



Board of Health

Resources Committee Meeting

Tuesday, November 19, 2019

The Resources Committee meeting of Renfrew County and District Health Unit's Board of Health was held in the RCDHU Classroom at 7 International Drive, Pembroke, Ontario.

Present:

Daniel Janke	Chair
J. Michael du Manoir	Member
Debbie Robinson	Member
Janice Visneskie Moore	Member

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

01. Call to Order

D. Janke called the meeting to order at 8:56 a.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 RC 2019-Nov-19

A motion by D. Robinson; seconded by J. M. du Manoir; be it resolved that the agenda be approved, as presented.

Carried

03. Delegations

There were no delegations.

04. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

05. Minutes of Previous Meeting (Approval)

- a. The Committee approved the Resources Committee meeting minutes for Tuesday, June 18, 2019.

Resolution: # 2 RC 2019-Nov-19

A motion by J. M. du Manoir; seconded by J. Visneskie Moore; be it resolved that the Resources Committee approve the meeting minutes for Tuesday, June 18, 2019, as presented.

Carried

06. Business Arising

a. Levy/Service Awards

Friday, December 13, 2019 at 11:00 a.m., was set as the date and time for a Special Board meeting, to review the levy for 2020.

Following that meeting Board Service Awards will be presented to eligible RCDHU Staff Members and 2019 retirees.

It was recommended that a catered lunch follow, for RCDHU Staff and Board Members, as per the following motion:

Resolution: # 3 RC 2019-Nov-19

A motion by J. Visneskie Moore; seconded by D. Robinson; be it resolved that the Resources Committee recommend that the Board have a Christmas luncheon with a budget of approximately \$1000.00

Carried

b. Insurance Updates

The insurance policy for the RCDHU Pembroke Office at 7 International Drive is due for renewal in December 2019.

Insurance policies will be needed for three sites in 2020, with policies overlapping for the current Pembroke Office location and the Pembroke City Centre, during the relocation and move.

c. Relocation Updates

H. Daly outlined tasks and timelines for projects that the Corporate Services Division will undertake in preparation for the relocation of the RCDHU Pembroke Office to the Pembroke City Centre, in 2020.

The budget for the relocation project will be set after the architects,

engineers and office furniture design consultants have consulted on the project.

There was a discussion surrounding the 2018/2019 capital improvements made at 7 International Drive and potential reimbursement to RCDHU of the funds invested by the landlord, the County of Renfrew (COR). Shortly after the completion of the renovations, COR gave notice to RCDHU for the termination of their lease at 7 International Drive.

Resolution: # 4 RC 2019-Nov-19

A motion by D. Janke; seconded by D. Robinson; be it resolved that the Resources Committee recommend that Board request Renfrew County Council reimburse some of the 2018 Capital Costs spent on renovations.

Carried

07. Correspondence

There was no correspondence.

08. Staff Reports

a. Briefing Note—with Q3 Financials

H. Daly presented the Q3 financials updates which included the following:

- Healthy Babies Healthy Children (HBHC) MCCSS
- Ministry of Health Mandatory and Related Programs.

H. Daly's briefing note is linked below:

- [Briefing Note—Q3 Financials.](#)

Resolution: # 5 RC 2019-Nov-19

A motion by J. Visneskie Moore; seconded by J. M. du Manoir; be it resolved that the Resources Committee recommend that the Board accept the Q3 Financial Report for Healthy Babies Healthy Children and for the Ministry of Health Mandatory and Related Programs, as presented.

Carried

09. Board Committee Reports

None

10. By-Laws

None

11. New Business

None

12. Notice of Motion

None

13. Closed Meeting

Resolution: # 6 RC 2019-Nov-19

A motion by D. Robinson; seconded J. Visneskie Moore; be it resolved that the Resources Committee move in to a closed meeting at 10:10 a.m. to discuss, as per Municipal Act Section 239(2)(a), the security of the property of the municipality or local board and (d), labour relations or employee negotiations.

Carried

At 11:39 a.m., the Committee Chair rose to report that the Resources Committee met in a closed meeting to discuss, as per Municipal Act Section 239(2)(a), the security of the property of the municipality or local board & (d), labour relations or employee negotiations.

14. Date of Next Meeting

The next Resources Committee meeting is scheduled for Monday, December 09, 2019 at 9:00 a.m. in the RCDHU Classroom.

15. Adjournment

Resolution: # 7 RC 2019-Nov-19

A motion by D. Robinson; seconded by J. M du Manoir; be it resolved that the Resources Committee meeting adjourned at 11:40 a.m.

Carried

The Resources Committee meeting adjourned at 11:40 a.m.

Chair