



## Board of Health

### Executive Committee Meeting

Tuesday, March 24, 2020

The meeting of the Executive Committee of Renfrew County and District Health Unit's Board of Health was held in the Corporate Services Meeting Room at 7 International Drive, Pembroke, Ontario.

#### Present:

Peter Emon	Chair
M. Ann Aikens	Member
Daniel Janke	Member
Christine Reavie	Member
Janice Visneskie Moore	Member

#### Staff:

Marilyn Halko	Executive Assistant (Secretary)
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#### 01. Call to Order

P. Emon called the meeting to order at 10:08 p.m.

#### 02. Agenda Approval

The agenda was approved as amended.

The following items were added under 05. Business Arising:

- d. Public Representation
- e. Memo from Executive Chair
- f. Board Meeting Contingency Plan
- g. Public Health Modernization Consultation—Discussion Paper.

#### Resolution: # 1 EC 2020-Mar-11

A motion by M. A. Aikens; seconded by C. Reavie; be it resolved that the Executive Committee agenda be approved, as amended—d. Public Representation—e. Memo from Executive Chair—f. Board Meeting Contingency Plan—g. Public Health Modernization Consultation—Responses to Discussion Points.

Carried

**03. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**04. Minutes of Previous Meeting (Approval)**

- a. Approval of the minutes from the Executive Committee meeting held on Tuesday, February 18, 2020.

**Resolution: # 2 EC 2020-Mar-11**

A motion by C. Reavie; seconded by M. A. Aikens; be it resolved that the Executive Committee approve the meeting minutes for Tuesday, February 18, 2020, as presented.

Carried

**05. Business Arising**

- a. Next steps following the meeting with Ottawa Public Health Board Representatives on Friday, February 28, 2020

J. Visneskie Moore, Board of Health Chair, along with M. A. Aikens, BoH Vice-Chair/Governance Committee Chair and P. Emon, Executive Committee Chair, met with Keith Egli, OPH Board Chair and Tammy DeGiovanni, OPH Board Vice-Chair, on Friday, February 28, 2020, to discuss the potential collaborative approach for providing the delivery of public health services to Renfrew County and District and Ottawa.

Next steps will also be addressed during the item d. discussion.

At 1:15 p.m., Dr. Robert Cushman, Acting Medical Officer of Health joined the meeting by telephone.

- b. 2020 Risks Management Plan  
The Committee reviewed the summary of the top three residual Governance risks, forwarded for discussion after the February 25<sup>th</sup> Regular Board meeting:

- [RCDHU 2020 Risk Management Plan](#)

**Resolution: # 3 EC 2020-Mar-11**

A motion by C. Reavie; seconded by J. Visneskie Moore; be it resolved that the Executive Committee recommend that the Board adopt the recommendations addressing the 3 risks 7a, 1e and 6a as attached.

Carried

Item 7 a.

- Actively pursuing a solution through ongoing discussions with

Ottawa Public Health (OPH)

- Memorandum of Understanding with OPH

Item 1 e.

- Preparing a tight budget that still allows for the delivery of public health services to meet the needs of Renfrew County and District's residents
- Advising funding partners of RCDHU's financial challenges
- Continuing to put pressure on the government in an effort to reverse funding changes
- Continued membership by Board and Staff Members on associations that support and give a voice to the needs of rural Ontario, such as AMO, ROMA and provincial Task Forces

Item 6 a.

- Assessing the needs of the residents of Renfrew County and District using the 13 criteria points for public health modernization
- Keeping the MPP for Renfrew—Nipissing—Pembroke aware of the potential impact for rural public health units because of public health modernization
- Assessing, advocating and exploring the options available for Renfrew County and District in the public health modernization plan

- c. Preparation for Association of Municipalities of Ontario (AMO) meeting with Jim Pine on March 18, 2020

P. Emon is preparing to attend a collective consultation meeting, along with other representatives from rural Ontario who sit on the provincial Task Force. This session of the public health modernization consultation meeting is scheduled for March 18, 2020.

Emon wanted to ensure that the meeting with Jim Pine addresses the needs of Renfrew County and District.

- d. Public Representation

M. A. Aikens, as Chair of the Governance Committee, will contact the Honourable John Yakabuski, MPP, Renfrew—Nipissing—Pembroke, to get clarification whether the province will be appointing/replacing any provincial appointees on the Renfrew County and District Health Unit's Board of Health.

Five provincially appointed Board Members are assigned to the RCDHU BoH. Four of the five provincially appointed Members reach their end of term in 2020. The fifth Member's term ends on March 31, 2021.

- e. Memo from Executive Committee Chair  
The Committee reviewed and made suggestions regarding changes to the memo prepared by P. Emon that is linked below:

- [Ottawa Public Health Opportunity](#)

The Committee will prepare a letter to send to OPH Chair, Keith Egli, following its approval by the Board, at the Regular Board meeting, scheduled for March 31, 2020. The letter would acknowledge the meeting held on February 28<sup>th</sup> and the hope for future meetings, with continued collaboration between Renfrew County and District Health Unit and Ottawa Public Health.

- f. Contingency Plan for Board Meetings  
A recommendation was made that the Committee, on behalf of the Board of Health, explore the possibility of swing-space meeting locations for the Board's Regular, Special and Committee meetings. Temporary meeting space would be needed during the months of September, October, November and December 2020, until the Pembroke office relocation project is completed.

C. Reavie will check for available meeting room options with the City of Pembroke.

- g. Public Health Modernization Consultation—Responses to Discussion Points  
A new consultation date has not been scheduled for the Public Health Modernization Consultations, with Jim Pine, in Ottawa. Originally, the consultations were to be held on February 4, 2020.

The Committee reaffirmed that Dr. Cushman's [Responses to Discussion Points and Questions from the Public Health and Emergency Health Services Modernization Presentations](#) would be used as a basis for the Board's responses, during the consultation meeting, when it is rescheduled in Ottawa.

At 2:18 p.m. Dr. Cushman hung up the connection to the meeting.

## **06. Closed**

There was no closed meeting.

**07. Date of Next Meeting**

The next Executive Committee meeting is scheduled for Thursday, April 16, 2020 at 10:00 a.m., in the RCDHU Classroom.

**08. Adjournment**

**Resolution: # 4 EC 2020-Mar-11**

A motion by C. Reavie; seconded by J. Visneskie Moore; be it resolved that the Executive Committee adjourn at 2:24 p.m.

Carried

The Executive Committee meeting adjourned at 2:24 p.m.

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Chair

*These minutes were approved by the Executive Committee, during a teleconference.*