



RENFREW COUNTY AND DISTRICT HEALTH UNIT
EMPLOYMENT OPPORTUNITY

Dental Health Educator

Competition #DHE 20-18 (Permanent, Part-time)

General Duties:

The Dental Health Educator is a member of the Health Promotion Division Dental Team reporting to the Manager or designate. The individual is responsible for supporting dental related assigned programs and services of the Ontario Public Health Standards including the Healthy Smiles Ontario Program and the Ontario Seniors Dental Care Program. Duties will include providing prevention interventions, including dental health education and chair-side services through dental clinics.

Duties and Responsibilities:

1. Plans, implements and evaluates approved educational activities of dental program.
2. Assists in the development of new teaching resources.
3. Acts as a dental resource person for health professionals and the community at large.
4. Maintains professional competency by participating in professional development activities.
5. Participates in multidisciplinary task groups of the Health Promotion and Protection Divisions as appropriate.
6. Performs administrative and other job-related duties as requested by the Dental Program Coordinator and/or Manager within the scope of the Certified Dental Assistant. Duties may include:
 - o greeting and preparing clients for dental examination;
 - o chair side assisting such as organizing instruments for specific procedures and four-handed dentistry;
 - o sterilizing and maintaining dental instruments, equipment and operatories;
 - o documenting dental procedures performed as appropriate;
 - o scheduling client clinic appointments;
 - o providing oral hygiene education and instruction to clients;
 - o maintaining and ordering dental clinic supplies; and
 - o performing other duties as assigned related to implementation of the Ontario Public Health Standards, within the scope of the Certified Dental Assistant.

Qualifications:

1. Certified Dental Assistant.
2. Must have own transportation and a valid Ontario "G" driver's license.
3. Experience in Dental Public Health is an asset
4. Current in basic computer skills using MS Outlook, Word and data entry.
5. Satisfactory criminal reference check and vulnerable sector check.
6. Fluency in both English and French is an asset.

Hourly Rate: \$26.29 to \$29.71 per hour plus pro-rata vacation and 14% payment in lieu of benefits.

Posted Date: Tuesday, September 1, 2020.

Closing Date: Applications must be received no later than **4:00 p.m. on Friday, September 11, 2020.**

Please send your cover letter and resume, stating applicable Competition #DHE 20-18 to:
Renfrew County and District Health Unit, Corporate Services
7 International Drive
Pembroke, Ontario K8A 6W5
EMAIL: jobs@rcdhu.com
(in MS Word or PDF format)

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available upon request. Applicants are asked to make their needs known in advance. **No telephone calls please.**
