



Board of Health

Resources Committee Meeting

Tuesday, March 19, 2019

The Resources Committee meeting of Renfrew County and District Health Unit's Board of Health was held in the RCDHU Library at 7 International Drive, Pembroke, Ontario.

Present:

Daniel Janke	Chair
M. Ann Aikens	Member (appointed as a Resources Committee Member for the month of March, 2019, during J. M. du Manoir's leave)
Debbie Robinson	Member
Janice Visneskie Moore	Member (joined by telephone)

Staff:

Heather Daly	Acting Chief Executive Officer/Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

Leave:

J. Michael du Manoir	Member
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01. Call to Order

D. Janke called the meeting to order at 9:00 a.m.

02. Agenda Approval

The agenda was amended as follows:

- 06. iii. Transparency
- 06. iv. By-Law 2013-02—deferred to the next meeting.

Resolution: # 1 RC 2019-Mar-19

A motion by M. A. Aikens; seconded by D. Robinson; be it resolved that the agenda be approved, as amended.

Carried

03. Delegations

There were no delegations.

04. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

05. Minutes of Previous Meeting (Approval)

- a. The Committee approved the Resources Committee meeting minutes for Tuesday, February 19, 2019.

Resolution: # 2 RC 2019-Mar-19

A motion by D. Robinson; seconded by D. Janke; be it resolved that the Resources Committee approve the meeting minutes for Tuesday, February 19, 2019.

Carried

06. Business Arising

- i. Resources Committee Work Plan
The [Resources Committee Work Plan 2019](#) will be revised by editing item # 8.—capital funding plan, to read as *ongoing* under *Time Frame*.
- ii. Board Work Plan 2019
The [Board Work Plan 2019](#) was received by the Committee, as an information item.
- iii. Transparency
Currently, public posting of interim unaudited quarterly financial reports remains status quo.

At this time, audited *Financial Statements* are posted under *Reports* on the RCDHU website.

Staff will add a duplicate *Financial Statements* tab, in the *About* section of the RCDHU website just below the *Annual Reports* tab.

- iv. By-Law 2013-02
By-Law 2013-02--Banking and Finance By-Law was deferred to the meeting scheduled for April 16, 2019.

07. Correspondence

There was no correspondence.

08. Staff Reports

i. 2019 Budget

The following three documents will be presented to the Board as the 2019 Budget:

1. [Budget 2019—Projected Revenues/Expenditures](#)
2. [Projected Revenues – 2018](#)
3. [Budget 2019—RCDHU Projected Expenses by Category.](#)

The Committee discussed the contents of the documents with H. Daly, who answered their questions regarding the items and lines within the Budget.

After a fulsome discussion the following motion was recommended by the Committee:

Resolution: # 3 RC 2019-Mar-19

A motion by M. A. Aikens; seconded by D. Robinson; be it resolved that the Resources Committee recommend that Board accept the 2019 Budget, as presented.

Carried

09. Board Committee Reports

None

10. By-Laws

None

11. New Business

None

12. Notice of Motion

None

At 10:43 a.m., before the Committee moved in to the closed meeting, J. Visneskie Moore disconnected from the open session of the meeting.

13. Closed Meeting

Resolution: # 4 RC 2019-Mar-19

A motion by D. Janke; seconded by D. Robinson; be it resolved that the Resources Committee move in to a closed meeting to discuss matters pertaining to negotiations and also, a personal matter about an identifiable employee at 10:44 a.m.

Carried

The Committee Chair rose to report that the Committee met in a closed meeting to discuss matters pertaining to negotiations and also, a personal matter about an identifiable employee.

14. Date of Next Meeting

The next Resources Committee meeting is scheduled for Tuesday, April 16, 2019 at 9:00 a.m. in the RCDHU Classroom.

15. Adjournment

Resolution: # 5 RC 2019-Mar-19

A motion by D. Robinson; seconded by M. A. Aikens; be it resolved that the Resources Committee meeting adjourned at 11:50 a.m.

Carried

The Resources Committee meeting adjourned at 11:50 a.m.

Chair

The approved meeting minutes were signed by the Committee Chair.