



Board of Health

Special Board Meeting by Teleconference

Wednesday, May 27, 2020

A special meeting of Renfrew County and District Health Unit's Board of Health was called by the Chair and was held by teleconference, due to the COVID-19 emergency measures.

Roll Call:

Janice Visneskie Moore	Chair ✓
M. Ann Aikens	Vice-Chair ✓
J. Michael du Manoir	Member ✓
Peter Emon	Member ✓
Wilmer Matthews	Member ✓
Christine Reavie	Member ✓
Cathy Regier	Member ✓
Carolyn Watt	Member ✓

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services ✓
Marilyn Halko	Executive Assistant (Secretary) ✓

Regrets:

Jane Dumas	Member
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01. Call to Order

J. Visneskie Moore called the meeting to order at 3:01 p.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 SBoH 2020-May-27

A motion by C. Reavie; seconded by W. Matthews; be it resolved that the Board approve the agenda, as presented.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
8	Totals	0

Carried by: 8-0
Lost by:

03. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

At 3:02 p.m. Dr. Robert Cushman, Acting Medical Officer of Health, joined the teleconference.

At 3:03 p.m. Michael Donohue, Board Member, joined the teleconference.

04. Business

a. Deferred Action

This Special Board meeting was called by the Chair to address the deferred action brought forward from the Regular Board of Health teleconference meeting, held on May 26, 2020, regarding a tender response to the RCDHU Pembroke Office Relocation Project for renovations at 141 Lake Street, Pembroke.

H. Daly presented the following report:

- [Briefing Note: General Contractor 141 Lake Street](#)

Daly answered questions from the Board throughout the presentation.

It was recommended that the Resources Committee have a fulsome discussion regarding repayment and reduced rent options in a future meeting.

Resolution: # 2 SBoH 2020-May-27

A motion by M. A. Aikens; seconded by C. Watt; be it resolved that the Renfrew County and District Health Unit Board awards the contract renovation of the Health Unit office at 141 Lake Street, Pembroke, Ontario to Frecon Construction Limited, in the amount of \$1,935,690 including HST. This project is to be completed on or about September 30, 2020.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
9	Totals	0

Carried by: 9-0
Lost by:

- b. Tabled Resolution
Resolution # 6 BoH 2020-May-6, shown below as reference, was tabled at the Regular Board meeting, held by teleconference, on Tuesday, May 26, 2020, regarding tenders for the Pembroke Office Relocation Project.

With the original mover’s and seconder’s approval, M. A. Aikens and W. Matthews, the Board brought the following motion—*Resolution: # 6 BoH 2020-May-26*—back to the table in a unanimous vote, as recorded:

Resolution: # 6 BoH 2020-May-26

A motion by M. A. Aikens; seconded by W. Matthews; be it resolved that the Board having received the revised budget projections for the renovation/relocation project which is revised to include bids received from the three prequalified General Contractors, May 22, 2020,

AND based on the selection committee's recommendation to proceed with the lowest bidder with ability to deliver the project to completion within project timelines,

AND based on the successful meeting with the committee and the bidder to clarify and answer questions related to the successful completion of the project, THAT the board of health for Renfrew County and District Health Unit approve the committee's recommendation to proceed with the renovation and retrofit project immediately.

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
9	Totals	0

Carried by: 9-0
Lost by:

Resolution: # 3 BoH 2020-May-26

A motion by M. Donohue; seconded by M. A. Aiken; be it resolved that the Board having received the revised budget projections for the renovation/relocation project which is revised to include bids received from the three prequalified General Contractors, May 22, 2020,

AND based on the selection committee's recommendation to proceed with the lowest bidder with ability to deliver the project to completion within project timelines,

AND based on the successful meeting with the committee and

the bidder to clarify and answer questions related to the successful completion of the project,

THAT the board of health for Renfrew County and District Health Unit approve the committee’s recommendation to proceed with the renovation and retrofit project immediately be brought back to the table.

Recorded Vote

Yes	Name of Board Member	No
	Aikens, M. Ann	✓
	Donohue, Michael	✓
	du Manoir, J. Michael	✓
	Dumas, Jane (absent)	
	Emon, Peter	✓
	Matthews, Wilmer	✓
	Reavie, Christine	✓
	Regier, Cathy	✓
	Visneskie Moore, Janice	✓
	Watt, Carolyn	✓
	Totals	9

Carried by:
Lost by: 9-0

After discussion and consultation, the next motion by the original mover and seconder of Resolution #6 BoH 2020-May-26 allowed the resolution to be withdrawn from the table:

Resolution: # 4 SBoH 2020-May-27

A motion by M. A. Aikens; seconded by W. Matthews; be it resolved that the Resolution # 6 BoH 2020-May-26 be withdrawn.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	

✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
9	Totals	0

Carried by: 9-0
Lost by:

The Board, in the following motion, gave Chair Visneskie Moore and H. Daly authority to sign contracts with the newly awarded contractor—Frecon Construction Ltd., on their behalf:

Resolution: # 5 SBoH 2020-May-27

A motion by P. Emon; seconded by C. Regier; be it resolved that the Chair and H. Daly be the designated signers for contracts with Frecon Construction Ltd.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
9	Totals	0

Carried by: 9-0
Lost by:

05. Adjournment

Resolution: # 6 SBoH 2020-May-27

A motion by C. Reavie; seconded by M. Donohue; be it resolved that the Board meeting be adjourned at 3:32 p.m.

Carried

Recorded Vote

Yes	Name of Board Member	No
✓	Aikens, M. Ann	
✓	Donohue, Michael	
✓	du Manoir, J. Michael	
	Dumas, Jane (absent)	
✓	Emon, Peter	
✓	Matthews, Wilmer	
✓	Reavie, Christine	
✓	Regier, Cathy	
✓	Visneskie Moore, Janice	
✓	Watt, Carolyn	
9	Totals	0

Carried by: 9-0
Lost by:

The Special Board meeting, held by teleconference, adjourned at 3:32 p.m.

Chair

The special Board meeting minutes were approved by the Board at the 2020-Jun-30 Regular Board meeting.