



Board of Health

Executive Committee Meeting

Friday, March 08, 2019

The meeting of the Executive Committee of Renfrew County and District Health Unit's Board of Health was held in the RCDHU Library at 7 International Drive, Pembroke, Ontario.

Present:

Peter Emon	Chair
Daniel Janke	Member
Wilmer Matthews	Member
Christine Reavie	Member
Janice Visneskie Moore	Member (joined via teleconference)
Carolyn Watt	Member (joined via teleconference)

Staff:

Marilyn Halko	Executive Assistant (Secretary)
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01. Call to Order

P. Emon called the meeting to order at 9:00 a.m.

02. Agenda Approval

The agenda was amended to include the following:

- 06. ii. Board Work Plan 2019, per Governance Committee revision
- 06. v. Transparency of Financial Reports.

Resolution: # 1 EC 2019-Mar-08

A motion by W. Matthews; seconded by D. Janke; be it resolved that the Executive Committee agenda be approved, as amended.

Carried

03. Declaration of Conflict of Interest (COI)

No conflicts of interest were declared.

04. Delegations

There were no delegations.

05. Minutes of Previous Meetings (Approval)

- i) Approval of the minutes from the Executive Committee meeting held on Tuesday, February 19, 2019.

Resolution: # 2 EC 2019-Mar-08

A motion by D. Janke; seconded by W. Matthews; be it resolved that the minutes for Executive Committee meeting held on Tuesday, February 19, 2019, be approved as presented.

Carried

06. Business Arising

- i. Executive Committee Work Plan 2019
The Executive Committee reviewed and approved the following:
 - *Executive Committee Work Plan 2019.*

Resolution: # 3 2019-Mar-08

A motion by C. Reavie; seconded by W. Matthews; be it resolved that the Executive Committee approve the final draft of 2019 Executive Committee Work Plan.

Carried

- ii. Board Work Plan 2019
The Executive Committee recommended that the following work plan, brought forward with changes from the Governance Committee, be accepted by the Board:
 - *Board Work Plan 2019.*

Resolution: # 4 EC 2019-Mar-08

A motion by W. Matthews; seconded by D. Janke; be it resolved that the Executive Committee recommend that the Board accept the Board Work Plan 2019, as amended.

Carried

- iii. Committee Board Reports Template
P. Emon reviewed the process of completing Board Reports.

A three or four point paragraph can be recorded under the *Information* heading.

The Reports are submitted to the Secretary one week prior to the Board of

Health Regular meetings.

The goal for Committee Board Reports is to keep the format consistent.

The template is hyperlinked below:

- *Committee Board Report Template*

iv. Strategic Plan

The following Strategic Plans were shared with the Executive Committee:

- a. *Leeds, Grenville & Lanark District Health Unit (LGLDHU)—2019-2022*
- b. *Middlesex London Health Unit (MLHU)—2015-2020*
- c. *North Bay Parry Sound District Health Unit (NBPSDHU)—2014-2018*
- d. *Simcoe Muskoka District Health Unit (SMDHU)—2019-2022*
- e. *Sudbury & Districts Public Health (SDPU)—2018-2022*
- f. *Thunder Bay District Health Unit (TBDHU)—2017-2020*

After reviewing the six plans, chosen at random from other health units, the highlights and suggestions were as follows:

- LGLDHU has great break outs but RCDHU would need to include an indigenous section and a seniors' section
- Recommend that RCDHU engage with Maureen Kauffeldt and Peggy Dick of the Algonquins of Pikwakanagan, regarding the indigenous piece
- NBPSDHU has attractive graphics
- SMDHU * format—a favourite—attractive and concise—2 pages
- TBDHU * quote—"Work with Indigenous people and organizations to improve health outcomes and reduce inequities."
- Bundle and send to C. Walters and C. Musclow.

v. Transparency of Financial Statements

D. Janke, Resources Committee Chair, reported that at the present time, unaudited quarterly financial reports are **not** posted to the RCDHU website. Janke was asking for clarity from the Committee regarding transparency surrounding financial statements.

P. Emon will generate a report after conferring with Michael Donohue for specifics regarding health units that post unaudited financial reports to their websites.

This item will be deferred to the next meeting.

07. Correspondence

None

08. Staff Reports

None

09. Board Committee Reports

None

10. By-Laws

None

11. New Business

None

12. Notice of Motion

None

13. Closed Meeting

At 9:39 a.m. J. Visneskie Moore and C. Watt disconnected from their teleconference link to the meeting.

At 9:40 a.m. the Executive Committee moved in to a closed meeting.

Resolution: # 5 EC 2019-Mar-08

A motion by C. Reavie; seconded by W. Mathews; be it resolved that the Executive Committee move in to a closed meeting to discuss matters pertaining to negotiations, at 9:40 a.m.

Carried

At 10:00 a.m. the Executive Committee came out of the closed meeting in to the open session.

The Committee Chair rose to report that the Executive Committee met in a closed meeting to discuss matters pertaining to negotiations.

14. Date of Next Meeting

The next Executive Committee meeting is scheduled for Friday, April 12, 2019 at

9:00 a.m. in the RCDHU Classroom.

15. Adjournment

Resolution: # 6 EC 2019-Mar-08

A motion by C. Reavie; seconded by W. Matthews; be it resolved that the Executive Committee meeting be adjourned at 10:02 a.m.

Carried

The Executive Committee meeting adjourned at 10:02 a.m.

Chair

The original approved meeting minutes were signed by the Executive Committee Chair.