



RENFREW COUNTY AND DISTRICT HEALTH UNIT
EMPLOYMENT OPPORTUNITY
TECHNICAL SUPPORT ANALYST

Competition #TSA 19-19 (Permanent, Part-time)

The Renfrew County and District Health Unit has an opening for one (1) Permanent, Part-time Technical Support Analyst.

Job Summary: As a member of the Corporate Services team, the Technical Support Analyst is responsible for working with information systems end-users to troubleshoot and resolve day to day technical and user support issues.

Qualifications: The minimum education, skills and experience for this position include:

Completion of a college level program in computer science, computer programming and/or network administration;

Minimum of 2 to 3 years of hands on experience supporting the technology needs of end-users, ideally in a health care setting;

High computer literacy including data management, browser/internet competency, Windows server and Microsoft Office Suite knowledge and expertise;

Effective interpersonal, troubleshooting and problem-solving skills;

Strong organizational, time and project management skills with proven ability to successfully manage multiple priorities and timelines, working with confidential information;

Microsoft Certification is desirable; and

Acceptable criminal reference check is required.

Hourly Rate: \$29.93 to \$34.37, (plus Vacation Pro-rata, 8.5% In-Lieu of Benefits)

Posted Date: November 26, 2019

Closing Date: Applications must be received no later than **4:30 p.m. on December 10, 2019.**

Please send your cover letter and resume, stating applicable Competition #TSA 19-19 to:

Renfrew County and District Health Unit, Corporate Services
7 International Drive
Pembroke, Ontario K8A 6W5
EMAIL: jobs@rcdhu.com
(in MS Word or PDF format)

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available upon request. Applicants are asked to make their needs known in advance. No telephone calls please.