



## Board of Health

### Strategic Planning and Stakeholder Communication Committee Meeting

Wednesday, November 14, 2018

The meeting of the Strategic Planning and Stakeholder Communication Committee of Renfrew County and District Health Unit's Board of Health was held in the Classroom, at 7 International Drive, Pembroke, Ontario.

#### Present:

Christine Reavie	Chair
M. Ann Aikens	Member
Janice Visneskie Moore	Member
Carolyn Watt	Member

#### Staff:

Marilyn Halko	Executive Assistant (Secretary)
Colleen Musclow	Coordinator, Quality Improvement

#### Regrets:

Jane Dumas	Member
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#### 01. a. Call to Order

C. Reavie called the meeting to order at 12:59 p.m.

#### b. Agenda Approval

The following items were added to the agenda:

04. Correspondence
  - Regulatory Framework for Cannabis Storefronts in Ontario—Peterborough Public Health
  - 2018 Fall Prevention Month
  
07. Revised Committee *Work Plan 2018*

#### Resolution: # 1 SP&SCC 2018-Nov-14

A motion by M. A. Aikens; seconded by C. Watt; be it resolved that the agenda be approved, as amended.

Carried

**c. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**02. Minutes of Previous Meeting (Approval)**

- a. Approval of the minutes of the Strategic Planning and Stakeholder Communication Committee (SP&SCC) meeting held on Wednesday, September 05, 2018.

**Resolution: # 2 SP&SCC 2018-Nov-14**

A motion by J. Visneskie Moore; seconded by C. Watt; be it resolved that the SP&SC Committee approve meeting minutes of Wednesday, September 05, 2018.

Carried

**03. Standing Committees' Performance Outcomes**

As recommended by the Executive Committee, the SP&SC Committee completed the *Standing Committees' Performance Outcomes* and submitted the surveys to the Secretary for tabulation.

**Fiduciary**

**04. Correspondence**

The Committee reviewed and discussed the correspondence shown in the table below and recommended the following *Action* to the Board:

	<b>Subject:</b>	<b>From:</b>	<b>Action:</b>
1.	<ul style="list-style-type: none"><li>• <a href="#">Drug Policy Reform</a></li><li>• <a href="#">Local Drug Strategies</a></li><li>• <a href="#">Vaping</a></li><li>• <a href="#">Regulatory Framework for Cannabis Storefronts in Ontario</a></li></ul>	<ul style="list-style-type: none"><li>• Peterborough Public Health</li></ul>	<ul style="list-style-type: none"><li>• Received as information</li></ul>
2.	<ul style="list-style-type: none"><li>• 2018 Fall Prevention Month</li></ul>	<ul style="list-style-type: none"><li>• Renfrew County and District Active Aging Network</li></ul>	<ul style="list-style-type: none"><li>• Received as information</li></ul>

**05. Health Inequity Report—schedule of presentations**

As directed by the Board in the motion shown below:

**Resolution: # 3 BoH 2018-Oct-30**

A motion by P. Emon; seconded by M. A. Aikens; be it resolved that the Board request Stakeholders review Health Inequities Report and request a schedule of community presentations.

Carried

Community consultations will roll out in 2019.

**06. Health Inequities in Renfrew County and District report: Knowledge Translation Planning**

In response to item # 05., C. Musclow provided the following report to the Committee:

[Update of Health Inequities in Renfrew County and District Report: Knowledge Translation Planning](#)

A discussion ensued. C. Musclow answered questions regarding the report.

**07. Committee Work Plan 2018**

The Committee reviewed the SP&SCC *Work Plan* and made several changes that are reflected in the revised version hyperlinked below:

[Work Plan 2018](#)

**08. Date of Next Meeting**

The next meeting of the Strategic Planning and Stakeholder Communication Committee will be at the call of the Committee Chair.

**Resolution: # 4 SP&SCC 2018-Nov-14**

A motion by C. Watt; seconded by A. Aikens; be it resolved that the meeting be adjourned at 2:15 p.m.

Carried

The meeting adjourned at 2:15 p.m.

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Chair

*The final approved copy of these minutes was signed by the Committee Chair.*