part a. of the motion that:

a. Emergency: Premium to non-union, non-management staff be amended to provide that this payment be authorized while the Renfrew County and District Health Unit

Emergency Plan was in effect to respond to the COVID-19 pandemic, and that the issue of the premium being authorized for other instances be referred to the Resources Committee for recommendation to Board.

The amended resolution, shown above, replaces:

- a. *Emergency: Premium applies during any serious or significant event that initiates the implementation of RCDHU's Emergency Management Plan and results in a notification to all staff as to the nature of the emergency. It includes but is not limited to a serious business disruption, a significant labour disruption, a flood or pandemic.*

**Resolution: # 2 SBoH 2020-Jul-28**

A motion by M. Donohue; seconded by C. Regier; be it resolved that the Board approve the minutes from the Regular Board meeting held on Tuesday, June 30, 2020, as amended.

Carried

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	<del>Dumas, Jane</del> (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

<b>Carried by: 9-0</b>
<b>Lost by:</b>

**06. Business Arising**

Action List—following today’s meeting, H. Daly, J. Visneskie Moore and M. A. Aikens will reinstitute the *Action List*, to follow-up with action items identified

during today's meeting. The *Action List* will be added to the September 29, 2020 Regular Board meeting agenda, under item 06. Business Arising.

## 07. Correspondence

The Board received the following correspondence:

Subject:		From:	Action:
a.	alPHa Information Break— July 21, 2020	• alPHa	<ul style="list-style-type: none"> <li>• Sent by email on 2020-Jul-22</li> <li>• Received as information</li> </ul>
b.	An email in response to the Board's Letter of Support for Basic Income for Income Security during Covid-19 Pandemic and Beyond	• Office of the Prime Minister	<ul style="list-style-type: none"> <li>• Sent by email on 2020-Jul-27 a.m.</li> <li>• Added as an amendment to the agenda</li> <li>• Received as information</li> </ul>

## 08. Staff Reports

Dr. Cushman's Report to the Board was moved to item 08. b.

- a. Report to the Board—Briefing Note  
H. Daly provided the following report to the Board:
- [Briefing Note](#)

There was brief discussion about base building matters at 141 Lake Street. HVAC, plumbing and electrical are being addressed as the renovation progresses.

Obstacles encountered during the renovation at 141 Lake Street are not unexpected, due to the age of the building. As issues occur, they are being resolved. Workaround redesigns are being drafted.

In preparation for any possible business disruptions, at the end of RCDHU's lease with the County of Renfrew, post October 31, 2020, Daly is preparing contingency plans for review by Resources Committee and for the next regular Board meeting on September 29.

A legal repayment agreement is in the process of being drawn up with the landlord at 141 Lake Street, Pembroke.

Human Resources—there was no COVID-19 response new hires in July.

There was a fulsome discussion regarding the extension of the hiring date of staff in response to COVID-19, noted in the resolution below, before it's sunset date of September 30, 2020:

**Resolution: # 7 BoH 2020-Mar-31**

*A motion by M. Donohue; seconded by M. A. Aikens; be it resolved that:*

*WHEREAS the COVID-19 pandemic has now spread across the globe and has required a significant increase of public health professionals to respond;*

*AND WHEREAS the Provincial Government declared a Provincial State of Emergency on March 17, 2020 and extended the state on March 30, 2020;*

*AND WHEREAS there have now been two confirmed positive cases of COVID-19 within the Renfrew County and District Health Unit;*

*AND WHEREAS there is an urgent requirement for the Renfrew County and District Health Unit to increase staff capacity to respond to this emergency;*

*NOW THEREFORE BE IT RESOLVED that the Board of Health for Renfrew County and District Health Unit authorize the Acting Medical Officer of Health to hire staff as required to respond to this public health emergency;*

*AND FURTHER that a report be made to the Board at each monthly meeting on the number of staff engaged;*

*AND FURTHER that this authorization shall extend to September 30, 2020.*

**Resolution: # 3 SBoH 2020-Jul-28**

*A motion by J. M. du Manoir; seconded by M. A. Aikens; be it resolved that the last sentence of Resolution: # 7 BoH 2020-Mar-31 be revised to extend the hiring date of staff to December 31, 2020.*

**Resolution: # 4 SBoH 2020-Jul-28**

*A motion by M. Donohue; seconded by P. Emon; be it resolved that*

consideration of the preceding motion by J. M. du Manoir and seconded by M. A. Aikens; to amend Resolution: # 7 BoH Mar-31-2020 be postponed pending a report to the Board at the Regular Board meeting scheduled for September 29, 2020, providing more detail and history regarding the hiring of staff in response to the COVID-19 public health emergency, and recommendation demonstrating the requirement to extend that hiring authority until December 31, 2020.

Carried

**Recorded Vote**

<b>Yes</b>	<b>Name of Board Member</b>	<b>No</b>
	Aikens, M. Ann	✓
✓	Donohue, Michael	
	du Manoir, J. Michael	✓
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
	Watt, Carolyn	✓
<b>6</b>	<b>Totals</b>	<b>3</b>

<b>Carried by: 6-3</b>
------------------------

<b>Lost by:</b>
-----------------

The action was referred to the Resources Committee for further discussion and documentation to the Board to extend the date for the hiring of staff in response to the public health emergency—COVID-19.

At 10:18 a.m., Dr. Robert Cushman, Acting Medical Officer of Health, joined the teleconference.

**Resolution: # 5 SBoH 2020-Jun-30**

A motion by W. Matthews; seconded by C. Reavie; be it resolved that the Board accept the written report from H. Daly, Acting Chief Executive Officer/Director, Corporate Services.

Carried

### Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

<b>Carried by: 9-0</b>
<b>Lost by:</b>

b. Report to the Board—Acting Medical Officer of Health  
 Dr. Robert Cushman, Acting Medical Officer of Health, Renfrew County and District Health Unit presented the following written report to the Board:

- [Report to the Board](#)

Other information discussed during the Report included:

- 17000 COVID-19 test swabs completed in Renfrew County and District (RCD)
- turnaround time for laboratory results for COVID-19 test swabs is currently 72 hours
- CTV Ottawa news clip—badge of honour for RCD—zero cases in one month
- reported acceptance of the mandatory mask/face covering directive, in communities in RCD, which came into effect on July 14, 2020
- RCD moved into Stage 3 of the reopening of Ontario on Friday, July 17, 2020
- Need to stay vigilant—everyone is encouraged to follow the three basic public health rules: handwashing, physical distancing of two metres and the wearing of masks/face coverings inside public spaces, or where physical distancing is not possible

- three positive COVID-19 cases in RCD, over the past weekend
- reopening of schools and universities in September 2020—waiting for directives from the Province in the coming week.

**Resolution: # 6 SBoH 2020-Jul-28**

A motion by W. Matthews; seconded by C. Reavie; be it resolved that the Board accept the written report to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	<del>Dumas, Jane</del> (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

<b>Carried by: 9-0</b>
<b>Lost by:</b>

Dr. Salisbury will provide coverage for Dr. Cushman from Saturday, August 1 until Sunday, August 16, 2020.

At 11:15 a.m., Dr. Cushman, disconnected from the teleconference.

**09. Board Committee Reports**

a. Executive

P. Emon presented the following report to the Board:

- [Executive Committee Board Report](#).

Under the Resolutions Section of the Report:

1. In the title and in Resolution: # 4 # EC 2020-Jul-23—Special BoH



meeting replaced *Regular BoH meeting*

2. Monthly Meetings—Executive Committee and Resources Committee

It was recommended that the Executive Committee and the Resources Committee prepare individual reports to the Board for meetings that will be held in August 2020 and September 2020. The reports will be agenda items on the Regular Board meeting, scheduled for Tuesday, September 29, 2020.

3. The last sentence in the first paragraph on page four, was changed to read—*It should be noted Committee **did not** present or circulate confidential information as part of our agenda.* In the original report—*did present*—was written.

**Resolution: # 7 SBoH 2020-Jul-28**

A motion by C. Watt; seconded by M. A. Aikens; be it resolved that the Board accept the Executive Committee Board Report, as amended.

Carried

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	<del>Dumas, Jane</del> (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

**Carried by: 9-0**

**Lost by:**

**10. By-Laws**

There were no items in by-laws.

**11. New Business**

There was no new business.

**12. Notice of Motion**

There was no notice of motion.

**13. Closed Meeting**

There was no closed meeting.

**14. Date of Next Meeting**

The next Regular Board meeting is scheduled for Tuesday, September 29, 2020, at 10:00 a.m. or a special meeting at the call of the Chair.

**15. Adjournment**

**Resolution: # 8 SBoH 2020-Jul-28**

A motion by C. Regier; seconded by M. Donohue; be it resolved that the Special Board meeting be adjourned at 11:47 a.m.

Carried

**Recorded Vote**

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
<b>9</b>	<b>Totals</b>	<b>0</b>

**Carried by: 9-0**

**Lost by:**

The Special Board meeting, held by teleconference, adjourned at 11:47 a.m.

---

Chair

*The special Board meeting minutes were approved by the Board at the 2020-Sep-29 Regular Board meeting.*