



**RENFREW COUNTY AND DISTRICT HEALTH UNIT
EMPLOYMENT OPPORTUNITY
Human Resources Generalist**

Competition #HRG 18-11 (Permanent, Full-time)

**The Renfrew County and District Health Unit has an opening for a Full-time
Human Resources Generalist**

General Duties:

This position, under the direction of the Director of Corporate Services, will be responsible for day to day management of the HR operations and work collaboratively with both employees and management. This role requires the expertise of a well-rounded HR generalist/practitioner who will provide a full range of Human Resources services with respect to employee matters. Preference will be given to candidates with experience working in a unionized environment.

Qualifications:

- Completion of a Community College or Bachelor Degree in Human Resources Management.
- A minimum of 3 to 5 years progressive experience in human resources.
- Certified Human Resources Professional designation (CHRP) or working towards completion.
- Familiarity with and the ability to interpret and apply Employment Standards Act, Workplace Health & Safety legislation, Ontario Human Rights Code, and any other related legislation.
- Acceptable criminal reference check required.

Location: Pembroke, Ontario

Salary: \$ 69,072 – \$ 79,347, per annum, plus comprehensive benefits package

Posted Date: August 2, 2018

Please send your cover letter and resume, stating applicable Competition #HRG 18-11
To:

Renfrew County and District Health Unit, Corporate Services
7 International Drive
Pembroke, Ontario K8A 6W5
EMAIL: jobs@rcdhu.com
(in MS Word or PDF format)

Thank you for your interest, however, only applicants considered for an interview will be contacted. Accessibility accommodations are available upon request. Applicants are asked to make their needs known in advance. No telephone calls please.