



Board of Health

Stakeholder Relations Committee Meeting

Monday, November 18, 2019

The Stakeholder Relations Committee meeting of Renfrew County and District Health Unit's Board of Health was held in the RCDHU Classroom at 7 International Drive, Pembroke, Ontario.

Present:

Christine Reavie	Chair
M. Ann Aikens	Member
Jane Dumas	Member
Janice Visneskie Moore	Member

Staff:

Marilyn Halko	Executive Assistant (Secretary)
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Regrets:

Colleen Musclow	Coordinator, Quality Improvement
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01. Call to Order

C. Reavie called the meeting to order at 10:00 a.m.

02. Agenda Approval

The agenda was approved as presented.

Resolution: # 1 SRC 2019-Nov-18

A motion by M. Ann Aikens; seconded by J. Dumas; be it resolved that the agenda be approved, as presented.

Carried

03. Delegations

There were no delegations.

04. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

05. Minutes of Previous Meeting (Approval)

- a. The Committee approved the meeting minutes for the Stakeholder Relations Committee meeting held on Friday, April 26, 2019.

Resolution: # 2 SRC 2019-Nov-18

A motion by J. Dumas; seconded by M. Ann Aikens; be it resolved that the minutes for the Stakeholder Relations Committee meeting held on Friday, April 26, 2019 be approved, as presented.

Carried

06. Business Arising

- a. Stakeholder Relations Committee Work Plan

The Committee updated their Work Plan as shown below:

- [Stakeholder Relations Committee Work Plan 2019-Nov-18](#)

07. Correspondence

The Committee reviewed and discussed the correspondence shown in the table below and recommended the following *Action(s)* to the Board:

	Subject:	From:	Action:
a.	Funding for Leave the Pack Behind	<ul style="list-style-type: none"> • Grey Bruce Health Unit 	<ul style="list-style-type: none"> • receive for information
b.	National School Food Program	<ul style="list-style-type: none"> • Grey Bruce Health Unit 	<ul style="list-style-type: none"> • receive for information
c.	Display and Promotion of Vaping Products	<ul style="list-style-type: none"> • Grey Bruce Health Unit 	<ul style="list-style-type: none"> • receive for information
d.	Promotion and Display of Vapour Products in Ontario	<ul style="list-style-type: none"> • Grey Bruce Health Unit 	<ul style="list-style-type: none"> • receive for information
e.	Notice of Motion re: Opioid Overdose Emergency Resolution	<ul style="list-style-type: none"> • Regional Municipality of Durham 	<ul style="list-style-type: none"> • receive for information--refer to staff for information
f.	Restriction of the Promotion of Vapour Products	<ul style="list-style-type: none"> • Simcoe Muskoka District Health Unit 	<ul style="list-style-type: none"> • receive for information

g.	2018 Annual Report	<ul style="list-style-type: none"> • Timiskaming Health Unit 	<ul style="list-style-type: none"> • receive for information
h.	Resolution #025— Public Health Units	<ul style="list-style-type: none"> • City of Pembroke 	<ul style="list-style-type: none"> • receive for information

08. Staff Reports

None

09. Board Committee Reports

None

10. By-Laws

None

11. New Business

a. Communication Plan

The Committee needs the Board to develop reassuring key messages surrounding the following two topics:

1. the move for Renfrew County and District Health Unit—Pembroke Office to the Pembroke City Centre location in 2020
2. the potential impact of public health modernization.

The Communication Plan is needed for external stakeholders and RCDHU staff to keep everyone in the loop and working in the same direction.

The reassuring key messages communicated by the Board need to be solidified around the two points listed above.

12. Notice of Motion

None

13. Closed Meeting

There was no closed meeting.

14. Date of Next Meeting

The next Stakeholder Relations meeting is scheduled for Wednesday, February 12, 2020 at 10:00 a.m.

15. Adjournment

Resolution: # 3 SRC 2019-Nov-18

A motion by M. Ann Aikens; seconded by J. Dumas; be it resolved that the Stakeholder Relations Committee meeting be adjourned at 11:01 a.m.

Carried

The Stakeholder Relations Committee meeting adjourned at 11:01 a.m.

Chair

The original approved meeting minutes were signed by C. Reavie, Stakeholder Relations Committee Chair.