



## Board of Health

### Regular Board Meeting via Go-to-Meeting

Tuesday, October 27, 2020

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*. Members were present by audio and/or video.

#### Members:

Janice Visneskie Moore	Chair
M. Ann Aikens	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Peter Emon	Member
Wilmer Matthews	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

#### Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

#### Regrets:

Jane Dumas	Member
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#### 01. Call to Order

J. Visneskie Moore called the meeting to order at 9:59 a.m.

#### 02. Agenda Approval

The agenda was amended to allow flexibility in the order that items were presented during the meeting. The Chair expected to be called away and wanted to be present for item 13. Closed Meeting.

The agenda was approved as amended.

**Resolution: # 1 BoH 2020-Oct-27**

A motion by C. Reavie; seconded by C. Watt; be it resolved that the Board approve the agenda, as amended.

Carried

**03. Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**04. Delegations**

There were no delegations.

**05. Minutes of Previous Meetings (Approval)**

- a. Regular Board Meeting Minutes 2020-Sep-29  
The meeting minutes for the Special Board meeting held on Tuesday, September 29, 2020, via *GoToMeeting*, were approved, as presented.

**Resolution: # 2 BoH 2020-Oct-27**

A motion by M. A. Aikens; seconded by C. Regier; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, September 29, 2020, as presented.

Carried

- b. Special Board Meeting Minutes 2020-Oct-09  
The meeting minutes for the Special Board meeting held on Friday, October 09, 2020, via *GoToMeeting*, were approved, as presented.

**Resolution: # 3 BoH 2020-Oct-27**

A motion by W. Matthews; seconded by M. A. Aikens; be it resolved that the Board approve the meeting minutes from the Special Board meeting held on Friday, October 09, 2020, as presented.

Carried

**06. Business Arising**

All items from the 2020-Sep-29 Regular Board Meeting Action List were completed.

**07. Correspondence**

The Board received the following correspondence:

Subject:		From:	Action:
a.	aPHa Information Break September 25, 2020	• aPHa	• Sent by email on 2020-Sep-28

			<ul style="list-style-type: none"> <li>• Received as information.</li> </ul>
b.	Ontario Fall Budget	<ul style="list-style-type: none"> <li>• aPHa</li> </ul>	<ul style="list-style-type: none"> <li>• Sent by email on 2020-Oct-08</li> <li>• Received as information.</li> </ul>
c.	Basic Income for Income Security during the COVID-19 Pandemic and Beyond	<ul style="list-style-type: none"> <li>• Public Health Sudbury and Districts</li> </ul>	<ul style="list-style-type: none"> <li>• Sent by email on 2020-Oct-14</li> <li>• Received as information.</li> </ul>
d.	aPHa Pre-Budget Submission	<ul style="list-style-type: none"> <li>• aPHa</li> </ul>	<ul style="list-style-type: none"> <li>• Sent by email on 2020-Oct-19</li> <li>• Send letter.</li> </ul>
e.	Long Term Care Letter—finding test results	<ul style="list-style-type: none"> <li>• Warden D. Robinson</li> </ul>	<ul style="list-style-type: none"> <li>• Sent by email to Dr. Cushman 2020-Oct-14</li> <li>• Received as information from the Resources Committee.</li> </ul>
f.	Hundreds of federal staff now helping provinces do contact tracing	<ul style="list-style-type: none"> <li>• Referred by Executive Committee 2020-Oct-20</li> </ul>	<ul style="list-style-type: none"> <li>• Received as information.</li> <li>• Send letter.</li> </ul>
g.	Contact Tracer Job Description—Ministry of Health 2020-Oct-14	<ul style="list-style-type: none"> <li>• Referred by Executive Committee 2020-Oct-20</li> </ul>	<ul style="list-style-type: none"> <li>• Received as information.</li> </ul>
h.	News Release—Hot Spot Closing	<ul style="list-style-type: none"> <li>• Referred by Executive Committee 2020-Oct-20</li> </ul>	<ul style="list-style-type: none"> <li>• Received as information.</li> </ul>
i.	aPHa Information Break October 2020	<ul style="list-style-type: none"> <li>• aPHa</li> </ul>	<ul style="list-style-type: none"> <li>• Sent by email 2020-Oct-22</li> <li>• Received as information.</li> </ul>
j.	LTC Marrocco Commission 20-10-23 First Interim Letter	<ul style="list-style-type: none"> <li>• Ontario's Long-Term Care COVID-19 Commission</li> </ul>	<ul style="list-style-type: none"> <li>• Added to agenda.</li> <li>• Send letter.</li> </ul>

In reference to item in 07. d.—Correspondence:

**Resolution: # 4 BoH 2020-Oct-27**

A motion by P. Emon; seconded by C. Reavie; be it resolved that the Board send a letter endorsing the alPHa *Pre-Budget Submission* to the Minister Phillips, and MPP Yakabuski with copies to alPHa and Minister Elliott.

Carried

In reference to item 07. f.—Correspondence:

**Resolution: # 5 BoH 2020-Oct-27**

A motion by P. Emon; seconded by M. Donohue; be it resolved that the Board write a letter to Premier Ford requesting that he speak to Prime Minister Trudeau asking that this item be held in reserve for health units other than COVID-19 hot spot areas so that they may also utilize the pool of federal employees for contact tracing when needed.

Carried

In reference to item 07. j.—Correspondence:

**Resolution: # 6 BoH 2020-Oct-27**

A motion by P. Emon; seconded by M. Donohue; be it resolved that the Board send a letter endorsing the first interim letter from the LTC Marrocco Commission to the Minister Fullerton and Premier Ford.

Carried

**08. Board Committee Reports**

a. Executive

P. Emon, Executive Committee Chair, presented the following report to the Board:

- [Executive Committee Board Report from October 20, 2020 meeting](#)

The Report was shared on the GoToMeeting screen. P. Emon answered questions about the report.

**Resolution: # 7 BoH 2020-Oct-27**

A motion by P. Emon; seconded by C. Reavie; be it resolved that the Board accept the Executive Committee Board Report.

Carried

b. Resources

J. M. du Manoir, Resources Committee Chair, presented two reports to the Board:

- [Resources Committee Board Report and Briefing Note—2020-Oct-20](#)

At 10:41 a.m., Dr. Robert Cushman, Acting Medical Officer of Health, joined the meeting.

Board Members may submit eligible expenses to allow them to conduct business on behalf of the Board, e.g. access to reliable internet connection or long-distance costs to connect to teleconference or video platforms.

H. Daly was asked to prepare a report for the November 18, 2020 Resources Committee meeting that includes:

- Staffing update numbers
- Update on renovation progress with cost information.

At 10:50 a.m., J. Visneskie Moore vacated the meeting.

At 10:50 a.m., M. A. Aikens took over as Chair of the meeting.

**Resolution: # 8 BoH 2020-Oct-27**

A motion by; seconded by W. Matthews; be it resolved that the Board accept the Resources Committee Board Report.

Carried

**09. Staff Reports**

- a. Report to the Board—Acting Medical Officer of Health  
Dr. Robert Cushman, Acting Medical Officer of Health, Renfrew County and District Health Unit, presented the following written report to the Board:

- [Report to the Board](#)

Dr. Cushman confirmed that the COVID-19 pandemic is now in the second wave and gave verbal updates regarding the status of cases in Renfrew County and District (RCD). At the time of the meeting, there was a cumulative total of 91 confirmed COVID-19 cases (since March 18, 2020), one death, 11 confirmed cases in isolation and 33,000 tests completed in RCD. The three COVID-19 issues facing Renfrew County and District currently are hockey, Hallowe'en and hunting. RCDHU sent out letters and media releases with public health guidelines for all three.

A discussion ensued regarding long-term care (LTC) homes in Renfrew County and District. Visitors are required to present negative COVID-19 test

results before visiting a resident at long-term care homes in RCD. Waiting times to access test results online can take anywhere from seven to ten days.

After completion of the discussion surrounding long-term care homes it was recommended that the Board endorse the Simcoe Muskoka Public Health letter—[COVID-19 and Long Term Care Reform](#)—item 07. e. listed under Correspondence from the 2020-Sep-27 Regular Board meeting:

**Resolution: # 9 BoH 2020-Oct-27**

A motion by W. Matthews; seconded by M. A. Aikens; be it resolved that the Board send a letter of support endorsing the Simcoe Muskoka Public Health correspondence dated 2020-Sep-18, regarding long-term care.

Carried

Ottawa Public Health is preparing to hire an Associate Medical Officer of Health (AMOH). Dr. Cushman proposed this could be collaborative effort, with the RCDHU sharing their services a few days a week. It was recommended that a report be prepared for presentation and consideration at the Resources Committee meeting scheduled for 2020-Nov-18.

**Resolution: # 10 BoH 2020-Oct-27**

A motion by W. Matthews; seconded by J. M. du Manoir; be it resolved that the Board accept the written and verbal reports to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

At 11:42 a.m., Dr. Robert Cushman vacated the *GoToMeeting*.

**10. By-Laws**

There were no items in by-laws.

**11. New Business**

There was no new business.

**12. Notice of Motion**

There was no notice of motion.

**13. Closed Meeting**

Before moving into the closed session of the meeting, the Chair asked all meeting attendees to confirm they were in a secure location and alone. All participants confirmed they were in compliance.

**Resolution: # 11 BoH 2020-Oct-27**

A motion by C. Watt; seconded by C. Reavie; that the Board move into a closed meeting at 11:53 a.m. to discuss: b. personal matters about an identifiable individual, including municipal or local board employees; d. labour relations or employee negotiations; and k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried

The Chair rose to report that the Board met in a closed meeting to discuss: b. personal matters about an identifiable individual, including municipal or local board employees; d. labour relations or employee negotiations; and k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

**Resolution: # 11 BoH 2020-Oct-27**

A motion by J. M. du Manoir; seconded by C. Regier; be it resolved that the Board approve the following non-union staff compensation: 1. wage increment increase of 1.5% per year, for three years until December 31, 2022, retroactive to January 1, 2020; 2. effective November 1, 2020, vision care benefit coverage increased to \$100 per eye exam coverage; 3. changes for bereavement leave to include stepfather, mother, son, daughter; in-law relationships that refer to current spouse and 'step' relationships refer to such relations of the employee only, effective November 1, 2020.

Carried

**14. Date of Next Meeting**

The next Regular Board meeting is scheduled for Tuesday, November 24, 2020, at 10:00 a.m. or at the call of the Chair.

M. A. Aikens conveyed thanks and appreciation to staff for their efforts during these turbulent times (COVID-19 pandemic) and offered the Board's support during the Pembroke office relocation transition.

**15. Adjournment**

**Resolution: # 12 BoH 2020-Oct-27**

A motion by C. Regier; seconded by C. Regier; be it resolved that the Regular Board meeting be adjourned at 12:08 p.m.

Carried

The Regular Board meeting, held by GoToMeeting, adjourned at 12:08 p.m.

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Chair

*The Board approved the meeting minutes at the 2020-Nov-24 Regular Board meeting.*