



Board of Health

Resources Committee Meeting

Friday, November 16, 2018

The meeting of the Resources Committee of the Renfrew County and District Health Unit's Board of Health was held in the Library, at 7 International Drive, Pembroke, Ontario.

Present:

Daniel Janke	Chair
Janice Visneskie Moore	Member
Carolyn Watt	Member

Staff:

Heather Daly	Acting Chief Executive Officer/ Director, Corporate Services
Marilyn Halko	Executive Assistant (Secretary)

Regrets:

J. Michael du Manoir	Member
J. Reinwald	Member

01. a. Call to Order

D. Janke called the meeting to order at 9:25 a.m.

b. Agenda Approval

The agenda was amended to include the following items:

- a closed meeting—Danny
- a date for the next Resources Committee meeting.

Resolution: # 1 RC 2018-Nov-16

A motion by C. Watt; seconded by J. Visneskie Moore; be it resolved that the Resources Committee agenda be approved, as amended.

Carried

c. Declarations of Conflict of Interest

No conflicts of interest were declared.

Business Arising/Updates

02. Minutes of Previous Meeting (Approval)

- a. Minutes of Resources Committee Meeting, Friday, October 19, 2018.

Resolution: # 2 RC 2018-Nov-16

A motion by J. Visneskie Moore; seconded by C. Watt; be it resolved that the Resources Committee approve the meeting minutes for October 19, 2018.

Carried

03. Resources Committee Work Plan

The Committee reviewed and revised the following:

[Resources Committee Work Plan 2018](#)

04. Standing Committees' Performance Outcomes Survey (quarterly)

The [Standing Committees' Performance Outcomes Survey](#) will carry forward on all Resources Committee agendas, and be completed on a quarterly basis.

Fiduciary

05. Q3 Financial Report and Briefing Note

H. Daly presented the third quarter interim financial results, summarized in the [Briefing Note—November 14, 2018](#), addressed to the Board of Health and to the Committee. It included summaries from the following documents:

- *HBHC Q3 2018*
- *RCDHU Q3 2018 Standards Activity Report Final 2018-Sep-30*
- *RCDHU Summary of Funding for 2018—MOHLTC—Mandatory Programs by Standard*

The first two documents were posted to the Board Portal under *Documents—Financial Reports*, allowing all Board members to access the information.

Resolution: # 3 RC 2018-Nov-16

A motion by D. Janke; seconded by J. Visneskie Moore; be it resolved that the Resources Committee recommend that the Board accept Heather Daly's briefing note dated Nov 14, 2018, as amended.

Carried

06. Closed Session

Resolution: # 4 RC 2018-Nov-16

A motion by C. Watt; seconded by J. Visneskie Moore; be it resolved that the Resources Committee move in to a closed meeting to discuss matters pertaining to identifiable individuals at 9:58 a.m.

Carried

The Chair rose to report that the Resources Committee met in a closed meeting to discuss matters pertaining to identifiable individuals.

Strategic/Generative

Strategic/Generative

07. Date of Next Meeting

The next Resources Committee Meeting will be held on December 07, 2018 at 9:30 a.m. to review the Municipal Levy before it is presented to the Board of Health at a Special meeting called by the Chair.

08. Adjournment

Resolution: # 5 RC 2018-Nov-16

A motion by C. Watt; seconded by J. Visneskie Moore; be it resolved that the meeting be adjourned at 10:30 a.m.

Carried

The meeting adjourned at 10:30 a.m.

Chair

The approved meeting minutes were signed by the Resources Committee Chair.