



Board of Health

Governance Committee Meeting

Monday, March 04, 2019

A meeting of the Governance Committee of Renfrew County and District Health Unit's Board of Health was held in the RCDHU Library at 7 International Drive, Pembroke, Ontario.

Present:

Wilmer Matthews	Chair
Michael Donohue	Member
Peter Emon	Member
Janice Visneskie Moore	Member (joined by telephone)
Carolyn Watt	Member

Staff:

Marilyn Halko	Executive Assistant (Secretary)
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01. Call to Order

W. Matthews called the Governance Committee meeting to order at 2:30 p.m.

02. Agenda Approval

The agenda was amended to replace 06. v. MOH(A) Performance Report and 06. vi. MOH/CEO Recruitment with the following:

- 06. v. Code of Conduct
- 06. vi. OPH—Cannabis Legalization and Regulation Branch

The MOH(A) Performance Report and MOH/CEO Recruitment will be added to the April 01, 2019 Governance Committee meeting agenda.

Resolution: # 1 GC 2019-Mar-04

A motion by P. Emon; seconded by C. Watt; be it resolved that the Governance Committee approve the agenda, as amended.

Carried

03. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

04. Delegations

There were no delegations.

05. Governance Committee Meeting Minutes (Approval)

The Committee approved the following meeting minutes:

- February 04, 2019

- February 11, 2019

- February 20, 2019.

Resolution: # 2 GC 2019-Mar-04

A motion by C. Watt; seconded by P. Emon; be it resolved that the Committee approve the meeting minutes from Monday, February 04, 2019, Monday, February 11, 2019 and Wednesday, February 20, 2019, as presented.

Carried

06. Business Arising

i. Board Work Plan 2019

The Committee recommended the following revisions for the Board Work Plan 2019:

- [Board Work Plan 2019.](#)

At 2:40 p.m. M. Donohue joined the meeting.

ii. Committee Work Plan 2019

The Committee recommended the following revisions for the Governance Committee Work Plan 2019:

- [Governance Committee Work Plan 2019.](#)

Resolution: # 3 GC 2019-Mar-04

Be it resolved that the Governance Committee amend its Committee Work Plan to add a second item under Strategic as Board Decision Making Framework and replace that under Generative item a. with Indigenous Community Engagement.

Carried

iii. Board By-Laws

The following four by-laws were revisited and reviewed by the Committee:

1. 86-3

By-Law to Define the Management and Administrative Duties of the Medical Officer of Health

This by-law was forwarded to Lynn H. Harnden—Emon Harnden for review and legal opinion.

This item will be included on the April meeting agenda.

Resolution: # 4 GC 2019-Mar-04

A motion by C. Watt; seconded by P. Emon; be it resolved that the Governance Committee recommend that Board adopt a By-Law to repeal 86-3.

Carried

2. 91-01

By-Law to Establish Reserve Funds for the Purposes of the Operation of the Health Unit

The Committee will recommend that the Board refer By-Law 91-01 to the Resources Committee for review and action.

Resolution: # 5 GC 2019-Mar-04

A motion by M. Donohue; seconded by P. Emon; be it resolved that the Governance Committee recommend that Board refer to Resources Committee By-law 91-01 as to current reporting on reserves does not appear consistent with the prescribed reserve accounts provided in By-law 91-01.

Carried

3. 92-01

By-Law to Prescribe Fees for Inspections and for the Issuance of Certificates of Approval under the Environmental Protection Act

David Tantalo, Healthy Environments Manager, advised that this by-law be repealed. Tasks listed in the by-law are now carried out by municipal inspectors, not Renfrew County and District Health Unit.

Resolution: # 6 GC 2019-Mar-04

A motion by C. Watt; seconded by M. Donohue; be it resolved that the Governance Committee recommend that Board adopt a by-law to repeal by-law 92-01.

Carried

4. 98-01
By-Law to Authorize the Short-Term Borrowing of Monies

The Committee will recommend that the Board refer By-Law 98-01 to the Resources Committee.

Resolution: # 7 GC 2019-Mar-04

A motion by C. Watt; seconded by M. Donohue; be it resolved that the Governance Committee recommend that Board refer to Resources Committee By-law 98-01 to determine the need to revise or repeal.

Carried

- iv. Retention By-Law
The Board Chair will contact alPHa, by telephone, to request a Retention By-Law guidance document.

Resolution: # 8 GC 2019-Mar-04

A motion by C. Watt; seconded by P. Emon; be it resolved that the Governance directs the Board Chair to contact alPHa to enquire if they can provide guidance on Record Retention Policy.

Carried

- v. Code of Conduct
Deferred to April 01, 2019 Governance Committee meeting.

The following Codes of Conduct were posted on the Board Portal as reference material:

- County of Renfrew
- Niagara Region Public Health
- Windsor Essex County Health Unit.

- vi. OPH—Cannabis Legalization and Regulation Branch
A fulsome discussion ensued surrounding the Ottawa Public Health's

submission to Health Canada *RE: Consultation: Strict regulation of edible cannabis, extracts and topicals*—featured in the following article—*Cannabis lollipops and gummy bears should not be legalized, says Ottawa’s Medical Officer of Health.*

Resolution: # 9 GC 2019-Mar-04

A motion by P. Emon; seconded by C. Watt; be it resolved that the Governance Committee recommends the RCDH Board support the 5 recommendations to Health Canada Cannabis Legalization and Regulation Branch submitted by Ottawa Public Health on Feb/20/2019 to the Strategic Policy Directorate with a copy submitted to our MP & OPH.

Carried

vii. Board Retreat 2019

Health Equity:

a. Indigenous Communities Engagement

In preparation for Board Retreat 2019, the following documents will be distributed to the Board, as recommended reading resource materials:

- *Health Equity Guideline, 2018*
- *New Directions—Aboriginal Health Policy for Ontario*
- *Relationship with Indigenous Communities Guideline, 2018*

b. RCDHU Report—Results and Action Plan

The Secretary will inform Dr. R. Cushman and Colleen Musclow that the Board Retreat 2019 is set to go ahead.

07. Correspondence

None

08. Staff Reports

None

09. Committee Board Reports

None

10. By-Laws

None

11. New Business

None

12. Notice of Motion

None

13. Closed Meeting

There was no closed meeting.

14. Next Meeting

The next meeting of the Governance Committee is scheduled for Monday, April 01, 2019 at 1:30 p.m. in the RCDHU Library.

It was noted that all future meeting in 2019 will be held on Mondays at 1:30 p.m.

15. Adjournment

Resolution: # 10 GC 2019-Mar-04

A motion by P. Emon; seconded by C. Watt; be it resolved that the Governance Committee meeting be adjourned at 4:13 p.m.

Carried

The Governance Committee meeting adjourned at 4:13 p.m.

Chair

The original approved meeting minutes were signed by W. Matthews, Governance Committee Chair.