



Board of Health

Regular Board Meeting, via Go-to-Meeting

Tuesday, November 24, 2020

The regular meeting of Renfrew County and District Health Unit's Board of Health was held by *Go-to-Meeting*. Members were present by audio and/or video.

Members:

Janice Visneskie Moore	Chair
M. Ann Aikens	Vice-Chair
Michael Donohue	Member
J. Michael du Manoir	Member
Jane Dumas	Member
Peter Emon	Member
Wilmer Matthews	Member
Christine Reavie	Member
Cathy Regier	Member
Carolyn Watt	Member

Staff:

Dr. Robert Cushman	Acting Medical Officer of Health
Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

J. Visneskie Moore called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 BoH 2020-Nov-24

A motion by C. Reavie; seconded by M. A. Aikens; be it resolved that the Board approve the agenda, as presented.

Carried

03. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

04. **Staff Report**

Report to the Board—Acting Medical Officer of Health

Dr. Robert Cushman, Acting Medical Officer of Health, Renfrew County and District Health Unit, presented the following written report to the Board:

- [Report to the Board](#)

Dr. Cushman congratulated H. Daly and the Corporate Services Team for the successful move to the swing space at the Pembroke Mall.

As of November 18, 2020, Dr. Cushman reported that approximately 31,000 people in RCD have received influenza shots at pharmacies, hospitals and primary care facilities. This represents a greater uptake for Renfrew County and District (RCD) than for all the 2019/2020 flu season. It was noted that there is a short supply of the influenza vaccine in Ontario, this year.

Sections 22 and 35 have been implemented with the help of lawyer, D. Stewart and D. Tantalò, Manager, Healthy Environments. These sections allow the health unit to quickly implement enforcement related to COVID-19 infractions.

Collaboration with Eastern Ontario Regional Laboratory Association (EORLA) and RC VTAC will provide COVID-19 test results in RCD within 48 hours of being swabbed for the virus. Testing requisitions are the responsibility of Dr. Jonathan Fitzsimon, Clinical Coordinator, RC VTAC, now.

Dr. Cushman reviewed parts of the COVID-19 epidemiology portion of the Report for Renfrew County and District with the Board and pointed out statistics that are unique to RCD.

As per Ontario's [COVID-19 Response Framework](#)—the current status of public health measures in RCD (as of November 23) is Green for Prevent (Standard Measures) but Dr. Cushman warned that it can easily move into Yellow for Protect.

On November 23, 2020, RCDHU released a YouTube video—[Dr. Cushman—Nov 23, 2020 Winter Update](#)—that included an infographic—[A Real Example of COVID-19 Contact Tracing: IN THE WORKPLACE](#). The infographic emphasized the importance of individual responsibility in the prevention of COVID-19

Coming in the next day or so is a newly expanded category on the COVID-19 Case Summary which will identify the outbreak settings in the following categories: LTCH/RH, school and workplace. It will show the cumulative and active number of outbreaks and is posted daily to the RCDHU website.

Resolution: # 2 BoH 2020-Nov-24

A motion by M. A. Aikens; seconded by C. Watt; be it resolved that the Board accept the written and verbal reports to the Board from Dr. Robert Cushman, Acting Medical Officer of Health.

Carried

05. Closed Meeting

The Chair asked all meeting attendees to confirm they were alone and in a secure location. All participants confirmed they were complying with the Chair's request.

Resolution: # 3 BoH 2020-Nov-24

A motion by M. A. Aikens; seconded by C. Reavie; that the Board move into a closed meeting at 10:46 a.m. to discuss: k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

Carried

At 11:25 a.m., C. Watt vacated the GoToMeeting.

At 11:38 a.m., Dr. Cushman vacated the GoToMeeting.

At 11:40 a.m., the Chair rose to report that the Board met in a closed meeting to discuss: k. a position, plan, procedure, criteria or instruction to be applied to any negotiations carried or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

06. Delegations

There were no delegations.

07. Minutes of Previous Meetings (Approval)

- a. Regular Board Meeting Minutes 2020-Oct-27
The meeting minutes for the Regular Board meeting held on Tuesday, October 27, 2020, via *GoToMeeting*, were approved, as presented.

Resolution: # 4 BoH 2020-Nov-24

A motion by C. Regier; seconded by W. Matthews; be it resolved that the Board approve the meeting minutes from the Regular Board meeting held on Tuesday, October 27, 2020, as presented.

Carried

08. Business Arising

All items from the 2020-Oct-27 Regular Board Meeting Action List were completed.

09. Correspondence

The Board received the following correspondence:

Subject:	From:	Action:
a. GBHU BOH Motion 2020-66, Long-Term Care Reform	• Grey Bruce Health Unit	• Sent to Board Members by email on 2020-Oct-30 • Received as information.
b. alPHa Summary Budget 2020	• alPHa	• Sent to Board Members by email on 2020-Nov-10 • Received as information.
c. alPHa Information Break November 16, 2020	• alPHa	• Sent to Board Members by email on 2020-Nov-18 • Received as information.
d. Annual Community Report 2019-2020	• Simcoe Muskoka District Health Unit	• Sent to Board Members by email on 2020-Nov-18 • Received as information.
e. Ontario Announces 13 New Ontario Health Teams	• Ontario Newsroom	• Sent to Board Members by email on 2020-Nov-18 • Received as information.

At 11:49 a.m., Colleen Musclow, Temporary Manager, Foundational Standards and Healthy Families, joined the GoToMeeting.

10. Staff Reports

- a. Q3 Report – 2020 Corporate Operational and Risk Plan
C. Musclow presented the following report to the Board:
 - [Q3 Report – 2020 Corporate Operational and Risk Plan](#)
- C. Musclow answered questions from Board Members.

Resolution: # 5 BoH 2020-Nov-24

A motion by J. Dumas; seconded by C. Reavie; be it resolved that the Board accept the Q3 Report – 2020 Corporate Operational and Risk Plan.

Carried

- b. French Language Services—Quality Improvement Plan
C. Musclow presented the following report to the Board:

- [French Language Services—Quality Improvement Plan](#).

H. Daly took the opportunity to extend best wishes to C. Musclow upon her upcoming retirement from RCDHU.

Resolution: # 6 BoH 2020-Nov-24

A motion by M. Donohue; seconded by M. A. Aikens; be it resolved that the Board accept the French Language Services—Quality Improvement Plan.

Carried

At 12:24 p.m., C. Musclow vacated the GoToMeeting.

11. Board Committee Reports

- a. Resources

J. M. du Manoir, Resources Committee Chair, presented two reports to the Board:

- [Resources Committee Board Report and Briefing Note—2020-Nov-18](#)

Resolution: # 7 BoH 2020-Nov-24

A motion by C. Regier; seconded by W. Matthews; be it resolved that the Board accept the Resources Committee Board Report.

Carried

The recommendation from the Resources Committee regarding item #1 in the Resources Committee Board Report—Recommendations—Staff Appreciation Initiative—was amended and approved by the Board, as follows:

Resolution: # 8 BoH 2020-Nov-24

A motion by P. Emon; seconded by C. Reavie; be it resolved that the Board approve up to \$2500, in lieu of a Staff luncheon, to show the Board’s appreciation to RCDHU Staff by way of the purchase of a \$25.00 gift card, per employee, to be used at any local venue.

Carried

12. By-Laws

There were no items in by-laws.

13. New Business

There was a discussion regarding the sharing of all meeting documents, posted for the meeting, on the GoToMeeting screen.

14. Notice of Motion

There was no notice of motion.

15. Date of Next Meeting

A Special Board Levy meeting is scheduled for Wednesday, December 9, 2020, at 10:00 a.m. There will be a closed session.

16. Adjournment

Resolution: # 9 BoH 2020-Nov-24

A motion by M. Donohue; seconded by W. Matthews; be it resolved that the Regular Board meeting be adjourned at 1:17 p.m.

Carried

The Regular Board meeting, held by GoToMeeting, adjourned at 1:17 p.m.

Chair

The Board approved the meeting minutes at the 2020-Dec-09 Special Board of Health Levy meeting.